

COUNTY SOCIAL SERVICES 28E GOVERNING BOARD AGENDA

To: County Social Services Board Members
Cc: County Social Services Stakeholders/ Public is encouraged to attend in person, phone or Web Site
From: Bob Lincoln
Date: August 16, 2016
Re: County Social Services Board Meeting
Date: Wednesday, August 24, 2016
Time: 10:00 A.M.

Place: **Please participate by: (We will no longer use teleconferencing due to our inability to control audio inputs. Thank you.)**

1. Joining us at Winneshiek County at the new LifeLong Link Center, 607 Washington Street, Decorah, Iowa
2. Joining us via web cast at our:
 - *CSS Office in Mason City, 3 4th Street, NE
 - *CSS Office in Clarion, 120 1st Ave. NW
 - *CSS Office in Waterloo, 1407 Independence Ave., 2nd Floor in Black Hawk County Social Services
 - *CSS Office in Cresco, Public Service Building, 205 E. 2nd Street
3. Join us via web cast from your PC by clicking on this link
 - * <https://global.gotomeeting.com/join/761093925>
 - * Meeting ID: 761-093-925
4. Tech Support-If you need technical assistance with this webcast, please feel free to call:
 - *641-562-2226, and the help desk will gladly assist

Vision Statement: County Social Service connects persons experiencing complex life-changing challenges with innovative resources and supports to assist them in moving towards hopeful and happy lives.

Mission Statement: County Social Services increases community inclusion and capacity through nurturing partnerships.

Goal 1: County Social Services will deliver research/evidence-based community health care management throughout the region.

Goal 2: Create a budget that provides sufficient funds for risk and cash flow, invest in increased capacity and competency and to expand coverage to relieve other tax funded supports, resulting in affordable health care.

Goal 3: Reduce acute and institutional care. Increase community and crisis services for all lives. Community inclusion resulting in customized employment.

Agenda:

1. Call County Social Services Board Meeting to order.
2. Introductions and welcome by host. Supervisor Ashbacher
3. Approve today's agenda and the minutes of July 27, 2016
4. Provider feedback by Tom Eachus
5. Consumer feedback by Gene Schrandt
6. Annually our HIPAA policies require our governing Board to receive an in-service on the management of confidential information. Training-Brian and Sheila (Approximately 20 minutes)
7. North Iowa Transition Center is requesting assistance with the cost for Mental Health First Aid Instructor training. In return they have agreed to give the assistance support with extending our offering of MHFA to all residents of the region.
 - a. Review and action on request for \$1,500 to North Iowa Transition Center for the cost of MHFA Instructor's training.
8. Opportunity Village is requesting CSS support for a 5 person home in Mason City to exceed the community standard of 4 for the purposes of creating greater community capacity.
 - a. Review and action on support of building home to support up to 5 person home.
9. John McCoy with McCoy, Riley & Shea, P.L.C., Waterloo, Iowa has agreed to provide legal services to CSS on a fee for service basis.
 - a. Review and action on agreement with McCoy, Riley & Shea P.L.C. for legal services as requested within their scope and availability at a rate of \$150 per hour plus expenses. Any significant expense will be prior approved.
10. The Mitchell County Board of Supervisors has formally requested the merger of Mitchell County Care Facility (MCCF) under the CSS 28E Agreement. MCCF has been transitioning services into the community and the recent retirement of the administrator has made it very difficult to move forward. Mitchell County needs CSS involvement to provide the additional administrative support to find housing, supports and recover insurance reimbursement over 6 months in arrears.
 - a. Review and action on the merger of Mitchell County Care Facility under County Social Services.

11. CSS and The Spectrum Network have negotiated terms for 2,980 square foot of public use space at 607 Washington Street, Decorah, Iowa with a total of 17,657. This represents 17% of the building. CSS agrees to a monthly lease amount of \$2,075. (see attached)
 - a. Review and action for the Chair to sign the Winneshiek LifeLong Link Lease Agreement.
12. CSS has an opportunity to access the Decorah MetroNet ICN fiber network in Winneshiek County by investing in the cost to bring it across the street to the new LifeLong Link Center at 607 Washington Street, Decorah, Iowa. The ICN will be shared with NEI3A to improve public access to aging and disability services. CSS must make a request with an allocation of funds necessary to bury the fiber. The estimate was up to \$5,000.
 - a. Review and action on Decorah MetroNet ICN Fiber Request to Winneshiek County Board of Supervisors (not to exceed \$5,000).
13. NGT is the Information Technology Contractor for CSS. They have established a monthly support fee of \$3,200 plus annual licensing fees not to exceed \$61,455. CSS has identified addition project investments not to exceed \$27,381 through June 30, 2017.
 - a. Review and action on NGT IT contract for fiscal year 2017 not to exceed a total of \$127,236.
14. CSS has scheduled the third annual CSS Law Enforcement Conference for Thursday, October 6th at 10:00 am at the CSS Training Center, 1450 W. Dunkerton Road, Waterloo. We are proposing that CSS provide lunch to all in attendance as part of the conference. CSS will present progress and plans for our justice involved services.
 - a. Review and action on request for conference expenses not to exceed \$2,000.
15. CSS has budgeted for a lead position to triage and coordinate crisis services across the region. This position is being called "Transition Specialist." (see attached)
 - a. Review and action on the Transition Specialist Job Description.
16. Review and action on financial report. Jodi Draper (see attached)
17. Review and action on claim runs. Jodi Draper
18. Program report, update on transition to community initiative. Karen Dowell
19. Review and action to authorize the Chair to sign provider agreements with:
 - a. Always Best Care of the Cedar Valley, Inc.
 - b. Cedar Valley Community Support Services Inc.
 - c. Cerro Gordo County General Assistance
 - d. Comprehensive Systems, Inc.
 - e. Country Winds Manor
 - f. Floyd County Public Health Home Health Care
 - g. Friendship Haven, Inc.
 - h. G&G Living Centers, Inc.
 - i. Guardian Angels Services LLC
 - j. Hancock County Health Systems Community Health
 - k. Northeast Iowa Family Counseling
 - l. North Star Community Services, Inc.
 - m. Opportunity Homes, Inc.
 - n. Opportunity Village, Inc.
 - o. Quality Choices, Inc.
 - p. Resources for Human Development, Inc. (Includes Amendment Regarding Insurance)
 - q. Scenic Acres
 - r. TASC, Inc.
 - s. Webster County Health Department
 - t. Wellington Place Residential Care Facility
 - u. Wright County Health Department
20. CEO Report
21. Adjourn; next meeting will be Wed, September 28, 2016-Worth County