

## May 2023 COUNTY SOCIAL SERVICES BOARD MINUTES

The May 2023 County Social Services Board Meeting was held in Butler County at the Butler County Courthouse in Allison and via GoToMeeting. on Wednesday, May 24, 2023, 10:00 am.

Board Members present: Greg Barnett, Butler, Jacob Hackman, Chickasaw, Pat Murray, Howard, Bill Faircloth, Tama, Mark Faldet, Winneshiek, Bruce Grant, Adult System Consumer Rep, CSS CEO Mary McKinnell. Via GoToMeeting: Dennis Keatley, Allamakee, Tavis Hall, Black Hawk, Heidi Nederhoff, Grundy, Mark Hendrickson, Mitchell, Brittney Montross, Adult System Provider Rep, Kristi Aschenbrenner, Children's Education System Rep, June Klein-Bacon, Children's System Parent Rep. Absent: Doug Reimer, Clayton, Janell Bradley, Fayette, Mark Kuhn, Floyd, <OPEN>, Children's System Provider Rep.

Chair Hackman called County Social Services Board Meeting to order.

1. Motion by Barnett, Butler, second by Faldet, Winneshiek, to approve today's agenda and the minutes from March 22, 2023. Motion carried.
2. Adult Services Provider feedback was given by Brittany Montross.
3. Children's Services Provider feedback was given by June Klein-Bacon.
4. There was no Consumer Representative feedback for today per Bruce Grant.
5. Discussion was held regarding changes to the Governing Board structure in HF471 that would limit the number of county supervisors on the board to 49% of total membership (6 supervisors). Possibility of 6 county supervisors being board members and 6 being alternates was discussed. Motion by Barnett, Butler, second by Faircloth, Tama, to table until the June meeting, hoping to get more clarification. Motion carried.
6. Motion by Murray, Howard, second by Barnett, Butler, to approve the updated job description and salary range for the position of Finance Manager. Motion carried.
7. Motion by Faldet, Winneshiek, second by Hendrickson, Mitchell, to approved the CSS updated Mission/Vision/Core Values. Motion carried.
8. Motion by Faldet, Winneshiek, second by Barnett, Butler, to approve description of part time employee definition in the CSS Employee Handbook as presented, with the addition of the words "and including" preceding "32 hours per week," effective 7/1/2023. Motion carried.
9. Motion by Faldet, Winneshiek, second by Faircloth, Tama, to approve the Payroll/Benefits Specialist position to move to part-time status, 32 hours per week, effective the first pay period after 7/1/2023. Motion carried.
10. Motion by Barnett, Butler, second by Murray, Howard, to approve updated job descriptions and 10% salary increases (not eligible for 5% ATB increase) effective the first pay period after 7/1/2023 for Quality Improvement Coordinator, Children's Behavioral Health Coordinator, and Human Resources Director. Motion carried.
11. Motion by Murray, Howard, second by Faldet, Winneshiek, to approve increased CSS meal reimbursement amounts as presented, effective 7/1/2023. Motion carried.
12. McKinnell gave an update on the Brownstone Youth Crisis Center. An open house will be held this afternoon, with expectations of opening sometime in June.
13. McKinnell gave an update on the Individualized Placement and Supports project. Goodwill Industries of NE Iowa was awarded the Aspire technical services and training grant for this project. They are currently in the process of trying to hire an employment specialist for the program.
14. Financial Reports for March and April 2023 were reviewed.
15. Motion by Murray, Howard, second by Barnett, Butler to approve April and May 2023 claims runs. Motion carried.
16. March and April 2023 Exceptions to Policy were reviewed.
17. Motion by Murray, Howard, second by Faircloth, Tama, to approve additional start-up costs for Flowstate Health of \$16,961.45. Motion carried.
18. Motion by Barnett, Butler, second by Faldet, Winneshiek, to approve request from Pathways Behavioral Services for \$1500.00 monthly support in FY2024 to cover non-Medicaid mileage for Peer Support staff serving Black Hawk, Butler, Chickasaw and Grundy Counties. Motion carried.
19. Motion by Faldet, Winneshiek, second by Murray, Howard, to approve request from Northeast Iowa Behavioral Health for \$7,420.75 for furniture for their new Children's Services office in Decorah. Motion

carried. Motion by Barnett, Butler, second by Faircloth, Tama, to approve request from Northeast Iowa Behavioral Health to reimburse a 10% grant match to pay off the loan on the new building in the amount of \$59,811.82. Motion carried.

20. The final contract with Health and Human Services has not yet been received so no discussion/action.
21. Informational Only: update on Case Management expenditure and revenue figures that were omitted from FY2024 Annual Service and Budget Plan. No change in estimated accrual fund balance as we budget Case Management to be revenue neutral.
22. Motion by Faircloth, Tama, second by Hendrickson, Mitchell, to authorize the Chair to sign provider agreements and rate requests as submitted. Motion carried.
23. Motion by Faldet, Winneshiek, second by Barnett, Butler, to adjourn. Motion carried. Next meeting will be Wednesday, June 28, 2023, 10:00 am in Chickasaw County.