

SEPTEMBER 2023 COUNTY SOCIAL SERVICES GOVERNING BOARD MINUTES

The September 2023 CSS Board Meeting was held in Fayette County at the Fayette County Highway Shop in West Union, Iowa and via Go-To Meeting on Wednesday, September 27, 2023, at 10AM.

CSS Board Members Present: Greg Barnett, Butler via Go-To meeting; Jacob Hackman, Chickasaw, Doug Reimer, Clayton, Heidi Nederhoff, Grundy, Mark Hendrickson, Mitchell, Mark Faldet, Winneshiek, Bruce Grant, Consumer Rep, Kristi Aschenbrenner, Children's Education Rep, via Go-To Meeting, Brittney Montross, Adult Provider Rep, via Go-To Meeting, Dan Marx, Law Enforcement Rep, via Go-To Meeting, Matt Homstad, Children's Provider Rep, via Go-To Meeting, Ashley Nuendorff, Judicial Rep, via Go-To Meeting. Mary McKinnell, CSS CEO.

Not Present: NA

Chair, Hackman, Chickasaw called the meeting to order.

1. Motion by Faldet, Winneshiek, Second by Hendrickson, Mitchell to approve today's agenda and the minutes of July 26, 2023. Motion Carried.
2. Adult Services Provider Representative, Brittney Montross Update. Service providers across the state continue to experience staffing issues. EPI and other providers are looking into state funding for technical enabled services. This would be a supplement to responding to MH crisis and other situations in addition to continuing to provide in-person direct care services to individuals.
3. Children Services Representative, June Klein-Bacon. Emma Hall, CSS Children's BH coordinator reported for Klein-Bacon that the CSS Children's Advisory Committee meeting will be held on Wed Oct 25th, 2023 immediately following the CSS October board meeting.
4. Consumer Representative, Bruce Grant informed the board that he has been assisting elderly people with getting their insurance reinstated.
5. There were no updates reported from Youth Provider Representative, Matt Homstad.
6. There were no updates reported from Law Enforcement Representative, Sherriff Dan Marx.
7. There were no updates from Judicial Representative, Ashley Neundorf.
8. There were no other updates from CSS Board and Member Counties.

Human Resources

9. The 2023 CSS Employee Satisfaction Survey results were shared in the board meeting packet. Megan, CSS HR reported there was a great response to the survey with 19 out of 23 employees completing the survey. HR Board Committee reviewed the results at their meeting last week and didn't have any specific updates to report. CSS and HR board committee feel it is beneficial for CSS to continue to provide a satisfaction survey to employees to receive feedback.
10. There was no action taken by the board to choose outside agency to provide salary survey to CSS. Information from consulting firms including quotes for the cost of their services was provided to the board. Consensus of the board was to wait at least a year to consider completing another salary survey due to changing landscape of CSS being funded and overseen by HHS and also due to CSS completing salary survey in 2022.

Programs

11. McKinnell informed the board that Polk County had distributed a Request For Proposal for agencies to respond to provide Outpatient Competency Restoration (OCR) services within Iowa. Polk County did not receive any responses from the RFP. It was anticipated that OCR services would be available in Iowa on November 1st, 2023. Due to lack of response, it will not be feasible

for this to occur by Nov 1st, 2023. It is anticipated that Polk County will need to redistribute another RFP in the future for OCR services.

Organization.

- 12. Motion to approve Fayette County CSS office move not to exceed \$10,500 in costs made by Nederhoff, Grundy, Second by Hendrickson, Mitchell. Motion Carried. Motion to approve a 3-year lease (10/1/23-9/30/2026) and associated expenses made by Faldet, Winneshiek, Second by Nederhoff, Grundy. Motion Carried.
- 13. Motion was made by Grant, consumer representative, Second by Reimer, Clayton to deny Elevate’s request for start-up funds for furniture, not to exceed \$10,000 until they can get other Elevate office fixed to meet ADA codes/regulations. Roll call vote was requested. Motion failed.

Butler – Absent	Chickasaw- No	Clayton- Yes	Grundy- No
Mitchell- No	Winneshiek- No	Mr. Grant- No	Ms. Aschenbrenner- Absent
Ms. Klein-Bacon- No	Ms. Montross- Absent	Mr. Marx- No	Mr. Homstad- Absent
Ms. Nuendorff- No			

Motion to approve awarding Elevate \$10,000 for start-up funds for furniture made by Hendrickson, Mitchell, Second by Nederhoff, Grundy. Grant, opposed. Motion Carried.

- 14. McKinnell notified board of Systemic Impact Award from the National Center for START Services was awarded to County Social Services on May 2, 2023 at the 2023 START National Training Institute in Austin, Texas.
- 15. McGrane, CSS Finance Manager presented CSS Financial report and claims for May 2023-September 2023. McGrane presented new format of how financial information will be shared with the board in the future and explained this information.
- 16. Review of CSS Exceptions to Policy for June, July, and August 2023 along with FY23 annual report information for ETP’s.
- 17. Motion by Faldet, Winneshiek, Second by Nederhoff, Grundy for the Chair to sign provider agreements and/or rate requests with:
 - Chickasaw County office lease
 - West Union office lease
 - Behavioral Health Intervention Services rate change:
 - i. Families First
 - ii. Counseling and Family Centered Services, Inc.
 - Change ICAP primary to Megan and secondary Mary

Motion Carried.

- 18. Motion by Faldet, Winneshiek, Second by Hendrickson, Mitchell to adjourn the meeting. Motion Carried.

Next Board meeting will be in Floyd County on Wednesday, October 25, 2023, at 10AM.