

June 2023 COUNTY SOCIAL SERVICES BOARD MINUTES

The June 2023 County Social Services Board Meeting was held in Chickasaw County at the Chickasaw Heritage Building Center in New Hampton and via GoToMeeting. on Wednesday, June 28, 2023, 10:00 am.

Board Members present: Dennis Keatley, Allamakee, Jacob Hackman, Chickasaw, Janell Bradley, Fayette, Mark Kuhn, Floyd, Heidi Nederhoff, Grundy, Pat Murray, Howard, Mark Hendrickson, Mitchell, Bill Faircloth, Tama, Bruce Grant, Adult System Consumer Rep, CSS CEO Mary McKinnell. Via GoToMeeting: Greg Barnett, Butler, Doug Reimer, Clayton, Mark Faldet, Winneshiek, June Klein-Bacon, Children’s System Parent Rep. Absent: Tavis Hall, Black Hawk, Brittney Montross, Adult System Provider Rep, Kristi Aschenbrenner, Children’s Education System Rep, <OPEN>, Children’s System Provider Rep.

Chair Hackman called County Social Services Board Meeting to order.

1. Motion by Bradley, Fayette, second by Murray, Howard, to approve today’s agenda, with correction to item #7 noted by Nederhoff, Grundy, and the minutes from May 24, 2023 and June 15, 2023, with correction to item #2 from salary to hourly wage (\$28.85/hour), noted by Nederhoff, Grundy. Motion carried.
2. No Adult Services Provider feedback was given as Brittany Montross was absent.
3. There was no Children’s Services Provider feedback for today per June Klein-Bacon.
4. There was no Consumer Representative feedback for today per Bruce Grant.
5. Motion by Bradley, Fayette, second by Nederhoff, Grundy, to appoint 6 county supervisors to CSS Governing Board effective 7/1/23, following new structure, through 12/31/23: Butler, Chickasaw, Clayton, Grundy, Mitchell, and Winneshiek, and have the other 6 serve as alternates for listed counties: Allamakee alt for Winneshiek, Black Hawk alt for Butler, Fayette alt for Clayton, Floyd alt for Chickasaw, Howard alt for Mitchell, and Tama alt for Grundy. On 1/1/24, alternates become board members, and vice-versa. Motion carried.
6. Motion by Murray, Howard, second by Faircloth, Tama, to approve the hiring of Kris McGrane for the position of Finance Manager, begin date 6/30/23, salary \$68,497.52 plus benefits. Motion carried.
7. Motion by Hendrickson, Mitchell, second by Nederhoff, Grundy, to approve the hiring of Laura Sorensen for the position of Service/Justice Coordinator, begin date 7/17/23, starting wage \$28.85/hour plus benefits. Motion carried.
8. Motion by Kuhn, Floyd, second by Hendrickson, Mitchell to approve the updated job description for CSS Payroll & Benefits/Commitment Specialist. Motion carried.
9. Motion by Murray, Howard, second by Bradley, Fayette, to approve revision to Employee Handbook for employees moving from full-time to part-time status to carry over up to 120 hours of accrued medical leave at the time of the status change. Motion carried.
10. Motion by Barnett, Butler, second by Murray, Howard, to approve contract with Lisa Trainer for the purpose of training new Finance Manager from 7/17/23-7/28/23, 20 hours per week at \$50/hour all inclusive. Motion carried.
11. McKinnell gave an update on the Brownstone Youth Crisis Center. This facility opened yesterday, 6/27/23, and is currently accepting youth ages 8-17.
12. Financial Report for May 2023 was reviewed.
13. Resolution to approve the list of financial institutions to be depositories of County Social Services funds effective 7/1/2023 in conformance with the Code of Iowa. Resolution adopted.

Allamakee – Yes	Clayton – Yes	Howard – Yes	B.Grant – Yes
Black Hawk – Absent	Fayette – Yes	Mitchell – Yes	K.Aschenbrenner - Absent
Butler – Yes	Floyd – Yes	Tama – Yes	J.Klein-Bacon - Yes
Chickasaw - Yes	Grundy - Yes	Winneshiek - Yes	

14. Motion by Kuhn, Floyd, second by Hendrickson, Mitchell, to approve June 2023 claims runs. Motion carried.
15. May 2023 Exceptions to Policy were reviewed.
16. Motion by Murray, Howard, second by Bradley, Fayette, to approve request from Pathways Behavioral Services for \$34,712 to reimburse for a FY2023 update to their IT system. Motion carried, B.Grant dissenting.

17. Motion by Faldet, Winneshiek, second by Nederhoff, Grundy to approve contract with Health and Human Services. Motion carried.
18. Motion by Faircloth, Tama, second by Keatley, Allamakee, to authorize the Chair to sign provider agreements and rate requests as submitted. Motion carried.
19. Motion by Murray, Howard, second by Nederhoff, Grundy, to adjourn. Motion carried. Next meeting will be Wednesday, July 26, 2023, 10:00 am in Clayton County.