

OCTOBER 2023 COUNTY SOCIAL SERVICES GOVERNING BOARD MINUTES

The October 2023 CSS Board Meeting was held in Floyd County at the Charles City Library in Charles City, Iowa and via Go-To Meeting on Wednesday October 25th, 2023 at 10:00am.

CSS Board Members Present: Jacob Hackman, Chickasaw; Heidi Nederhoff, Grundy; Mark Hendrickson, Mitchell; Mark Faldet, Winneshiek; Bruce Grant, Consumer Rep; June Klein-Bacon, Children's Services Parent Rep via Go-To meeting; Brittney Montross, Adult Provider Rep via Go-To Meeting; Dan Marx, Law Enforcement Rep via Go-To Meeting; Matt Homstad, Children's Provider Rep via Go-To Meeting; Janelle Bradley, Fayette- Clayton Alternate, via Go-To Meeting; Mary McKinnell, CSS CEO.

Not Present: Greg Barnett, Butler; Kristi Aschenbrenner, Children's Education Rep; Ashley Nuendorff, Judicial Representative; Doug Reimer, Clayton;

Chair, Hackman, Chickasaw called the meeting to order.

1. Motion by Faldet, Winneshiek, Second by Hendrickson, Mitchell to approve today's agenda and the minutes from September 2023. Motion Carried.
2. Annual HIPAA and Security Training was provided by CSS HIPAA Privacy Officer, Megan Taets and Chancy Chipman, Information Security Administrator with Next Generation Technologies (NGT).
3. There were no updates from Adult Services Provider Representative, Brittney Montross.
4. Children Services Representative, June Klein-Bacon Update. June asked the CSS board what type of children services updates that they would like to hear about. June commended Elevate on their Mobile Crisis Response Services and expressed her praise for the effectiveness of these services and appreciation that these services can be provided locally. June stated that the Children's Mental Health Waiver only has 1 out of 4 services available to individuals and families (Respite services and families have to find their own provider for this) in the Black Hawk County area.
5. There were no updates from Consumer Representative, Bruce Grant.
6. There were no updates from Youth Provider Representative, Matt Homstad.
7. Law Enforcement Representative, Sheriff Dan Marx Update. Dan reported that several sheriffs in the NE Iowa area received a letter from a new transportation company that is interested in providing transportation services within the CSS Region. Sheriff Marx states that this more than likely will be on next month's CSS Board mtg agenda for consideration.
8. There were no updates from Judicial Representative, Ashley Neundorf as she was not present.
9. There were no updates from CSS Board and Member Counties.
10. Mary McKinnell, CSS CEO update regarding HHS realignment. Mary explained that she attended a meeting with HHS a couple of weeks ago in DSM in which HHS indicated that there were will be changes coming to the MHDS Regions however no specific details were shared. There has been no additional information provided to CEO's since the time of this meeting with HHS for Mary to report. Mary speculates there may be legislative action with the Regions as it relates to Disability Services transitioning to the Dept of Aging department and Regions providing Substance Use Services under the Behavioral Health Dept within HHS. Mary will be sure to keep the CSS Board and employees informed on any new information as it is received.

Human Resources

11. HR Payroll/Benefit/Commitment Specialist job opening. This position was changed to a part-time position in July 2023 (32 hours per week) however it is being requested to change to a Full-Time position (40 hours per week) due to workload, etc. The Full-time employment status has been updated in the Payroll/Benefit/Commitment Specialist job description. Motion was made by Faldet,

Winneshiek, Second by Nederhoff, Grundy to approve the Payroll/Benefit/Commitment Specialist position as a Full-Time position. Motion Carried.

Programs

12. Individual Placement and Support (IPS) launch on Thursday, 10/26, at 9AM. This will be held at Black Hawk Grundy Mental Health Center located at 3251 W. 9th St in Waterloo. McKinnell explained that IPS services are new vocational services provided by Goodwill Industries to assist individuals with getting into the workforce. Goodwill will start taking referrals on 10/26/23 and we thank them for providing these services within our Region.

Organization.

13. Motion was made by Nederhoff, Grundy, Second by Faldet, Winneshiek to accept the request from Elevate for a letter of support for 5 IRSH beds. Motion Carried.
14. Motion was made by Hendrickson, Mitchell, Second by Faldet, Winneshiek to approve updated CSS Policy and Procedures reflecting code changes from 331 to 225, CSS funding through HHS, and CSS board structure changes. Motion Carried.
15. Motion made by Nederhoff, Grundy, Second by Hendrickson, Mitchell to approve accruing expenses and revenues for FY 23 through October 25, 2023. Motion Carried.
16. Motion made by Faldet, Winneshiek, Second by Hendrickson, Mitchell to accept the Financial report and claims from May 1, 2023 through October 20, 2023. Motion Carried.
17. McKinnell reviewed the 2 Exceptions to Policies that were submitted in September 2023.
18. Adjust the date of next Board meeting due to Annual Report needing Board approval by December 1, 2023. Motion was made by Faldet, Winneshiek, Second by Nederhoff, Grundy to hold the Board Meeting on Wednesday 11/29/23 in Grundy County. Motion Carried
19. The CSS Annual Stakeholder Meeting is scheduled for Wednesday, November 15, 2023, at 10AM at the CSS Office in Waterloo, IA. (1407 Independence Ave. Waterloo, IA 50701- Pinecrest Building 4th Floor). Brownstone, Children's Crisis Stabilization Services provider will be presenting information about their new services available within the CSS Region.
20. Motion by Faldet, Winneshiek, Second by Hendrickson, Mitchell to adjourn the meeting. Motion Carried.