

COUNTY SOCIAL SERVICES 28E GOVERNING BOARD AGENDA

To: County Social Services Board Members

From: Mary McKinnell

Date: September 25, 2024

Re: County Social Services Board Meeting

Date: September 25, 2024

Time: 10:00 A.M. to Noon

Time and Location: Wednesday, September 25, 2024, at 10AM in Black Hawk County at CSS. The address is 1407 Independence Avenue, 4th Floor, Waterloo, IA.

We prefer to meet in-person, yet you are welcome to attend virtually if meeting in-person is not possible.

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/764706069>

Call County Social Services Board Meeting to order.

1. Approve today's agenda and the minutes of July 24, 2024. Discussion/Action.
2. Updates from Adult Services Provider Representative, Brittney Montross. Feedback.
3. Updates from Children Services Representative, June Klein-Bacon. Feedback.
4. Updates from Consumer Representative, Bruce Grant. Feedback.
5. Updates from Youth Provider Representative, Matt Homstad. Feedback.
6. Updates from Law Enforcement Representative, Sherriff Dan Marx,. Feedback.
7. Updates from Judicial Representative, Ashley Neundorf. Feedback.
8. Updates from CSS Board and Member Counties. Feedback.
9. Update from Mary McKinnell regarding RFP for Districts and general CSS information

Human Resources

10. 2024 Employee Satisfaction Survey- Information/Discussion
11. CSS Employee Handbook- Information/Discussion

Programs

12. Outpatient Competency Restoration (OCR) – Information.
13. General Assistance services. Discussion.

Organization.

14. Financial report and claims. Discussion.
15. Review Exceptions to Policy. Discussion.
16. Adult Advisory Meeting Recommendations. Discussion.
 - Medicaid - reapplications, concerns related to accessing funding while they wait 45-60 days for approvals/denials. Concerns related to how will funding be accessed for the gap after the transition. There may be some confusion about NODs and which ones are current. Concerns shared related to processing information, being sent in and figuring out where people stand are complicated and timeliness is of concern.

- Continuity of care in our communities in the transition while is a priority of the region, providers express concern about how it will look in the transition itself.

17. Review and action to authorize the Chair to sign provider agreements and/or rate requests with:

- Flowstate
- State of Iowa, Judicial Branch, Black Hawk County. Judicial Referee
- Northeast Iowa Community Action for Transit
- Northeast Iowa Community Action – Lease of Decorah Office Space
- North Iowa Regional Services
- Cedar Valley Community Support Services
- Comprehensive Systems
- Exceptional Persons, Inc.
- Goodwill Industries of Northeast Iowa, Inc.
- Inclusion Connection, Inc.
- Iowa Northland Regional Council of Governments DBA Iowa Northland Regional Transit
- Inspiring Lives
- North Star Community Services
- Resources for Human Development
- Scenic Acres
- TASC, Inc
- Unlimited Services

18. Adjourn; next Board meeting will be in Butler County on Wednesday, October 23, 2024, at 10AM.

COUNTY SOCIAL SERVICES 28E GOVERNING BOARD AGENDA

The CSS Governing Board Meeting was held on Wed July 24th, 2024 at 10AM at the Allamakee County Courthouse in Waukon, IA and Via Go-To Meeting.

CSS Board Members Present: Dennis Keatley, Allamakee; Janell Bradley, Fayette; Mark Hendrickson, Mitchell; Bill Faircloth, Tama; Brittney Montross, EPI Adult Provider Rep; Dan Marx, Law Enforcement Rep; Matt Homstad, Children's Provider Rep; Jacob Hackman, Chickasaw, Floyd Co Alternate; later joined Mark Kuhn, Floyd.

CSS Board Members Not Present: Tavis Hall, Black Hawk; Pat Murray, Howard; Bruce Grant, Consumer Rep; June Klein-Bacon, Children's Parent Rep; Ashley Neundorf, Judicial Rep;

Janell Bradley, Fayette CSS Vice-Chair facilitated the meeting.

Call County Social Services Board Meeting to order.

1. The motion was made by Faircloth, Tama and seconded by Hackman, Chickasaw to approve today's agenda and the minutes from May 2024 Board Meeting. Motion Carried.
2. Updates from Adult Services Provider Representative, Brittney Montross. EPI has completed an application to provide virtual assistance and support to individuals who need services to become more independent. These services include person-to-person video contact.
3. Updates from Children Services Representative, June Klein-Bacon. June was not present at the meeting however Emma Hall, CSS Children's Behavioral Health Coordinator shared that the CSS Board will be reviewing the CBH survey results at the next CSS Board meeting in Sept 2024. CSS will be offering coping kits for children in over 400 classrooms across the CSS Region this year.
4. There was no update from Bruce Grant, Consumer Representative as Bruce was not present for today's meeting.
5. Updates from Youth Provider Representative, Matt Homstad. Development is still underway at the Children's Clinic in Decorah, IA. There will be a Parent-Child Integrated Therapy Room available at this new clinic. This project has been delayed and is expected to be completed and open in the Spring of 2025. There will be a table with information about the new children's clinic at Nordic Fest 2024 however there will not be any tours of the new facility offered at this time.
6. Updates from Law Enforcement Representative, Sheriff Dan Marx. Dan gave a report on the good services CSS provides and stated the CSS staff are quick to respond and do a great job of reaching out to individuals when in need. A question was asked about the new homelessness laws in Iowa and Dan has not heard a lot about this yet.
7. There was no report given by Ashley Neundorf, Judicial Rep as Ashley was not present at the meeting.
8. There were no updates reported from CSS Board and Member Counties.
9. Update from Mary McKinnell regarding HHS realignment. There have been 4 public comment sessions- 2 virtual and 2 in-person across the state of Iowa in the past couple of months. The HHS ASO Behavioral Health District Map for the state is to be released by August 1, 2024. There will be 7 Behavioral Health Administrative Service Organizations (ASO's)/Districts within Iowa. Mary has heard there may be 4 Disability Areas combined with Aging across the state. HHS has indicated that there will be one (1) Lead Agency across the state to oversee the Aging Services and an RFP will be released for this. HHS anticipates there will also be a Behavioral Health RFP and an Aging and Disability Resource Center (ADRC) RFP being released sometime before September 15th, 2024? Iowa was awarded a Demonstration Grant for Certified Community Behavioral Health

Centers (CCBHC's) that was originally to be implemented by July 1, 2024. This has now been extended to not begin until July 1, 2025. As more information becomes available Mary will be sure to share this with the CSS Board and Employees.

Human Resources

10. Results of the ICAP Cyber Risk Assessment was reported by Megan Taets, CSS HR Director and HIPAA Privacy Officer. NGT, Chancy Chipman was also present for the assessment and was very helpful throughout this process. There were 5 recommendations given by ICAP as a result of the assessment and the CSS HIPAA/IT Committee is working on a plan of action to fulfill these recommendations.
11. ICAP Membership Renewal. ICAP FY25 Invoice Packet was reviewed and a motion was made by Keatley, Allamakee and seconded by Faircloth, Tama to approve the renewal package and authorize Bradley, Fayette Vice Chair to sign continuation of ICAP membership form and the anniversary information acknowledgment form. Motion Carried.
12. PTO liability. Mary explained that the CEO Collaborative group discussed planning for the future as MHDS Region sunset on 6.30.25. Mary asked Megan, HR Director and Kris, Finance Manager to look into the current PTO liability CSS has at this time. As of 7.19.24 the PTO payout for employees would total \$78,343.09. Mary reported that there is money budgeted in salaries to cover this. Mary will keep the Board updated throughout the year on this amount.

Organization

13. The CSS FY24 accrual summary report for April and May 2024 was presented and reviewed. A motion was made by Faircloth, Tama and seconded by Keatley, Allamakee to approve the both financial reports. Motion carried.
14. CSS Exceptions to Policy for May and June 2024 were reviewed.
15. Health and Human Services (HHS) FY25 contract was approved by the CSS Board on June 28th, 2024. The FY25 contract included language about carryover funds and that MHDS Regions cannot pay consultants to complete RFP's.
16. A motion was made by Faircloth, Tama and seconded by Keatley, Allamakee to authorize the Vice Chair to sign provider agreements and/or rate requests with:
 - Black Hawk County Judicial Hospitalization Referee Agreement
 - Northeast Iowa Community Action Corporation
 - Flowstate rate sheet
 - Choice Employment Services, LLC
 - Opportunity Homes, LLC
 - Rise, Ltd.
 - Optimae Life Services, Ltd
 - The Spectrum NetworkMotion Carried.
17. The CSS Adult Advisory Meeting will be held on Wed August 28th, 2024 at 10am in Waterloo and via Go-To Meeting.
18. The next CSS Board meeting will be held on Wednesday, September 25, 2024 in Black Hawk County at the CSS Office- Pinecrest Building 4th Floor.
19. A motion was made by Keatley, Allamakee and seconded by Faircloth, Tama to adjourn the meeting. Motion Carried.

July, August September 2024 ETP Approvals

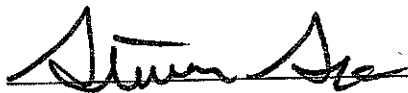
Month	July	August	Sept	Service	Waiting For	Why ETP?
	\$425.00	\$425.00	\$425.00	Rent	Social Security	Rent over 3 months
	\$314.00	\$314.00	\$314.00	Rent	Social Security	Rent over 3 months
	\$591.00	\$591.00	\$591.00	Rent	Social Security	Rent over 3 months
	\$400.00	\$400.00	\$400.00	Rent	Social Security	Rent over 3 months
	\$133.32 x	x		SCL	NA	Service requested after provided
TOTAL	\$1,863.32	\$1,730.00	\$1,730.00			

Attachment A
FY2023-FY2025 Service Definitions and Rates

Flowstate Health CSN Provider # 18801

COA	Service Description	Rate	Unit
44301	Crisis psychiatric evaluation and consultation services in CSS hospital emergency rooms	\$30,360.17	per month
n/a	Crisis mental health placement services for CSS hospitals		
44301	Crisis psychiatric evaluation and consultation for CSS Access Center		
46305	Psychiatric evaluation and medication management in CSS jails (excluding Black Hawk)		
42306	Psychiatric evaluation and medication management in West Union Residential Facility for CSS residents only		

- Provider shall have twenty-four hours, seven days a week availability of appropriate clinical staff to conduct crisis psychiatric evaluation and consultation services in CSS hospitals and CSS Access Center.
 - Provider shall have, on a quarterly basis, an average response time of 30 minutes or less to requests for crisis psychiatric services.
 - Provider shall have, on a quarterly basis, an average evaluation start time of two hours or less to requests for crisis psychiatric evaluations.
 - Provider shall send monthly report with the billing to CSS to show the response and evaluation start times are being met.
 - Provider shall provide CSS with patient face sheets and evaluations/assessments for all services within 48 hours of completion.
 - Funding for psychiatric evaluation and medication management services provided in the jails and West Union Residential Facility (WURF) must be prior authorized by CSS. While this is a process between the jails/WURF and CSS, Provider shall ensure jails/WURF have completed the process.
 - Provider shall only prescribe generic psychotropic medications.
 - For billing purposes, Provider shall submit individual's name, date of service, service provided, and location of the service provided. Billing shall be separated between hospitals/Access Center and jails. Billing for West Union Residential Facility must also be separate.
- * Effective 7/1/2024 - 6/30/2025


Flowstate Health

7/1/2024
Date

County Social Services

Date

AGREEMENT FOR REIMBURSEMENT OF JUDICIAL HOSPITALIZATION REFEREE

This Agreement is made by and between the State of Iowa Judicial Branch (“IJB”), Black Hawk County, Iowa (“County”) and County Social Services, Iowa (“CSS”). The purpose of the Agreement is to provide payment for the appointment of, and services provided by, a Judicial Hospitalization Referee (“Referee”) who will conduct certain proceedings in the County pursuant to Iowa Code chapters 229 and 125 (the “Proceedings”). In order to achieve this purpose, the parties hereby agree as follows:

1. This Agreement is made effective by the parties as of July 1, 2024, and shall remain in effect until June 30, 2025, unless it is terminated earlier pursuant to the terms of this Agreement or by operation of law.
2. In consideration of the County and CSS making payments to IJB in accordance with the terms hereof, IJB, through the Chief Judge of the First Judicial District, will appoint a part-time Referee to conduct the Proceedings in the County.
3. Each month, the Referee (or IJB) shall submit a time sheet, invoice or billing statement setting forth the amount due for either the time worked or the services provided by the Referee and such other information upon which the parties may agree. Within twenty (20) days of receiving the time sheet, invoice or statement: (1) CSS shall pay and reimburse IJB for the hours worked or services provided by the Referee for mental health cases; and (2) the County shall pay and reimburse IJB for the hours worked or services provided by the Referee for substance-related disorder cases. The obligations of the County and CSS to make all payments due to IJB hereunder shall survive either expiration or termination of this Agreement (for any reason). The address to which time sheets, invoices or billing statements will be submitted is as follows:

Black Hawk County Social Services, 1407 Independence Ave., Waterloo, Iowa 50703.

4. The total amount of all payments to be made by the County and CSS during the term of this Agreement will not exceed \$56,958.08, 70% of which will be paid by CSS and 30% of which will be paid by the County.
5. The County’s and CSS’ agreement to pay IJB as provided under this Agreement shall not be construed as either the County’s or CSS’ agreement with any decision made by the Referee or that the County or CSS is responsible for paying for the costs of any placement or services ordered by the Referee.
6. The County represents and warrants that: (1) it has taken all action necessary, including securing any necessary board or other approvals, to enter into and perform its obligations under this Agreement; and (2) this Agreement constitutes the legal, valid and binding obligation of the County, and such Agreement is enforceable in accordance with its terms.

7. CSS represents and warrants that: (1) it has taken all action necessary, including securing any necessary board or other approvals, to enter into and perform its obligations under this Agreement; and (2) this Agreement constitutes the legal, valid and binding obligation of CSS, and such Agreement is enforceable in accordance with its terms.
8. Notwithstanding anything in this Agreement to the contrary, and subject to the limitations set forth below, IJB shall have the right to terminate this Agreement without penalty or liability as a result of any of the following: (1) the legislature or governor fail in the sole opinion of IJB to appropriate funds sufficient to allow IJB to either meet its obligations under this Agreement or to operate as required or to otherwise fulfill any of its obligations under this Agreement; (2) if funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues (regardless of source) needed by IJB to perform any of its obligations hereunder are insufficient or unavailable for any other reason as determined by IJB in its sole discretion; (3) if IJB's authorization to appoint the Referee, conduct its business or engage in activities or operations related to the subject matter of this Agreement is withdrawn or materially altered or modified; (4) if the Referee resigns or the Referee is unable or unwilling to perform the Referee's duties for any reason; (5) if IJB's duties, programs or responsibilities are modified or materially altered; or (6) if there is a decision of any court, administrative law judge or an arbitration panel or any law, rule, regulation or order is enacted, promulgated or issued that materially or adversely affects IJB's ability to fulfill any of its obligations under this Agreement. IJB shall provide the County and CSS with written notice of termination pursuant to this section.
9. If this Agreement is terminated, CSS and the County shall be obligated to pay and reimburse IJB for the time worked or the services provided by the Referee for mental health and substance-related disorder cases, respectively, up to and including the date of termination.
10. This Agreement neither establishes a separate legal or administrative entity nor constitutes a joint or cooperative undertaking. This Agreement does not establish any obligations for IJB to perform or provide any services to either the County or CSS. Nothing in this Agreement shall be construed as creating or constituting the relationship of agent, association, partnership, joint venture, fiduciary (or other association of any kind or an agent/principal relationship) between the parties hereto. No party, unless otherwise specifically provided for herein, has the authority to enter into any agreement or create an obligation or liability on behalf of, in the name of, or binding upon, another party to this Agreement. No party shall be considered an agent, representative, or employee of any other party for any purpose.
11. The Referee will not be an employee of either the County or CSS. IJB shall have the sole right to hire, manage, discipline, terminate, and make all other employment decisions pertaining to the Referee.
12. This Agreement constitutes the entire Agreement between IJB, CSS and the County regarding the subject matter hereof.

13. This Agreement may be amended, modified, or replaced from time to time by the written consent and agreement of all of the parties hereto. All of the parties must execute any amendments to this Agreement in writing to be effective.
14. Any notices to be provided by either party under this Agreement may be sent by certified mail, return receipt requested or via electronic mail to the parties' representatives at their respective addresses set forth below.

Send IJB notice to:

Iowa Judicial Branch
Robert Gast, State Court Administrator
1111 East Court Avenue
Des Moines, Iowa 50319
Bob.Gast@iowacourts.gov

Send County notice to:

Black Hawk County Supervisor
Pat Murray, Chair
316 East 5th Street
Waterloo, IA 50703

Send CSS notice to:

County Social Services
Jacob Hackman, Chair
1407 Independence Ave., 4th Floor
Waterloo, IA 50703

15. If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that shall not affect the validity or enforceability of any other provision of this Agreement.
16. This Agreement shall be governed in all respects by, and construed in accordance with, the laws of the State of Iowa, without giving effect to the choice of law principles thereof. Any and all litigation commenced in connection with this Agreement shall be brought and maintained solely in Polk County District Court for the State of Iowa, Des Moines, Iowa, or if jurisdiction is not appropriate in Polk County District Court, in the United States District Court for the Southern District of Iowa, Central Division, Des Moines, Iowa. This provision shall not be construed as waiving any immunity to suit or liability including without limitation sovereign immunity in State or Federal court, which may be available to IJB or the State of Iowa.
17. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall together constitute the same instrument.

EXECUTION

In consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the above Agreement and have caused their duly authorized representatives to execute this Agreement.

Black Hawk County

Christopher Schwartz, Chair Date
Black Hawk County Board of Supervisor

County Social Services

Pat Murray, Chair Date

Iowa Judicial Branch

Bob Gast Date
State Court Administrator

Kellyann Lekar, Chief Judge Date
First Judicial District

Lena Heit, Administrator Date
First Judicial District

**Agreement for Transportation Services
Between
COUNTY SOCIAL SERVICES
and
Northeast Iowa Community Action Corporation
(AKA EARL Public Transit, referred to as NEICAC Transit in this contract)**

WHEREAS, NEICAC Transit has been officially designated as the Regional Transit System for Region 01 pursuant to Section 324A.1. of the Code of Iowa, and

WHEREAS, **Northeast Iowa Community Action Corporation**, an organization incorporated under the laws of the State of Iowa, and the NEICAC TRANSIT SYSTEM,

NOW, THEREFORE, THE PARTIES DO HEREBY MUTUALLY AGREE AS FOLLOWS:

A. Purpose and time frame.

1. The purpose of this contract is to arrange for the availability of public transit services for
 - a. Individuals who are approved for transportation service(s) with financial support provided by COUNTY SOCIAL SERVICES.
2. The contract period shall begin on **July 1, 2024** and continue through **June 30, 2025**. Both parties mutually agree that any extension or renewal of this contract shall be in writing.

B. Description of Services.

1. Demand response service will be provided to the individuals of **COUNTY SOCIAL SERVICES**. Access to service shall be obtained by emailing shannon@neicac.org in advance or calling the NEICAC Transit Dispatch office at 563-382-4259 for rides needed in 24 hours or less.
2. All transit services provided in NEICAC Transit vehicles will be open to the public (without discrimination). The general public can access demand response service by calling the Dispatch office at 563-382-4259 for rider reservations.
3. NEICAC Transit will provide round trip transportation service to individuals of **COUNTY SOCIAL SERVICES** from 5:00 am to 5:00 pm Monday through Friday or mutually agreed upon times as needed. Dates when service will not be provided are New Year's Day, Memorial Day, Juneteenth (either Friday or Monday if on a weekend), Fourth of July, Labor Day, Thanksgiving Day, the Day after Thanksgiving, the day before Christmas, Christmas Day, and the day after Christmas.
4. If **COUNTY SOCIAL SERVICES** Individual(s) or NEICAC Transit cancels because of inclement weather there will be no service. In larger inclement weather systems **COUNTY SOCIAL SERVICES** management and NEICAC Transit management will have communications at least 24 hours in advance to provide a mutual transportation decision.
5. Service shall be from the scheduled origin to a scheduled destination. The service provided is a curb-to-curb transit service. **COUNTY SOCIAL SERVICES** Individual(s) may request a door-to-door service for a individual with advance notification to the NEICAC Transit Dispatch office. With that service in place, drivers are available to assist the individual to and from the door of the facility to the vehicle and can assist the individual into and out of the vehicle. **Drivers will not enter a facility to look for a rider.** Riders should be ready and at the door of the scheduled pick-up location, at the pick-up appointment time.
6. NEICAC Transit requests that all riders are ready 15 minutes prior to the scheduled pick-up time. Drivers arriving up to 15 minutes before the pick-up time or 15 minutes after the pick-up time are considered to be on time. The drivers will wait no more than 3 minutes past the scheduled pick-up time for a rider.

C. NEICAC Transit Responsibility.

1. NEICAC Transit shall provide vehicles for the pickup and return of **COUNTY SOCIAL SERVICES** individuals. Vehicles will be equipped with a wheelchair lift (or ramp in a mini-van) and securements for wheelchair individuals and with seat belts for all passengers.

2. NEICAC Transit will perform a daily inspection of vehicles and shall be responsible for vehicle operation and maintenance.
3. NEICAC Transit must ensure that each vehicle provides a communication system to call for assistance in case of an emergency. Vehicles will be equipped with safety equipment for use in an emergency, including a charged fire extinguisher that is properly mounted near the driver's seat, a first aid kit, and a seat belt cutter for use in an emergency evacuation. Signs indicating the location of this equipment will be posted.
4. NEICAC Transit will ensure that the number of passengers does not exceed the vehicles stated maximum capacity.
5. NEICAC Transit shall provide One (1) million dollars in liability coverage appropriate to services open to the public, and the minimum amount mandated by the State of Iowa for accidents resulting from an uninsured or underinsured other party.
6. Drivers of an NEICAC Transit owned vehicle shall possess a valid commercial motor vehicle driver's license or chauffeur driver's license, and a current Department of Transportation (DOT) physical. NEICAC Transit will check driving records and conduct background checks annually.
7. NEICAC Transit shall conduct drug and alcohol testing of all drivers and safety sensitive employees. The testing program shall conform to all requirements of the Federal Transit Administration (FTA) 49 CFR Parts 40 and 655, as amended.
8. NEICAC Transit shall comply with all applicable state and federal laws, including but not limited to, affirmative action laws, equal employment opportunity laws, nondiscrimination laws, traffic laws, motor vehicle equipment laws, confidentiality laws and freedom of information laws.
9. NEICAC Transit shall be responsible for making minor variances in schedules or routes described in this contract and providing information about the availability of the service to the general public.
10. NEICAC Transit drivers and employees shall maintain strict confidentiality regarding those individuals of **COUNTY SOCIAL SERVICES** utilizing NEICAC Transit transportation.
11. NEICAC Transit will notify **COUNTY SOCIAL SERVICES** of any individuals that prove disruptive for the driver or other individuals riding the vehicle. NEICAC Transit and **COUNTY SOCIAL SERVICES** shall determine together what action is necessary, which may include suspension of transportation services for that individual.
12. Continuity of services is maintained by providing spare vehicles are stored within the **COUNTY SOCIAL SERVICES** geographic area. Substitute drivers are available on an as needed basis. If continuity of services cannot be met **COUNTY SOCIAL SERVICES**, customers will be contacted regarding an alternate time.
13. In the event of an emergency, the NEICAC Transit driver should immediately contact their Transit Dispatch office who will then contact the individual or their service provider or the local Police and /or Emergency Response for direction on transportation of individuals. After evaluation of the situation is complete, instructions will be provided to the NEICAC Transit driver and the individual or their service provider will be updated.
14. NEICAC Transit will not further subcontract, transfer or assign its responsibilities under this contract unless approved by **COUNTY SOCIAL SERVICES**.

D. COUNTY SOCIAL SERVICES Responsibility.

1. **COUNTY SOCIAL SERVICES** will provide NEICAC Transit a Notice of Decision authorizing transport funding for each individual needing transportation by fax to 563-382-9854 or email to shannon@neicac.org before the initial trip and then each quarter thereafter.
2. **COUNTY SOCIAL SERVICES** will notify NEICAC Transit dispatching staff of any variations or changes to the original scheduled routes by email to shannon@neicac.org whenever possible; phone calls to 563-382-4259 are a last resort.

E. Compensation.

COUNTY SOCIAL SERVICES agrees to pay NEICAC Transit the following rates according to the Notice of Decision:

Weekday Service (Monday – Friday)

Round Trip @ \$3.50/mile per client. For trips < 1 mile, there will be a \$3.50 charge

1. NOTE: These rates are based upon the price of unleaded gasoline (with ethanol) being less than \$2.50 per gallon. NEICAC Transit reserves the right to raise these rates and renegotiate this contract if unleaded gasoline (with ethanol) rises above \$3.00 per gallon.
2. COUNTY SOCIAL SERVICES will not be responsible for payment of trips taken by individuals at times other than those regularly scheduled times. Individuals of COUNTY SOCIAL SERVICES who utilize NEICAC Transit for non- COUNTY SOCIAL SERVICES scheduled trips will be responsible for payment.
3. NEICAC Transit shall bill COUNTY SOCIAL SERVICES monthly. Invoices will be mailed/emailed to COUNTY SOCIAL SERVICES by the end of the following month. COUNTY SOCIAL SERVICES shall make payment to NEICAC Transit no later than forty-five (45) days past receipt of invoice.
4. No fares or donations are required of COUNTY SOCIAL SERVICES individuals. Personal Care Attendants (up to one per individual) ride for free with prior notice given to NEICAC Transit via email.
5. The costs of services under this contract as identified in E(2) above are based upon assumptions concerning costs of supplies and the existence of other transit services contracts. Should circumstances change to significantly increase costs of service under this contract, the rate of compensation may/shall be subject to renegotiation.

F. Entire Agreement.

1. Both parties to this contract agree to hold the Iowa Department of Transportation Office of Public Transit Division harmless from any losses related to the provision of contract services or to the use of vehicles purchased with funds provided by the Office of Public Transit.
2. COUNTY SOCIAL SERVICES agrees to hold harmless NEICAC Transit from losses resulting from conditions beyond the control of NEICAC Transit, which might prevent the provision of contracted services.
3. NEICAC Transit agrees to hold harmless COUNTY SOCIAL SERVICES, from losses resulting from conditions beyond the control of COUNTY SOCIAL SERVICES, which might prevent the provision of contracted services.
4. This contract contains the entire agreement between COUNTY SOCIAL SERVICES and NEICAC Transit. There are no other agreements or understandings, written or verbal, which shall take precedence over the items contained herein unless made a part of this contract by amendment procedure.
5. NEICAC Transit vehicles funded through the FTA and Iowa DOT Office of Public Transit may be alternated to accumulate minimum mileage and may be used for other transit system purposes.

G. Amendments.

Any changes to this contract must be in writing and be mutually agreed upon by both COUNTY SOCIAL SERVICES and NEICAC Transit.

H. Termination.

Either party through written notice to the other party may affect cancellation of this contract at least thirty (30) days prior to the date of cancellation.

I. Saving Clause.

Should any provision of this contract be deemed unenforceable by a court of law, all other provisions shall remain in effect.

J. Situs.

This contract shall be interpreted under and governed by the laws of the State of Iowa.

ADOPTED BY THE PARTIES AS WITNESSED AND DATED BELOW.

COUNTY SOCIAL SERVICES

NEICAC

BY: _____

BY: _____

(Print Name)

TITLE: _____

TITLE: _____

(Print Title)

DATE: _____

DATE: _____



LEASE - BUSINESS PROPERTY - SHORT FORM

THIS LEASE, made and entered into this 3rd day of September, 2024, by and between Northeast Iowa Community Action Corporation ("Landlord"), whose address, for the purpose of this lease, is 305 Montgomery St., Decorah, IA 52101 and County Social Services ("Tenant"), whose address for the purpose of this lease is 1407 Independence Avenue, Waterloo, IA 50703

The parties agree as follows:

1. **PREMISES AND TERM; TERMINATION.** Landlord leases to Tenant the following real estate, situated in Winneshiek County, Iowa:

Approximately 309 square feet of office space in the Smith Building located at 305 Montgomery Street, Decorah, Iowa 52101,

together with all improvements thereon, and all rights, easements and appurtenances thereto belonging, for a term beginning on September 3rd, 2024, and ending on August 31, 2027, upon the condition that Tenant performs as provided in this lease. Either party may terminate this Lease with at least sixty (60) days' written notice to the other party at the address noted above.

2. **RENT.** Tenant agrees to pay Landlord as rent \$9.25 per square foot (\$238.19) commencing on September 3rd, 2024, and on the 1st day of each month thereafter, during the term of this lease. Rent for any partial month shall be prorated as additional rent.

All sums shall be paid at the address of Landlord, or at such other place as Landlord may designate in writing. Delinquent payments shall draw interest at 9.0% per annum.

3. **POSSESSION.** Tenant shall be entitled to possession on the first day of the lease term, and shall yield possession to Landlord at the termination of this lease. SHOULD LANDLORD BE UNABLE TO GIVE POSSESSION ON SAID DATE, TENANT'S ONLY DAMAGES SHALL BE A PRO RATA ABATEMENT OF RENT.

4. **USE.** Tenant shall use the premises only for office space for social services purposes.

5. **CARE AND MAINTENANCE.**

A. Tenant takes the premises as is, except as herein provided.

B. Landlord shall keep the following in good repair: (strike inapplicable words) (roof) (exterior walls) (foundation) (sewer) (plumbing) (heating) (wiring) (air conditioning) (plate glass) (windows and window glass) (parking area) (driveways) (sidewalks) (exterior decorating) (interior decorating)

_____, Landlord shall not be liable for failure to make any repairs or replacements unless Landlord fails to do so within a reasonable time after written notice from Tenant.

C. Tenant shall maintain the premises in a reasonable safe, serviceable, clean and presentable condition, and except for the repairs and replacements provided to be made by Landlord in subparagraph (b) above, shall make all repairs, replacements and improvements to the premises, INCLUDING ALL CHANGES,

ALTERATIONS OR ADDITIONS ORDERED BY ANY LAWFULLY CONSTITUTED GOVERNMENT AUTHORITY DIRECTLY RELATED TO TENANT'S USE OF THE PREMISES. Tenant shall make no structural changes or alterations without the prior written consent of Landlord. Landlord agrees to remove all snow and ice and other obstructions from the sidewalk on or abutting the premises.

6. **UTILITIES AND SERVICES.** Landlord shall pay for all utilities and services which may be used on the premises. Landlord shall not be liable for damages for failure to perform as herein provided, or for any stoppage for needed repairs or for improvements or arising from causes beyond the control of Landlord, provided Landlord uses reasonable diligence to resume such services.
7. **SURRENDER.** Upon the termination of this lease, Tenant will surrender the premises to Landlord in good and clean condition, except for ordinary wear and tear or damage without fault or liability of Tenant. Continued possession, beyond the term of this Lease and the acceptance of rent by Landlord shall constitute a month-to-month extension of this lease.
8. **ASSIGNMENT AND SUBLETTING.** No assignment or subletting, either voluntary or by operation of law, shall be effective without the prior written consent of Landlord, which consent shall not unreasonably be withheld.
9. **INSURANCE.**
 - A. **PROPERTY INSURANCE.** Landlord and Tenant agree to insure their respective real and personal property for the full insurable value. Such insurance shall cover losses included in the special form causes of loss (formerly all risks coverage). To the extent permitted by their policies the Landlord and Tenant waive all rights of recovery against each other.
 - B. **LIABILITY INSURANCE.** Tenant shall obtain commercial general liability insurance in the amounts of \$1,000,000 each occurrence and \$2,000,000 annual aggregate per location. This policy shall be endorsed to include the Landlord as an additional insured.
10. **LIABILITY FOR DAMAGE.** Each party shall be liable to the other for all damage to the property of the other negligently, recklessly or intentionally caused by that party (or their agents, employees or invitees), except to the extent the loss is insured and subrogation is waived under the owner's policy.
11. **INDEMNITY** Except for any negligence of Landlord, Tenant will protect, defend, and indemnify Landlord from and against any and all loss, costs, damage and expenses occasioned by, or arising out of, any accident or other occurrence causing or inflicting injury or damage to any person or property, happening or done in, upon or about the premises, or due directly or indirectly to the tenancy, use or occupancy thereof, or any part thereof by Tenant or any person claiming through or under Tenant.
12. **DAMAGE.** In the event of damage to the premises, so that Tenant is unable to conduct business on the premises, this lease may be terminated at the option of either party. Such termination shall be effected by notice of one party to the other **within 30 days** after such notice; and both parties shall thereafter be released from all future obligations hereunder.
13. **MECHANICS' LIENS.** Neither Tenant, nor anyone claiming by, through, or under Tenant, shall have the right to file any mechanic's lien against the premises. Tenant shall give notice in advance to all contractors and subcontractors who may furnish, or agree to furnish, any material, service or labor for any improvement on the premises.

14. DEFAULT, NOTICE OF DEFAULT AND REMEDIES.

EVENTS OF DEFAULT

- A. Each of the following shall constitute an event of default by Tenant: (1) Failure to pay rent when due; (2) failure to observe or perform any duties, obligations, agreements, or conditions imposed on Tenant pursuant to the terms of the lease; (3) abandonment of the premises. "Abandonment" means the Tenant has failed to engage in its usual and customary business activities on the premises for more than fifteen (15) consecutive business days; (4) institution of voluntary bankruptcy proceedings by Tenant; institution of involuntary bankruptcy proceedings in which the Tenant thereafter is adjudged a bankruptcy; assignment for the benefit of creditors of the interest of Tenant under this lease agreement; appointment of a receiver for the property or affairs of Tenant, where the receivership is not vacated within ten (10) days after the appointment of the receiver.

NOTICE OF DEFAULT

- B. Landlord shall give Tenant a written notice specifying the default and giving the Tenant ten (10) days in which to correct the default. If there is a default (other than for nonpayment of a monetary obligation of Tenant, including rent) that cannot be remedied in ten (10) days by diligent efforts of the Tenant, Tenant shall propose an additional period of time in which to remedy the default. Consent to additional time shall not be unreasonably withheld by Landlord. Landlord shall not be required to give Tenant any more than three notices for the same default within any 365 day period.

REMEDIES

- C. In the event Tenant has not remedied a default in a timely manner following a Notice of Default, Landlord may proceed with all available remedies at law or in equity, including but not limited to the following: (1) Termination. Landlord may declare this lease to be terminated and shall give Tenant a written notice of such termination. In the event of termination of this lease, Landlord shall be entitled to prove claim for and obtain judgment against Tenant for the balance of the rent agreed to be paid for the term herein provided, plus all expenses of Landlord in regaining possession of the premises and the reletting thereof, including attorney's fees and court costs, crediting against such claim, however, any amount obtained by reason of such reletting; (2) Forfeiture. If a default is not remedied in a timely manner, Landlord may then declare this lease to be forfeited and shall give Tenant a written notice of such forfeiture, and may, at the time, give Tenant the notice to quit provided for in Chapter 648 of the Code of Iowa.
- 15. SIGNS.** Landlord, during the last 120 days of this lease, shall have the right to maintain on the premises either or both a "For Rent" or "For Sale" sign. Tenant will permit prospective tenants or buyers to enter and examine the premises.
- 16. NOTICES AND DEMANDS.** All notices shall be given to the parties hereto at the addresses designated unless either party notifies the other, in writing, of a different address. Without prejudice to any other method of notifying a party in writing or making a demand or other communication, such notice shall be considered given under the terms of this lease when it is deposited in the U.S. Mail, registered or certified, properly addressed, return receipt requested, and postage prepaid.
- 17. PROVISIONS BINDING.** Each and every covenant and agreement herein contained

shall extend to and be binding upon the respective successors, heirs, administrators, executors and assigns of the parties hereto.

- 18. CERTIFICATION.** Tenant certifies that it is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and it is not engaged in this transaction, directly or indirectly on behalf of, or instigating or facilitating this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Tenant hereby agrees to defend, indemnify and hold harmless Landlord from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to any breach of the foregoing certification.

LANDLORD:

Northeast Iowa Community Action
Corporation

TENANT:

County Social Services

By: _____
Trisha S. Wilkins, Chief Executive
Officer

By: _____
CSS Board Chair

**Attachment A
FY2025 Service Definitions and Rates**

**North Iowa Regional Services
CSN Provider #8368**

COA	Service	Rate	Unit
31354	Transportation for individuals in CSRS or Subacute (or otherwise prior-authorized by CSS)	\$52.01	hour
44313	Crisis Stabilization residential services (Adult and Youth)	\$414.22	day
44396	Access Center services: Intake assessment & screening and service navigation & linkage to needed services. This rate applies when an individual is not admitted to NIRS Subacute or CSRS only.	\$414.22	day
44396	Access Center Coordination per hour (less than 5 hours and assessment refused)	\$85.10	hour
64309	Subacute services-6 and over beds	\$460.00	day
74353	Sheriff designee transport (Secure Vehicle Transport/MH and dual commitments) Commitment paperwork must be submitted with invoice.	\$52.01	Hour
44379	Crisis Services – system building & sustainability – Assistance to keep Brownstone (Children’s CSRS operational). The provider will submit actual cost reports/receipts prior to payment. Maximum of \$900,000 For FY24 & FY25	\$400,000	year

- It has been verified that North Iowa Regional Services is located within 120 miles of all areas of the County Social Services Region.¹
- Provider will begin application process, and submit to Region, within 6 hours of intake (Access Center services/no admit) or 24 hours of admission (CSRS or Subacute). Funding beyond Medicaid approved stay must be authorized through CSS Transition Specialist. Adult Individuals over CSS Income Guidelines will be self-pay after three days in CSRS/Subacute; youth admitted to Youth Crisis Stabilization Residential whose families are over CSS Income Guidelines for Children’s Behavioral Services will be self-pay after five days.
- Provider agrees to meet the **Crisis Stabilization Residential Services** standards according to Iowa Code Chapter 25.
 - 25.4(2): Crisis services shall be available 24 hours per day, 7 days per week, 365 days per year for individuals experiencing mental health and disability-related emergencies.
 - 25.4(2)(c): An individual who has been determined to need CSRS shall receive CSRS within 120 minutes of referral. Provider shall document time of referral and time of admit and submit data to CSS Transition Specialist on the Daily Summary of Residents Report. In compliance with Section 3.2 of the Provider Agreement, beginning October 1, 2022, Provider shall complete monthly data spreadsheet for all CSRS admissions and send to CSS Quality Improvement Coordinator by the 15th of the following month. CSS will provide spreadsheet.
- Provider agrees to meet the **Subacute** standards according to Iowa Code Chapter 25.
 - 25.4(2): Crisis services shall be available 24 hours per day, 7 days per week, 365 days per year for individuals experiencing mental health and disability-related emergencies.
 - 25.4(4): An adult individual shall receive subacute facility-based mental health services within 24 hours of referral. Provider shall document time of referral and time of admit and submit data to CSS Transition Specialist on the Daily Summary of Residents Report. In compliance with Section 3.2 of the Provider Agreement, beginning October 1, 2022, Provider shall complete monthly data spreadsheet for all Subacute admissions and send to CSS Quality Improvement Coordinator by the 15th of the following month. CSS will provide spreadsheet.
 - 25.6(7): The purpose of subacute mental health services is to provide a comprehensive set of wraparound services to adults who have had or are at imminent risk of having acute or crisis mental health symptoms.
 - Regional coordination. Each region shall designate at least one subacute mental health service provider and ensure that subacute mental health services are available to the residents of the region consistent with subrule 25.4(4).
 - Subacute mental health services standards.

Attachment A
FY2025 Service Definitions and Rates

- Subacute mental health services in a facility-based setting shall be provided as described in Iowa Code chapter 135G and 481-Chapter 71.
 - Subacute mental health services in a community-based setting are the same as assertive community treatment (ACT) services provided as described in subrule 25.6(2).
- “Subacute mental health services” means the same as defined in Iowa Code section 225C.6(4)(c) and includes both subacute facility-based services and subacute community-based services.
- Provider agrees to meet the **Access Center** standards and requirements according to Iowa Code Chapter 25.
 - 25.6(1): The purpose of an access center is to serve adults experiencing a mental health or substance use crisis who are not in need of an inpatient psychiatric level of care and who do not have alternative, safe, effective services immediately available.
 - 25.6(1)(b): Access center standards: A designated access center shall meet all of the following criteria:
 1. An access center shall have no residential facility-based setting with more than 16 beds.
 2. An access center provider shall be accredited to provide crisis stabilization residential services pursuant to 441-Chapter 24.
 3. An access center provider shall be licensed to provide subacute mental health services as described in rule 441-77.56(249A).
 4. An access center shall be licensed as a substance abuse treatment program pursuant to Iowa Code Chapter 125 or have a cooperative agreement with and immediate access to licensed substance abuse treatment services or medical care that incorporates withdrawal management.
 5. An access center shall provide services on a no reject, no eject basis to individuals who meet service eligibility criteria.
 6. An access center shall accept and serve eligible individuals who are court-ordered to participate in mental health or substance use disorder treatment.
 7. An access center shall provide all required services listed in 25.6(1)(d) in a coordinated manner. An access center may provide coordinated services in one or more locations.
 - 25.6(1)(d): Access Center services: An access center shall provide or arrange for the provision of all of the following:
 1. Immediate intake assessment and screening that includes but is not limited to mental and physical health conditions, suicide risk, brain injury, and substance use. A crisis evaluation that includes all required screenings may serve as an intake assessment.
 2. Comprehensive person-centered mental health assessments by appropriately licensed or credentialed professionals, as indicated by the intake assessment.
 3. Comprehensive person-centered substance use disorder assessments by appropriately licensed or credentialed professionals, as indicated by the intake assessment.
 4. Peer support services, as indicated by a comprehensive assessment.
 5. Mental health treatment, as indicated by a comprehensive assessment.
 6. Substance use treatment, as indicated by a comprehensive assessment.
 7. Physical health care services as indicated by a health screening.
 8. Care coordination.
 9. Service navigation and linkage to needed services including housing, employment, shelter services, intellectual and developmental disability services, and brain injury services, with warm handoffs to other service providers.
 - In compliance with Section 3.2 of the Provider Agreement, beginning October 1, 2022, Provider shall complete monthly Access Center data spreadsheet, if requested by CSS, and send to CSS Quality Improvement Coordinator by the 15th of the following month.

County Social Services Board Chair

North Iowa Regional Services

Date: _____

Date: _____

County Social Services
1407 Independence Ave
Waterloo, IA 50703

Attachment A
FY2025 Service Definitions and Rates

NORTH IOWA REGIONAL SERVICES

North Iowa Juvenile Detention Services Phone: (319)291-2455 Fax: (319)291-2464

Adult Crisis Stabilization Center Phone: (319)291-2455 Fax: (319)888-7285 1440 W. Dunkerton Rd. Waterloo, IA 50703

North Iowa Elite Mental Health Services Phone: (319)291-2455 Fax: (319)888-7285 1440 W. Dunkerton Rd. Waterloo, IA 50703

Brownstone Youth Services 1402 Logan Ave. Waterloo, IA 50703 Phone: (319) 229-2240 Fax: (319) 242-5418

Project Funds Payment Agreement

Parties

The Payment Agreement (hereinafter referred to as the "Agreement") is entered into on 07/01/2023 effective on 07/01/2023 between County Social Services (CSS), with a billing address of PO Box 221, West Union, IA 52175 and North Iowa Regional Services (NIRS), with a billing address of 1440 W. Dunkerton Rd. Waterloo, IA 50703 (Collectively referred to as the "Parties").

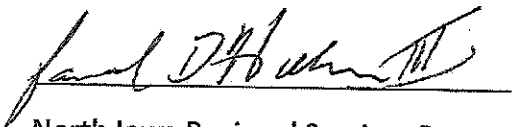
Agreement

- The Parties agree that CSS will fund projects to the buildings located at 1440 W. Dunkerton Rd. and 1402 Logan Ave. in Waterloo, IA upon request of NIRS and approval by CSS.
- The Parties agree that CSS will fund miscellaneous projects for therapy programs and sustainability/operational costs in the units located at 1440 W. Dunkerton Rd. and 1402 Logan Ave. in Waterloo, IA upon request of NIRS and approval by CSS.
- Both Parties agree that NIRS does not need to reimburse CSS
- NIRS will acquire bids and submit invoice proposals to CSS for approval
- NIRS will submit all supporting documentation i.e. bids, invoices, receipts to CSS for funded and completed projects

Terms

It is at the discretion of CSS and contingent on CSS budgetary constraints the amount but will not exceed a maximum amount of \$900,000 from 7/1/2023 through 6/30/2025 for the 1402 Logan Ave location and a maximum amount of \$140,000 from 7/1/2023 through 6/30/2024 for the 1440 West Dunkerton location.

County Social Services Representative



North Iowa Regional Services Representative


County Social Services
1407 Independence Ave
Waterloo, IA 50703

Attachment A
FY2025 Service Definitions and Rates

Cedar Valley Community Support Services CSN Provider # 384

COA	Service Description	Rate	Unit	Description
32329	Comprehensive comm support services	\$10.92	15 min	Comp comm supp serv, 15 min (H2015) 1:1
32329	Home based habilitation	\$58.70	day	HBH (H2016 UA) High Recovery (MI)
42399	Social Support Services	\$126.67	day	HBH (H2016 UB) Recovery Transitional (MI)
50367	Day Habilitation	\$340.00	month	Cedar Valley Club
		\$76.20	day	T2020 U1

*Rates effective 7.1.24 per HHS Increase
*15 minute unit is 9% increase per HHS


Cedar Valley Community Support Services

08/12/2024
Date

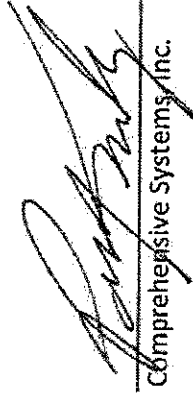
County Social Services

Date

Comprehensive Systems, Inc. CSN Provider # 578

COA	Service Description	Rate	Unit	Description
50367	Day habilitation	\$76.20	day	T2020 U1 (ID)
50369	Supported Employment: Small Group Employment	\$3.19	15 min	H2023 U3: Tier 1 - Groups of 2-4

*effective 7.1.24 per HHS increase


 Comprehensive Systems, Inc.

8-12-24
 Date

 County Social Services

 Date

Exceptional Persons, Inc. CSN Provider # 895

COA	Service Description	Rate	Unit	Description
32329	Comprehensive comm support services	\$10.92	15 min	Comp comm supp serv, 15 min (H2015) 1:1
32329	Home based habilitation	\$58.70	day	HBH (H2016 UA) High Recovery (M1)
		\$126.67	day	HBH (H2016 UB) Recovery Transitional (M1)
		\$146.81	day	HBH (H2016 UC) Medium Need (M1)
		\$236.99	day	HBH (H2016 UD) Intensive I (M1)
		\$240.27	day	HBH (H2016 U8) Intensive II (M1)
32329	Supported Community Living (SCL) - without day services	\$213.70	day	H2016 U1 (ID)
		\$229.08	day	H2016 U2 (ID)
		\$304.83	day	H2016 U3 (ID)
		\$308.21	day	H2016 U4 (ID)
		\$525.97	day	H2016 U5 (ID)
32329	Supported Community Living (SCL) - with day services	\$703.90	day	H2016 U6 (ID)
		\$190.54	day	S5136 U1 (ID)
		\$205.30	day	S5136 U2 (ID)
		\$245.41	day	S5136 U3 (ID)
		\$248.80	day	S5136 U4 (ID)
32329		\$436.85	day	S5136 U5 (ID)
		\$602.91	day	S5136 U6 (ID)
33340	Basic Needs - Rent Payments		varies month	Individuals pending SSI (IAR must be on file) and meeting CSS rent policy requirements
50367	Day habilitation	\$3.78	15 min	T2021 (ID)
		\$76.20	day	T2020 U1 (ID)
		\$79.96	day	T2020 U2 (ID)
		\$91.07	day	T2020 U3 (ID)
		\$92.36	day	T2020 U4 (ID)
		\$107.55	day	T2020 U5 (ID)
		\$131.51	day	T2020 U6 (ID)
50368	Supported Employment: Long Term Job Coaching	\$76.05	month	Tier 1 H2025 U4: 1 contact/mo: Must be reauthorized every 90 days
		\$406.33	month	Tier 2 H2025 U3: 2-8 hours/mo: Must be reauthorized every 90 days

	Total monthly cost for all Supported Employment Services not to exceed \$3437.93 per month.	\$811.53	month	Tier 3 H2025 U5: 9-16 hours/mo: Must be reauthorized every 90 days
		\$50.75	hour	Tier 5 H2025 UC: 26+ hours/mo: Must be reauthorized every 90 days
50369	Supported Employment: Small Group Employment	\$3.19	15 min	Tier 1 H2023 U3: Groups of 2-4
64329	SCL Provided in a RCF licensed for 6 or more beds	\$146.81	day	SCL provided in Licensed RCF 6+ beds (H2016 UC)
		\$118.96	day	Medium Need (MI)
		\$140.81	day	H2016 H1 - with day services (ID)
				S5136 H1 - without day services (ID)

* effective 7.1.24 per HHS

Katie Slade

7/18/24

Exceptional Persons, Inc.

Date

County Social Services

Date

Attachment A
FY2025 Service Definitions and Rates

Goodwill Industries of Northeast Iowa, Inc. CSN Provider # 1068

COA	Service Description	Rate	Unit	Description
32329	Comprehensive comm support services	\$10.92	15 min	Comp comm supp serv, 15 min (H2015) 1:1
		\$58.70	day	HBH (H2016 UA) High Recovery (MI)
32329	Home based habilitation	\$126.67	day	HBH (H2016 UB) Recovery Transitional (MI)
		\$146.81	day	HBH (H2016 UC) Medium Need (MI)
		\$236.99	day	HBH (H2016 UD) Intensive I (MI)
		\$240.27	day	HBH (H2016 U8) Intensive II 13 - 16.75 hours per day
		\$190.54	day	S5136 U1 (ID)
		\$205.30	day	S5136 U2 (ID)
		\$245.41	day	S5136 U3 (ID)
		\$248.80	day	S5136 U4 (ID)
50369	Supported Employment: Small Group Employment	\$3.19	15 min	Tier 1 H2023 U3: Groups of 2-4
50368	Supported Employment	\$406.33	month	(H2025) U3 Tier 2 - 2-8 hours months
		Not to exceed		
50379	Voc/Day - System Building & Sustainability	\$200,000	year	Individual Placement & Support (not to exceed \$200,000)

Rates authorized by HHS effective 7.1.24

Startup/System Building & Sustainability costs include:

- * CSS Application for Individuals served
- * Employment Specialist salary & benefits (up to 2)
- * Percentage of the Supervisory salary
- * Computer(s) for Employment Specialist
- * Expenses for related office setup for Employment Specialist(s)
- * Occupancy costs that Provider incurs (if any) for co-locating staff in mental health center

County Social Services
1407 Independence Ave
Waterloo, IA 50703

Attachment A
FY2025 Service Definitions and Rates

COA	Service Description	Rate	Unit	Description
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**Documentation is required for reimbursement for all costs outlined above (salary reports, receipts for expenses, etc...

***Provider shall collaborate with CSS and the Center of Excellence for Behavioral Health in the process of fidelity.
Provider shall update update CSS each quarter with progress towards fidelity of the Evidence Based Practice.

8/12/24
Date

Goodwill Industries of Northeast Iowa, Inc.
Date

County Social Services
Date

County Social Services
1407 Independence Ave
Waterloo, IA 50703

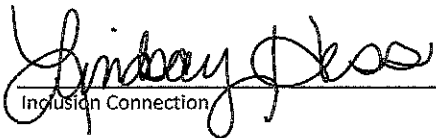
Attachment A
FY2023-FY2025 Service Definitions and Rates

Inclusion Connection Inc. CSN Provider # 2933

COA	Service Description	Rate	Unit	Description
50368	Supported Employment: Long Term Job Coaching	\$76.05	month	Tier 1 H2025 U4: 1 contact/mo: Must be reauthorized every 90 days
		\$406.33	month	Tier 2 H2025 U3: 2-8 hours/mo: Must be reauthorized every 90 days
		\$811.53	month	Tier 3 H2025 U5: 9-16 hours/mo: Must be reauthorized every 90 days
		\$50.75	hour	Tier 5 H2025 UC: 26+ hours/mo: Must be reauthorized every 90 days

Total monthly cost for all Supported Employment Services not to exceed \$3437.93 per month.

*effective 7.1.24 per HHS increase


Inclusion Connection

8/13/24
Date

County Social Services

Date

Effective 7-1-2024

**CONTRACT FOR TRANSPORTATION SERVICES
BETWEEN COUNTY SOCIAL SERVICES (CSS)
and the
IOWA NORTHLAND REGIONAL COUNCIL OF GOVERNMENTS
(d/b/a IOWA NORTHLAND REGIONAL TRANSIT COMMISSION)**

WHEREAS, County Social Services (hereinafter referred to as CSS) has an interest in provision of transportation services to their consumers within our region (Black Hawk, Butler, Chickasaw, and Grundy), and to their consumers in surrounding counties (Allamakee, Clayton, Fayette, Floyd, Howard, Mitchell, Tama, and Winneshiek Counties), and

WHEREAS, Iowa Northland Regional Transit Commission (INRTC) has been officially designated as the regional transit system for Region 7 pursuant to Chapter 324A of the Code of Iowa and has vehicles and employees available for transporting those persons residing within our region,

NOW, THEREFORE, THE PARTIES DO HEREBY MUTUALLY AGREE AS FOLLOWS:

A. Purpose and Timeframe

1. The purpose of this contract is to arrange for public demand response transit services under the auspices of the designated public transit system, INRTC.
2. The contract period shall begin on July 1, 2024 and continue through June 30, 2025. Any extension or renewal of this contract shall be in writing and mutually agreed upon by both parties.

B. Description of Service

1. All transit services will be provided in vehicles that are open to the public without discrimination.
2. Service shall be provided Monday through Friday except on the following holidays or the day celebrated as such:
 - New Year's Day, or the Day Celebrated as Such
 - Memorial Day
 - Independence Day, or the Day Celebrated as Such
 - Labor Day
 - Thanksgiving Day
 - Friday, following Thanksgiving Day
 - Christmas Eve, or the Day Celebrated as Such
 - Christmas Day, or the Day Celebrated as Such
3. Service hours under this contract shall be 6:30 a.m. to 6:00 p.m.
4. The route(s) financially supported by this agreement are open-to-the-public. Only clients of the agency (ies) named in this contract are covered under this agreement and shall be billed according to section E below. General public riders, which are not covered by this agreement, will be invoiced separately.
5. Access to service shall be obtained by calling INRTC at least 24 hours in advance.
6. There is no service fare or recommended contribution for the CSS service described above.

7. Services shall be insured, at a minimum, by INRTC with the following coverage:
 - a. General liability - \$1,000,000, as appropriate to service open to the public. This shall include coverage for accidents resulting from actions of the service provider.
 - b. Auto Liability - \$1,000,000.
 - c. Workers Compensation/ Employers Liability - \$500,000/\$500,000/\$500,000.0012
 - d. Umbrella Liability - \$4,000,000.
8. Continuity of services shall be provided for through access to INRTC spare vehicles and drivers.

C. Responsibilities of INRTC

1. INRTC shall serve as an independent contractor.
2. INRTC shall provide and maintain in safe and presentable condition such vehicles as are required to provide the services described above.
3. INRTC shall employ and train, clean and courteous personnel as necessary to provide the services described above. All drivers shall have a commercial driver's license (CDL), as appropriate.
4. INRTC shall operate all services described above including scheduling and dispatching support.
5. INRTC shall notify CSS in the event of any unavoidable interruption or delay in service.
6. INRTC shall notify CSS of any incidents relating to passengers served under this contract.
7. INRTC shall insure services to the limits described above, naming CSS as an additional insured, if requested and upon written request will provide CSS with a certificate of insurance to this effect. Such insurance shall not be cancelled except after thirty (30) days' notice to CSS.
8. INRTC shall accept all risk and indemnify and hold CSS harmless from all losses, damage, claims, demands, liabilities, suits, or proceedings, including court costs, attorney's and witness' fees relating to loss or damage to property or to injury or death of any person arising out of the acts or omissions of INRTC or its employees or agents.
9. INRTC shall maintain accounting and records for all services rendered and shall assure that all persons handling project funds, including passenger revenues, are bonded to levels appropriate for the amounts of funds handled.
10. INRTC shall provide to CSS a monthly billing for services rendered in the previous month including a report of units of service provided and revenues credited toward the service from passengers and from other sources.
11. INRTC shall secure an independent audit of its transportation program including services provided under this contract and, if requested, shall provide a copy of the audit report to CSS.
12. INRTC shall permit inspection of its vehicles, services, books, and records by CSS or agencies providing funding to CSS upon the request of CSS.
13. INRTC shall provide information about the availability of the services described above, as well as other services of INRTC to both the target population of this contract and to the general public.

14. INRTC shall comply with all applicable state and federal laws, including but not limited to Equal Employment opportunity laws, Affirmative Action, nondiscrimination laws, Title VI, traffic laws, motor vehicle equipment laws, confidentiality laws and freedom of information laws.

D. Responsibility of CSS

1. CSS shall provide funding as identified in this contract based upon the projected difference between operating costs for described services and revenues from passengers and/or from available state and federal transit operating assistance funds.
2. CSS shall promptly pay all justified billings under this contract.
3. CSS shall comply with all state and federal laws regarding nondiscrimination in relation to the services covered by this contract.
4. CSS shall inform INRTC management of any changes affecting the transportation needs of the target population including possible changes in clients, client addresses, activity schedules or weather related program changes in CSS.
5. CSS shall assist INRTC as requested in the design and scheduling of transit services to meet the needs of the target population.
6. CSS shall assist INRTC as requested in the dissemination of information to the target population regarding the availability of services under this contract as well as other transportation services of INRTC.
7. CSS shall report to INRTC any costs incurred in the carrying out its responsibilities under this contract.
8. CSS shall indemnify and hold INRTC harmless for any loss caused by INRTC's inability to provide services under emergency conditions.
9. CSS shall accept all risk and indemnify and hold INRTC harmless from all losses, damage, claims, demands, liabilities, suits, or proceedings, including court costs, attorney's and witness' fees relating to loss or damage to property or to injury or death of any person arising out of the acts or omissions of CSS or its employees or agents.
10. During the performance of this contract, CSS, for itself, its assignees and successors in interest agrees to comply with Title VI as follows:
 - a. Compliance with Regulations: CSS shall comply with the Regulations relative to non-discrimination in Federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
 - b. Nondiscrimination: CSS, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, national origin, sex, age, or disability in the selection and retention of subcontractors, including procurement of materials and leases of equipment. CSS shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

- c. **Solicitations for Subcontracts, Including Procurement of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by CSS for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by CSS of the contractor's obligations under this contract and the Regulations relative to non-discrimination on the grounds of race, color, national origin, sex, age, or disability.
- d. **Information and Reports:** CSS shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Iowa Northland Regional Council of Governments, the Iowa Department of Transportation or Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information CSS shall so certify to the Iowa Northland Regional Council of Governments, the Iowa Department of Transportation or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
- e. **Sanctions for Noncompliance:** In the event of CSS's noncompliance with the non-discrimination provisions of this contract, the Iowa Northland Regional Council of Governments shall impose such contract sanctions as it, the Iowa Department of Transportation or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - Withholding of payments to CSS under the contract until CSS complies, and/or
 - Cancellation, termination or suspension of the contract, in whole or in part.
- f. **Incorporation of Provisions:** CSS shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. CSS shall take such action with respect to any subcontract or procurement as the Iowa Northland Regional Council of Governments, the Iowa Department of Transportation or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, CSS may request the Iowa Northland Regional Council of Governments or the Iowa Department of Transportation to enter into such litigation to protect the interests of the or the Iowa Department of Transportation; and, in addition, CSS may request the United States to enter into such litigation to protect the interests of the United States.

E. Compensation

1. CSS shall reimburse at a rate of \$2.00/ mile (but not less than \$8.00/ride) after state subsidies have been applied by IRTC, for the above-described service. For the purposes of this contract, INRTC shall allocate \$0.30 per revenue mile in state (STA) and \$0.20 per revenue mile 5311 (FTA) subsidies toward these services. The estimated total cost of these services will be determined once the service begins.

When schedules and routes permit, INRTC hereby agrees to consider providing trips outside regular service hours to CSS according to INRTC policy and FTA charter regulations. CSS shall contact INRTC to request each trip outside regular service hours, as the need may arise, at least one (1) week prior to the date of the proposed trip.

2. All passenger revenues shall be applied to the costs of transportation services prior to application of federal transit funding and shall be considered to have expanded the level of services compared to what would be available without such resources.
3. The costs of services under this contract identified in E(1) above are based upon assumptions concerning costs, ridership, and the existence of other transit service contracts. Should circumstances shift so as to significantly increase costs of service under this contract, the rate of compensation shall be subject to renegotiation.
4. RTC will invoice CSS or Iowa Medicaid Enterprise, a Managed Care Organization (MCO), or their broker, monthly for services provided under this contract. Payment for justified billings for services under this contract shall be due thirty (30) days after receipt of an invoice.
5. Any shortfalls in anticipated funding will be addressed by the parties to this agreement, and in instances where revenues exceed actual fully allocated costs those retained earnings may be applied to future billings, expenses, and/or projects.
6. The entire accrued cost to CSS for services provided by INRTC is not to exceed \$10,000 for the stated contract period. Monitoring and authorization of services rendered in excess of the \$10,000 threshold shall be the sole responsibility of CSS.

F. Reporting

1. Items to be reported with each monthly billing based on the previous month shall be:
 - Total number of hours provided
 - Total number of revenue hours provided
 - Total number of rides provided
 - Total number of miles driven
 - Total number of revenue miles driven
 - Total passenger revenues collected
2. Items to be reported at year-end shall be:
 - Total number of hours provided
 - Total number of revenue hours provided
 - Total number of rides provided
 - Total number of miles driven
 - Total number of revenue miles driven
 - Total passenger revenues collected
 - Actual fully-allocated costs of services
 - Total compensation billed to purchaser
 - Any surplus/shortfall
 - Number of Volunteer Drivers
 - Number of Personal Vehicles in Service
 - Annual Capital Costs
 - Sources of Capital Funds (federal, state, and local)
 - Safety (number of fatalities; number of major incidents, number of injuries)
3. The following items shall be reported to CSS on an ongoing basis:
 - Incidents involving passengers transported under this contract
 - Any uses of subcontracted providers to avoid interruptions in service
 - Any interruption in service

G. Entire Agreement

1. This contract contains the entire agreement between CSS and INRTC for direct service of CSS residents to the specified facilities. There are no other agreements or understandings, written or verbal, which shall take precedence over the items contained herein unless made a part of this contract by amendment procedure.

H. Amendments

1. Any changes to this contract must be in writing and be mutually agreed upon by both CSS and INRTC. They must further receive the concurrence of the Iowa Department of Transportation, Office of Public Transit.

I. Termination

1. This contract may be cancelled, by either party, through written notice to the other party at least thirty (30) days prior to the date of cancellation.

J. Saving Clause

1. Should any provisions of this contract be deemed unenforceable by a court of law, all other provisions shall remain in effect.

K. Assignability and Subcontracting

1. This contract shall not be assigned to any other part without the express written approval of CSS and INRTC and with the concurrence of the Iowa Department of Transportation, Office of Public Transit.
2. No part of the transportation services described in this contract may be subcontracted by INRTC without the express written approval of CSS and concurrence by the Iowa Department of Transportation, Office of Public Transit.
3. Notwithstanding the provisions in K(1) above, it is hereby agreed that INRTC may under emergency circumstances temporarily subcontract any portion of the service if it is deemed necessary by INRTC to avoid a service interruption. CSS shall be notified, in advance if possible, each time this provision is invoked.

L. Substance Abuse Testing

1. INRTC shall comply with all Federal Transit Administration (FTA) Drug and Alcohol Testing Regulations, including but not limited to the fact that, no persons in a safety sensitive position (i.e. drivers, dispatchers, or mechanics) may operate or control movement of a vehicle unless they have passed a pre-employment drug test and are part of a random testing pool.

M. Service Interruptions

1. Interruption, cancellation, alteration or modification of daily service caused by inclement weather, communicable illness, or other reasons beyond control shall be determined by INRTC.

ADOPTED BY THE PARTIES AS WITNESSED AND DATED BELOW, SUBJECT TO THE CONCURRENCE OF THE IOWA DEPARTMENT OF TRANSPORTATION, OFFICE OF PUBLIC TRANSIT.

For CSS:

For INRTC:

Date:

Date:

Inspiring Lives CSN Provider #2336

COA	Service Description	Rate	Unit	Description
32329	Comprehensive comm support services	\$10.92	15 min	Comp comm supp serv, 15 min (H2015) 1:1
		\$58.70	day	HBH (H2016 UA) High Recovery 0.25 to 2 hrs/day
		\$126.67	day	HBH (H2016 UB) Recovery Transitional 2.25 to 4 hrs/day
32329	Home based habilitation (MI)	\$146.81	day	HBH (H2016 UC) Medium Need 4.25 to 8.75 hrs/day
		\$236.99	day	HBH (H2016 UD) Intensive I 9 to 12.75 hrs/day
		\$240.27	day	HBH (H2016 U8) Intensive II 13 to 16.75 hrs/day*
		\$421.87	day	HBH (H2016 U9) Intensive III 17 to 24 hrs/day*
42329	Intensive residential services	\$750.00	day	HBH (H2016 U7) Intensive IV 24 hrs/day - IRHS (MI) MCO contracted rate
		\$750.00	day	Supported Community Living without day services - IRSH (H2016 U6) (ID) MCO contracted rate
42398	Assertive Community Treatment	\$83.91	day	Full month funding for Medicaid pending individuals referred by CSS only.
74353	Sheriff designee transport	\$52.01	hour	Sheriff designee transport (Secure Vehicle Transport/MH and dual commitments). Commitment paperwork must be submitted with invoice.
42379	Systems building & Sustainability	\$450,000.00	year	Costs related to developing an IRSH in the Northeast corner of the State. Provider will submit actual cost reports/receipts to CSS prior to payment

* For U8 and U9 levels of funding, see process on page 3.

effective 7.1.24 - 4.1% increase in services authorized by HHS
ACT 50.291% increase

Laura Ruyton, CEO

Inspiring Lives

FY 2025

7.18.24

Date

CSS Board

Date

North Star Community Services CSN Provider # 2115

COA	Service Description	Rate	Unit	Description
32329	Support Services - Supported Community Living	\$10.92	15 min	Community Support Services, 15 min. (H2015) 1:1
32329	Support Services - Supported Community Living	\$58.70	day	Home based Habilitation (H2016 UA) High
32329	Support Services - Supported Community Living	\$126.67	day	Home based Habilitation (H2016 UB) Recovery Transitional (MI)
32329	Support Services - Supported Community Living	\$190.54	day	SCL - with day services S5136 U1 (ID)
32329	Support Services - Supported Community Living	\$205.30	day	SCL - with day services S5136 U2 (ID)
32329	Support Services - Supported Community Living	\$213.70	day	SCL - without day services H2016 U1
32329	Support Services - Supported Community Living	\$229.08	day	SCL - without day services H2016 U2 (ID)
50367	Day Habilitation	\$76.20	day	T2020 U1 (ID)
50367	Day Habilitation	\$79.96	day	T2020 U2 (ID)
50367	Day Habilitation	\$91.07	day	T2020 U3 (ID)
50367	Day Habilitation	\$92.36	day	T2020 U4 (ID)
50367	Day Habilitation	\$107.55	day	T2020 U5 (ID)
50367	Day Habilitation	\$131.51	day	T2020 U6 (ID)
50367	Day Habilitation	\$2.69	15 min	T2021 15 min.

*Rates effective 7.1.24 per HHS authorization

Yasmina E. Schaeffer, Recovery Provider 7.18.2024
North Star Date

County Social Services _____ Date

Attachment A
FY2025 Service Definitions and Rates

Resources for Human Development CSN Provider #15649

COA	Service Description	Rate	Unit	Description
42398	Assertive Community Treatment	\$83.91	day	Pending Medicaid coverage - referral must have come from CSS

Provider agrees to meet the Assertive Community Treatment standards and requirements according to IAC 441.25.6(2).
*Rate Change effective 7.1.24 authorized by HHS - 50.291% increase

Linda Donovan	<div>DocuSigned by: <i>Linda Donovan</i> 7889c2e9c9374f6...</div>	7/16/2024
Resources for Human Development		Date
County Social Services		Date

Scenic Acres CSN Provider # 2573

COA	Service Description	Rate	Unit	Description
32329	Comprehensive comm support services	\$10.92	15 min	Comp comm supp serv, 15 min (H2015) 1:1
		\$58.70	day	HBH (H2016 UA) High Recovery (MI)
		\$126.67	day	HBH (H2016 UB) Recovery Transitional (MI)
		\$146.81	day	HBH (H2016 UC) Medium Need (MI)
		\$236.99	day	HBH (H2016 UD) Intensive I (MI)
		\$240.27	day	HBH (H2016 U8) Intensive II (MI) *
		\$421.87	day	HBH (H2016 U9) Intensive III (MI) *
		\$213.70	day	H2016 U1 (ID)
32329	Supported Community Living (SCL) - without day services	\$229.08	day	H2016 U2 (ID)
32329	Supported Community Living (SCL) - with day services	\$205.30	day	S5136 U2 (ID)
50367	Day habilitation	\$3.74	15 min	T2021 (MI)
		\$76.20	day	T2020 (MI)
64314	Residential Care Facility (6-15 beds)	\$113.99	day	Service only

* Provider agrees to the following process for all individuals requiring U8 or U9 level of service:

- At the time of referral, CSS service coordination staff shall make referral to appropriate IHH for enrollment.
- When accompanied with justification, initial funding authorization shall be for 30 days.
- If Region funding at this level is required beyond 30 days, Provider shall send the following to CSS

Regional Coordinator of Disability Services:

1. A copy of the individual's functional assessment provided to the IHH, if completed by Provider (for HCBS Habilitation-eligible individuals)
 2. Rationale for the requested tier (may be same rationale provided to the IHH)
- Funding for continued U8 or U9 level of service shall be authorized for no longer than 30 days at a time.
 - The UD rate shall be the authorized rate for continued stay if Provider does not provide necessary documentation to extend funding beyond 30 days. This rate may be authorized for up to three months at a time.
 - At such time Provider does provide necessary documentation to CSS, U8 or U9 rate shall be reauthorized for 30 days with a start date of the date the documentation was received by CSS.


Scenic Acres

7/22/24
Date

County Social Services

Date

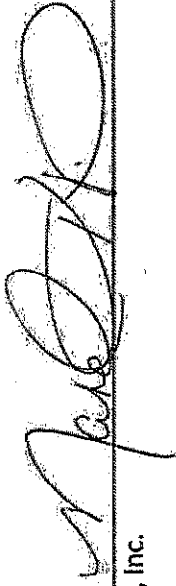
COA	Service Description	Rate	Unit	Description
32329	Comprehensive comm support services	\$10.92	15 min	Comp comm supp serv, 15 min (H2015) 1:1
32329	Home based habilitation	\$58.70	day	HBH (H2016 UA) High Recovery (MI)
		\$126.67	day	HBH (H2016 UB) Recovery Transitional (MI)
		\$421.87	day	HBH (H2016 U9) Intensive 17 - 24 hours a day
		\$190.54	day	S5136 U1 (ID)
		\$205.30	day	S5136 U2 (ID)
		\$245.41	day	S5136 U3 (ID)
		\$248.80	day	S5136 U4 (ID)
		\$436.85	day	S5136 U5 (ID)
		\$602.91	day	S5136 U6 (ID)
50362	Prevocational services	\$11.24	hour	T2015
		\$3.47	15 min	T2021
50367	Day habilitation	\$66.29	day	Minimum 4.25 hours (MI)
		\$76.20	day	T2020 U1 (ID)
		\$2.81	15 min	ID
		\$406.33	month	Tier 2 H2025 U3: 2-8 hours/mo: Must be reauthorized every 90 days
		\$811.53	month	Tier 3 H2025 U5: 9-16 hours/mo: Must be reauthorized every 90 days
		\$1,268.94	month	Tier 4 H2025 U7: 17-25 hours/mo: Must be reauthorized every 90 days
		\$50.75	hour	Tier 5 H2025 UC: 26+ hours/mo: Must be reauthorized every 90 days
		\$3.19	15 min	Tier 1 H2023 U3: Groups of 2-4
		\$1.99	15 min	Tier 2 H2023 U5: Groups of 5-6
		\$1.42	15 min	Tier 3 H2023 U7: Groups of 7-8
50368	*Supported employment: Long Term Job Coaching			
50369	*Supported employment: Small Group Employment			

*Total monthly cost for all supported employment services not to exceed \$3437.93 per month

**Rate Increase of 4.1% for daily and 9% for intermittent services per HHS effective 7.1.24

County Social Services
1407 Independence Ave
Waterloo, IA 50703

Attachment A
FY2025 Service Definitions and Rates



TASC, Inc.

7-22-24

Date

County Social Services

Date

Attachment A
FY2025 Service Definitions and Rates

Unlimited Services Inc. CSN Provider # 2943

COA	Service Description	Rate	Unit	Description
32329	Comprehensive comm support services	\$10.92	15 min	Comp comm supp serv, 15 min (H2015) 1:1
32329	Home based habilitation	\$58.70	day	HBH (H2016 UA) High Recovery (MI)
		\$126.67	day	HBH (H2016 UB) Recovery Transitional (MI)
		\$146.81	day	HBH (H2016 UC) Medium Need (MI)
		\$236.99	day	HBH (H2016 UD) Intensive I (MI)
		\$240.27	day	HBH (H2016 U8) Intensive II (MI) *
		\$405.25	day	HBH (H2016 U9) Intensive III (MI) *
50367	Day habilitation	\$72.25	day	T2020 (MI) MCO contracted rate
		\$3.72	15 min	T2021 (MI) MCO contracted rate

* Provider agrees to the following process for all CSS individuals requiring **U8 or U9 level of service**:

- At the time of referral, CSS service coordination staff shall make referral to appropriate IHH for enrollment.
- When accompanied with justification, initial funding authorization shall be for 30 days.
- If Region funding at this level is required beyond 30 days, Provider shall send the following to CSS Regional Coordinator of Disability Services:
 1. A copy of the individual's functional assessment provided to the IHH, if completed by Provider (for HCBS Habilitation-eligible individuals)
 2. Rationale for the requested tier (may be same rationale provided to the IHH)
- Funding for continued U8 or U9 level of service shall be authorized for no longer than 30 days at a time.
- The UD rate shall be the authorized rate for continued stay if Provider does not provide necessary documentation to extend funding beyond 30 days. This rate may be authorized for up to three months at a time.
- At such time Provider does provide necessary documentation to CSS, U8 or U9 rate shall be reauthorized for 30 days with a start date of the date the documentation was received by CSS.

* **Effective 7.1.24 - Medicaid rate increase**

Amy Vonderhaar
Unlimited Services Inc.

8/15/24
Date

County Social Services

Date

