

COUNTY SOCIAL SERVICES 28E GOVERNING BOARD AGENDA

To: County Social Services Board Members

From: Mary McKinnell

Date: June 28, 2023

Re: County Social Services Board Meeting

Date: June 28, 2023

Time: 10:00 A.M. to Noon

Time and Location: Wednesday, June 28, 2023, at 10AM in Chickasaw County. The meeting address is 2275 South Linn Ave, New Hampton. It is currently called *Chickasaw Heritage Building Center*. We prefer to meet in-person, yet you are welcome to attend virtually if meeting in-person is not possible.

County Social Services Board Meeting

Jun 28, 2023, 10:00 AM – 12:00 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.

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Call County Social Services Board Meeting to order.

1. Approve today's agenda and the minutes of May 24, 2023 and June 15, 2023. Discussion/Action.
2. Adult Services Provider Representative, Brittney Montross. Feedback.
3. Children Services Representative, June Klein-Bacon. Feedback.
4. Consumer Representative, Bruce Grant. Feedback.
5. Changes to Board Structure. With new legislation we will be limited to 49% of the Board to be BOS. We also will be required to add a law enforcement representative as well as a judicial representative. Sheriff Dan Marx has expressed interest in the law enforcement seat. Discussion/Action.

Human Resources

6. New CSS Finance Manager, Kris McGrane will be located within our Fayette County office. Start date of employment Friday 6/30/2023. Starting salary- \$68,497.52 plus benefits. Discussion/Action.
7. New CSS Service/Justice Coordinator, Laura Sorensen will be located within our Allamakee and Clayton County offices. Start date of employment will be Monday 7/17/23. Starting salary- \$60,016.95 plus benefits. Discussion/Action.
8. Updated job description for CSS Payroll & Benefits/Commitment Specialist. Discussion/Action.
9. Revision to Part time employee classification language in CSS Employee Handbook to state Part-time employees are eligible for prorated Medical Leave benefits. If an employee is changing from full time to part time employee status an employee may carry over their existing Medical Leave hours up to and not to exceed 120 hours at the time of their employee status change. Discussion/Action

10. Request to enter employee contract with Lisa Trainer for the purpose of training new Finance Manager from 7/17/23 to 7/28/23 for 20 hours per week at a rate of \$50.00 per hour, all inclusive. Discussion/Action

Programs

11. Youth Crisis Center, Brownstone update.

Organization.

12. Financial report for May of 2023.
13. Resolution – to approve the list of financial institutions to be depositories of County Social Services funds effective July 1, 2023, in conformance with all applicable provisions of §12C of the Code of Iowa in amounts not to exceed the maximum deposits approved for each respective financial institution as submitted. Discussion/Action.
14. June claims. Discussion/Action.

Pmt Date	\$ Amount
6/6/2023	\$386,443.52
6/9/2023	\$52,958.12
Total	\$439,401.64

15. Review Exceptions to Policy.
16. Request from Pathways for \$34,712 to update their IT system. Vicki is requesting this for utilization during FY23. Discussion/Action.
17. Contract with Health and Human Services. Discussion/Action.
18. Review and action to authorize the Chair to sign provider agreements and/or rate requests with:
- Black Hawk-Grundy Mental Health Center (increase to PATH grant match)
 - Elevate (FY24 contract, adding services approved during budget time)
 - Foundation 2 (FY24 contract)
 - Goodwill Industries of NE Iowa (adding IPS services)
 - Iowa Northland Regional Transit Commission (FY24 contract)
 - Pathways Behavioral Services (adding services approved during budget time and May 2023 meeting)
 - State of Iowa Judicial Branch and Black Hawk County for Judicial Hospitalization Referee (FY24 contract)
19. Adjourn; next Board meeting will be in Clayton County on Wednesday, July 26, 2023, at 10AM.