

## **COUNTY SOCIAL SERVICES 28E GOVERNING BOARD MINUTES**

The CSS Governing Board met on Wednesday May 28<sup>th</sup>, 2025 at 10AM at the Featherlite Building at the Howard County Fairgrounds in Cresco, IA.

**CSS Board members present:** Jacob Hackman, Chickasaw; Dan Marx, Law Enforcement Rep (virtual); Heidi Nederhoff, Grundy; Mark Hendrickson, Mitchell (virtual); Greg Barnett, Butler (virtual); Kristi Aschenbrenner, Children's Education Rep (virtual); Mark Faldet, Winneshiek (virtual);

**CSS Board Members Not Present:** Doug Reimer, Clayton; June Klein-Bacon, Children's Parent Rep; Brittney Montross, Adult Rep; Ashley Neundorf, Judicial Rep;

**Non-voting individuals present at the Meeting:** Megan Taets, CSS; Emma Hall, CSS; Kris McGrane, CSS; Todd Rickert, CSS; Pat Murray, Howard BOS; Beth Kregel, CSS (virtual); Libby Reeker, Tama MHA (virtual); Sue Card, CSS (virtual); April Kiefer, CSS (virtual); Kristen Schneider, CSS (virtual); Gloria Carr, Floyd (virtual); Dennis Keatley, Allamakee; Sarah Janssen, CSS (virtual); Monica Paulsen, CSS (virtual); Todd Lange, Wellpoint (virtual); Daphne Schlamp, CSS (virtual); Ashley Rosendahl, CSS (virtual);

### **The County Social Services Board Meeting was called to order by Hackman, CSS Board Chair.**

1. A motion was made by Barnett, Butler and seconded by Nederhoff, Grundy to approve today's agenda and the minutes from April 2025. Motion Carried.
2. There was no update from Adult Services Provider Representative, Brittney Montross as she was not present at the meeting.
3. There was no update from Children Services Representative, June Klein-Bacon as she was not present at this meeting.
4. Sheriff Dan Marx, Law Enforcement representative, did not have any updates to report.
5. There were no updates from Judicial Representative, Ashley Neundorf as she was not present at this meeting.
6. There were no updates from the CSS Board and Member Counties.
7. Mary McKinnell, CSS CEO reported that CSS has approximately 1 month left of our regular day-to day operations as a MHDS Region. CSS has sold back all CSS vehicles to Brown's Chevrolet in Elkader, IA. Member counties and providers have reached out to CSS and identified items they would like to have. Some CSS offices have already closed during this month- Clayton, Tama, Chickasaw, Howard, and the Nora Springs office will close on 6.30.25. CSS met with one of the new Disability Access Points- CICS to discuss our client caseloads of who we are currently funding. July 1<sup>st</sup>, 2025 is the implementation date for BH-ASO's and DAP's to provide Behavioral Health and Disability Services in Iowa. CSS will be working with CICS and ECR on providing warm-hand offs with clients when contacted by CICS to get this coordinated. CSS has not heard anything from Iowa Primary Care Association, new BH-ASO about this yet. CSS has had one employee resign this past month. As of today there are currently 19 CSS employees.

### **Human Resources**

8. A motion was made by Nederhoff, Grundy and seconded by Hendrickson, Mitchell to approve Option 1 suggested by Assured Partners & Auxiant to provide Auxiant a lump sum amount of money to pay any CSS runout claims they receive between July 1, 2025-Dec 31<sup>st</sup>, 2025. Motion Carried.

(If there are any unspent funds at the end of this period, Auxiant and HHS would need to work together to transfer these remaining funds back to HHS).

9. A motion was made by Nederhoff, Grundy and seconded by Faldet, Winneshiek to approve the CSS Independent Contractor (IC) agreements for Mary McKinnell, Megan Taets, and Kris McGrane and to approve the Board Chair to sign these contract agreements. Motion Carried.
10. A motion was made by Hendrickson and seconded by Marx, Law Enforcement Rep, for contractors to document hours worked and have these hours reviewed and approved by the CSS Board 1 time per month. IC hours worked will be paid to contractors through the CSS claims/finance software. Motion Carried.

**Organization.**

11. A motion was made by Faldet, Winneshiek and seconded by Nederhoff, Grundy to approve the April 2025 claims list and financial reports. Motion Carried.
12. CSS Board reviewed the CSS Exceptions to Policy for April 2025.
13. All CSS Vehicles were returned and sold back to Brown's Chevrolet in Elkader, IA on 5.14.25 and this was reported to ICAP/PDCM, CSS's insurance carrier.
14. CSS laptops will be wiped clean at the 6/30/25 CSS all staff picnic. CSS is asking for permission for employees and/or Board Members to have the option to purchase these laptops for a suggested price of \$50 per device. A motion was made by Faldet, Winneshiek and seconded by Marx, Law enforcement rep to allow CSS employees/counties to have the option to purchase their laptop after it has been wiped clean for \$50.00 per laptop. Motion Carried.
15. A Business Associate Agreement (BAA) with CICS for claims assistance was discussed. This BAA between CSS and CICS is for the purpose of entering and processing CSS claims after 6.30.25. The CSS Board agreed to have the Board Chair sign the BAA between CSS and CICS.
16. A motion was made by Faldet, Winneshiek and seconded by Nederhoff, Grundy to accept the current CSS closeout plan and for this to be submitted to HHS. Motion Carried.  
The CSS close-out plan may be subject to change in the future and if so, this will be updated and re-submitted to HHS at that time.
17. The next CSS Board meeting will be held on **Wednesday, June 25, 2025 at 10:00AM**. The meeting will be held in Mitchell County. It is important for CSS board members to continue to attend these CSS Governing board meetings to reach quorum for voting purposes.
18. A motion was made by Faldet, Winneshiek and seconded by Hackman, Chickasaw to adjourn the CSS Board meeting. Motion Carried.