

COUNTY SOCIAL SERVICES 28E GOVERNING BOARD AGENDA

To: County Social Services Board Members
From: Mary McKinnell
Date: September 25, 2024
Re: County Social Services Board Meeting
Date: September 25, 2024
Time: 10:00 A.M. to Noon

Time and Location: Wednesday, September 25, 2024, at 10AM in Black Hawk County at CSS. The address is 1407 Independence Avenue, 4th Floor, Waterloo, IA.

We prefer to meet in-person, yet you are welcome to attend virtually if meeting in-person is not possible.

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/764706069>

Call County Social Services Board Meeting to order.

1. Approve today's agenda and the minutes of July 24, 2024. Discussion/Action.
2. Updates from Adult Services Provider Representative, Brittney Montross. Feedback.
3. Updates from Children Services Representative, June Klein-Bacon. Feedback.
4. Updates from Consumer Representative, Bruce Grant. Feedback.
5. Updates from Youth Provider Representative, Matt Homstad. Feedback.
6. Updates from Law Enforcement Representative, Sherriff Dan Marx,. Feedback.
7. Updates from Judicial Representative, Ashley Neundorf. Feedback.
8. Updates from CSS Board and Member Counties. Feedback.
9. Update from Mary McKinnell regarding RFP for Districts and general CSS information

Human Resources

10. 2024 Employee Satisfaction Survey- Information/Discussion
11. CSS Employee Handbook- Information/Discussion

Programs

12. Outpatient Competency Restoration (OCR) – Information.
13. General Assistance services. Discussion.

Organization.

14. Financial report and claims. Discussion.
15. Review Exceptions to Policy. Discussion.
16. Adult Advisory Meeting Recommendations. Discussion.
 - Medicaid - reapplications, concerns related to accessing funding while they wait 45-60 days for approvals/denials. Concerns related to how will funding be accessed for the gap after the transition. There may be some confusion about NODs and which ones are current. Concerns shared related to processing information, being sent in and figuring out where people stand are complicated and timeliness is of concern.

- Continuity of care in our communities in the transition while is a priority of the region, providers express concern about how it will look in the transition itself.

17. Review and action to authorize the Chair to sign provider agreements and/or rate requests with:

- Flowstate
- State of Iowa, Judicial Branch, Black Hawk County. Judicial Referee
- Northeast Iowa Community Action for Transit
- Northeast Iowa Community Action – Lease of Decorah Office Space
- North Iowa Regional Services
- Cedar Valley Community Support Services
- Comprehensive Systems
- Exceptional Persons, Inc.
- Goodwill Industries of Northeast Iowa, Inc.
- Inclusion Connection, Inc.
- Iowa Northland Regional Council of Governments DBA Iowa Northland Regional Transit
- Inspiring Lives
- North Star Community Services
- Resources for Human Development
- Scenic Acres
- TASC, Inc
- Unlimited Services

18. Adjourn; next Board meeting will be in Butler County on Wednesday, October 23, 2024, at 10AM.

COUNTY SOCIAL SERVICES 28E GOVERNING BOARD AGENDA

The CSS Governing Board Meeting was held on Wed July 24th, 2024 at 10AM at the Allamakee County Courthouse in Waukon, IA and Via Go-To Meeting.

CSS Board Members Present: Dennis Keatley, Allamakee; Janell Bradley, Fayette; Mark Hendrickson, Mitchell; Bill Faircloth, Tama; Brittney Montross, EPI Adult Provider Rep; Dan Marx, Law Enforcement Rep; Matt Homstad, Children's Provider Rep; Jacob Hackman, Chickasaw, Floyd Co Alternate; later joined Mark Kuhn, Floyd.

CSS Board Members Not Present: Tavis Hall, Black Hawk; Pat Murray, Howard; Bruce Grant, Consumer Rep; June Klein-Bacon, Children's Parent Rep; Ashley Neundorf, Judicial Rep;

Janell Bradley, Fayette CSS Vice-Chair facilitated the meeting.

Call County Social Services Board Meeting to order.

1. The motion was made by Faircloth, Tama and seconded by Hackman, Chickasaw to approve today's agenda and the minutes from May 2024 Board Meeting. Motion Carried.
2. Updates from Adult Services Provider Representative, Brittney Montross. EPI has completed an application to provide virtual assistance and support to individuals who need services to become more independent. These services include person-to-person video contact.
3. Updates from Children Services Representative, June Klein-Bacon. June was not present at the meeting however Emma Hall, CSS Children's Behavioral Health Coordinator shared that the CSS Board will be reviewing the CBH survey results at the next CSS Board meeting in Sept 2024. CSS will be offering coping kits for children in over 400 classrooms across the CSS Region this year.
4. There was no update from Bruce Grant, Consumer Representative as Bruce was not present for today's meeting.
5. Updates from Youth Provider Representative, Matt Homstad. Development is still underway at the Children's Clinic in Decorah, IA. There will be a Parent-Child Integrated Therapy Room available at this new clinic. This project has been delayed and is expected to be completed and open in the Spring of 2025. There will be a table with information about the new children's clinic at Nordic Fest 2024 however there will not be any tours of the new facility offered at this time.
6. Updates from Law Enforcement Representative, Sheriff Dan Marx. Dan gave a report on the good services CSS provides and stated the CSS staff are quick to respond and do a great job of reaching out to individuals when in need. A question was asked about the new homelessness laws in Iowa and Dan has not heard a lot about this yet.
7. There was no report given by Ashley Neundorf, Judicial Rep as Ashley was not present at the meeting.
8. There were no updates reported from CSS Board and Member Counties.
9. Update from Mary McKinnell regarding HHS realignment. There have been 4 public comment sessions- 2 virtual and 2 in-person across the state of Iowa in the past couple of months. The HHS ASO Behavioral Health District Map for the state is to be released by August 1, 2024. There will be 7 Behavioral Health Administrative Service Organizations (ASO's)/Districts within Iowa. Mary has heard there may be 4 Disability Areas combined with Aging across the state. HHS has indicated that there will be one (1) Lead Agency across the state to oversee the Aging Services and an RFP will be released for this. HHS anticipates there will also be a Behavioral Health RFP and an Aging and Disability Resource Center (ADRC) RFP being released sometime before September 15th, 2024? Iowa was awarded a Demonstration Grant for Certified Community Behavioral Health

Centers (CCBHC's) that was originally to be implemented by July 1, 2024. This has now been extended to not begin until July 1, 2025. As more information becomes available Mary will be sure to share this with the CSS Board and Employees.

Human Resources

10. Results of the ICAP Cyber Risk Assessment was reported by Megan Taets, CSS HR Director and HIPAA Privacy Officer. NGT, Chancy Chipman was also present for the assessment and was very helpful throughout this process. There were 5 recommendations given by ICAP as a result of the assessment and the CSS HIPAA/IT Committee is working on a plan of action to fulfill these recommendations.
11. ICAP Membership Renewal. ICAP FY25 Invoice Packet was reviewed and a motion was made by Keatley, Allamakee and seconded by Faircloth, Tama to approve the renewal package and authorize Bradley, Fayette Vice Chair to sign continuation of ICAP membership form and the anniversary information acknowledgment form. Motion Carried.
12. PTO liability. Mary explained that the CEO Collaborative group discussed planning for the future as MHDS Region sunset on 6.30.25. Mary asked Megan, HR Director and Kris, Finance Manager to look into the current PTO liability CSS has at this time. As of 7.19.24 the PTO payout for employees would total \$78,343.09. Mary reported that there is money budgeted in salaries to cover this. Mary will keep the Board updated throughout the year on this amount.

Organization

13. The CSS FY24 accrual summary report for April and May 2024 was presented and reviewed. A motion was made by Faircloth, Tama and seconded by Keatley, Allamakee to approve the both financial reports. Motion carried.
14. CSS Exceptions to Policy for May and June 2024 were reviewed.
15. Health and Human Services (HHS) FY25 contract was approved by the CSS Board on June 28th, 2024. The FY25 contract included language about carryover funds and that MHDS Regions cannot pay consultants to complete RFP's.
16. A motion was made by Faircloth, Tama and seconded by Keatley, Allamakee to authorize the Vice Chair to sign provider agreements and/or rate requests with:
 - Black Hawk County Judicial Hospitalization Referee Agreement
 - Northeast Iowa Community Action Corporation
 - Flowstate rate sheet
 - Choice Employment Services, LLC
 - Opportunity Homes, LLC
 - Rise, Ltd.
 - Optima Life Services, Ltd
 - The Spectrum Network

Motion Carried.

17. The CSS Adult Advisory Meeting will be held on Wed August 28th, 2024 at 10am in Waterloo and via Go-To Meeting.
18. The next CSS Board meeting will be held on Wednesday, September 25, 2024 in Black Hawk County at the CSS Office- Pinecrest Building 4th Floor.
19. A motion was made by Keatley, Allamakee and seconded by Faircloth, Tama to adjourn the meeting. Motion Carried.