

COUNTY SOCIAL SERVICES 28E GOVERNING BOARD AGENDA

To: County Social Services Board Members
From: Mary McKinnell
Date: February 22, 2023
Re: County Social Services Board Meeting
Date: February 22, 2023
Time: 10:00 A.M. to Noon

Time and Location: Wednesday, February 22, 2023 at 10AM in Allamakee County. Board Room on the ground floor of the Allamakee County Courthouse. The address is 110 Allamakee Street, Waukon IA.

Please join my meeting from your computer, tablet or smartphone.

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Call County Social Services Board Meeting to order.

1. Approve today's agenda and the minutes of January 25, 2023. Discussion/Action.
2. Adult Services Provider Representative, Brittney Montross. Feedback.
3. Children Services Representative, June Klein-Bacon. Feedback.
4. Consumer Representative, Bruce Grant. Feedback.

Human Resources

5. CSS wage/salary increase of 3% plus an additional 2% COLA, being a total of 5% increase for all CSS employees. This would be effective the first full pay period after July 1, 2023- Discussion/Action
6. Human Resource Committee Chair- Heidi Nederhoff and Co-Chair- Mark Hendrickson. Information only.

Programs

7. Youth Crisis Center, Brownstone, update.
8. Flowstate, update.
9. Individual Placement and Support (IPS). Information and discussion.

Organization

10. FY2024 Employee Benefits Renewal presentation by Samantha of Assured Partners. Discussion and action for approval.
11. Financial report for January of 2023.
12. Draft of FY24 budget. Discussion.

13. February claims. Discussion/Action.

Pmt Date	\$ Amount
2/7/2023	\$263,367.82
2/14/2023	\$145,279.92
2/21/2023	\$131,471.13
Total	\$540,118.87

14. Review Exceptions to Policy.

15. Review and action to authorize the Chair to sign provider agreements and/or rate requests with:

- Contract amendment with Integrated Telehealth Partners (ITP) for March 2023 coverage.

16. FY21 Audit. Discussion/Action.

17. Adjourn; next Board meeting will be in Black Hawk County on 3/22/23 at 10AM.

January 2023 COUNTY SOCIAL SERVICES BOARD MINUTES

The January 2023 County Social Services Board Meeting was held in Winneshiek County at the Winneshiek County Courthouse Annex, on Wednesday, January 25, 2023, 10:00 am and via GoTo Meeting.

Board Members Present: Dennis Keatley, Allamakee, Jacob Hackman, Chickasaw, Heidi Nederhoff, Grundy, Mark Hendrickson, Mitchell, Bill Faircloth, Tama, Mark Faldet, Winneshiek. Via GoTo Meeting: Greg Barnett, Butler, Janell Bradley, Fayette, Mark Kuhn, Floyd, Brittney Montross, Adult System Provider Rep, June Klein-Bacon, Children's System Parent Rep., Kristi Aschenbrenner, Children's Education System Rep, CSS CEO Mary McKinnell. Absent: Tavis Hall, Black Hawk, Doug Reimer, Clayton, Pat Murray, Howard, Bruce Grant, Adult System Consumer Rep, <OPEN>, Children's System Provider Rep.

Chair Barnett called County Social Services Board Meeting to order.

1. Motion by Nederhoff, Grundy, second by Hendrickson, Mitchell, to approve today's agenda. Motion carried. Motion by Hackman, Chickasaw, second by Faircloth, Tama, to approve the minutes from November 30, 2022. Motion carried.
2. All current and new CSS Board members present introduced themselves. There are 7 new board members. Also, all staff and others present at the meeting introduced themselves.
3. Motion by Faldet, Winneshiek, second by Keatley, Allamakee to accept the slate of officers for 2023: Hackman, Chickasaw-Chair; Murray, Howard-Vice Chair; Barnett, Butler-Secretary/Treasurer. Motion carried. Meeting was turned over to Hackman.
4. Motion by Faircloth, Tama, second by Barnett, Butler to appoint the following Board members to fill vacancies on the listed committees: Human Resources: Hendrickson, Mitchell, Kuhn, Floyd. Wellness: Faldet, Winneshiek. Adult Advisory: Keatley, Allamakee. Children's Behavioral Health Advisory: Nederhoff, Grundy. Motion carried.
5. Adult Services Provider feedback was given by Brittany Montross.
6. Children's Services Provider feedback was given by June Klein-Bacon.
7. There was no Consumer Representative feedback as Bruce Grant was absent.
8. CSS Board HR Committee is recommending 5% across-the-board wage increases for staff in FY2024. Discussion was held in support of this increase so this figure will be used for budget discussions.
9. CSS HR Director, Megan Taets, announced there will be a New CSS Board Orientation Meeting on Wed., Feb. 8, 10:00 am in the Waterloo CSS office. All Board members wishing to attend may do so.
10. CSS Regional Coordinator for Children's Behavioral Services, Emma Hall, gave an update on the new Brownstone Youth Crisis Stabilization Center in Waterloo. It is slated to open February 1.
11. Iowa Dept. of Health & Human Services' MHDS Regions Study Report was discussed.
12. Financial Reports for November and December 2022 were reviewed.
13. Motion by Barnett, Butler, second by Nederhoff, Grundy, to approve December 2022 and January 2023 claims runs. Motion carried.
14. November and December 2022 Exceptions to Policy were reviewed.
15. Motion by Hendrickson, Mitchell, second by Faldet, Winneshiek to authorize the Chair to sign provider agreements and rate requests as submitted. Motion carried.
16. Motion by Faldet, Winneshiek, second by Barnett, Butler, to authorize the Chair to sign Services Agreement with Nyhart to complete an actuarial valuation of our OPEB liability, as required by the Iowa Auditor of State. Motion carried.
17. Motion by Kuhn, Floyd, second by Nederhoff, Grundy, to adjourn. Motion carried. Next meeting will be Wednesday, February 22, 2023, 10:00 am in Allamakee County.

Revenue	Budget	Prior Month	Current Month	YTD	% YTD
Distribution from MHDS Regional Mbrs	\$ -	\$ 1,781	\$ -	\$ 192,307	#DIV/0!
Regional Service Payment	\$ 11,071,566	\$ 1,709,256	\$ -	\$ 7,281,918	66%
Medicaid Reimbursement (TCM)	\$ 116,900	\$ 11,111	\$ -	\$ 57,300	49%
Misc Refunds/Rebates/Care & Keep	\$ 40,000	\$ 2,035	\$ 13,254	\$ 63,318	158%
Interest/Use of Money & Property	\$ 1,000	\$ 36,928	\$ 41,493	\$ 193,594	19359%
Total Revenue	\$ 11,229,466	\$ 1,761,112	\$ 54,747	\$ 7,788,438	69%

Expenditure Domain

Core					
Treatment	\$ 1,070,000	\$ 69,744	\$ 36,675	\$ 215,738	20%
Crisis Services	\$ 3,736,922	\$ 223,511	\$ 120,506	\$ 938,162	25%
Support for Community Living	\$ 2,702,000	\$ 120,168	\$ 104,206	\$ 676,075	25%
Support for Employment	\$ 441,000	\$ 21,433	\$ 24,773	\$ 145,162	33%
Recovery Services	\$ 69,000	\$ -	\$ -	\$ 35,898	52%
Service Coordination	\$ 7,000	\$ -	\$ -	\$ -	0%
Sub-acute Services	\$ 270,000	\$ 26,697	\$ 29,200	\$ 126,594	47%
Evidence Based Treatment	\$ 160,000	\$ 5,105	\$ -	\$ 8,343	5%
Mandated	\$ 530,000	\$ 9,834	\$ 62,830	\$ 247,284	47%
Additional Core					
Justice System Involved Services	\$ 372,000	\$ 48,584	\$ 20,112	\$ 209,866	56%
Evidence Based Treatment	\$ 200,000	\$ 7,899	\$ 1,234	\$ 17,670	9%
Other Informational Services	\$ 350,000	\$ 13,400	\$ 10,590	\$ 118,536	34%
Essential Community Living Support Services	\$ 2,087,540	\$ 251,822	\$ 141,526	\$ 1,171,783	56%
Other Congregate Services	\$ 1,200,000	\$ 111,804	\$ 85,306	\$ 480,889	40%
Administration	\$ 1,370,000	\$ 118,990	\$ 97,953	\$ 733,902	54%
County Provided Case Mangement	\$ 116,900	\$ 11,779	\$ 12,741	\$ 69,928	60%
Total Expenditures	\$ 14,682,362	\$ 1,040,769	\$ 747,652	\$ 5,195,830	35%

January Payroll/Benefits Breakdown:

Gross Payroll	\$120,745
FICA (Employer)	\$8,822
IPERS (Employer)	\$11,398
Insurance (Employer)	\$35,276
TOTAL	\$176,242

Year-to-Date Per Capita Annualized Expenditure Rate: \$ 30.57

Fund 8500 Health Reimbursement Account Fiscal YTD (11/30/2022)	Balance Fwd from prior FY	\$ 164,439
	Revenue	
	Employer Contributions	\$ 264,461
	Employee Contributions	\$ 34,897
	Flex - Employee Contributions	\$ 8,153
		\$ 307,511
	Expenditure	
	Health Insurance Pmts (ISAC)	\$ 266,781
	Medical Claims Pmts (Auxiant)	\$ 30,262
	Flex Claims (Auxiant)	\$ 2,253
	\$ 299,297	
BALANCE	\$ 172,653	

Ending Cash Balance 1/31/23 (Fund 4150 and Fund 8500 combined) \$ 11,369,622

FY 2024 Budget	County Social Services MHDS Region	FY23 Budget	FY23 Reestimate	FY24 Budget
Core Domains				
COA	Treatment			
42305	Mental health outpatient therapy**	\$ 225,000	\$ 100,000	\$ 225,000
42306	Medication prescribing & management**	\$ 170,000	\$ 100,000	\$ 200,000
43301	Assessment, evaluation, and early identification**	\$ 20,000	\$ -	\$ 5,000
71319	Mental health inpatient therapy-MHI	\$ 650,000	\$ 400,000	\$ 400,000
73319	Mental health inpatient therapy**	\$ 5,000	\$ 5,000	\$ -
	Crisis Services			
32322	Personal emergency response system	\$ 500	\$ 500	\$ -
44301	Crisis evaluation	\$ 300,000	\$ 300,000	\$ 300,000
44302	23 hour crisis observation & holding	\$ 100,000	\$ 20,000	\$ 20,000
44305	24 hour access to crisis response	\$ 1,500	\$ 500	\$ -
44307	Mobile response**	\$ 1,100,000	\$ 1,100,000	\$ 1,200,000
44312	Crisis Stabilization community-based services**	\$ 50,000	\$ 50,000	\$ 50,000
44313	Crisis Stabilization residential services**	\$ 550,000	\$ 550,000	\$ 1,000,000
44379	System Building & Sustainability (Crisis Services, excl Access Centers) Not in FY23 budget-just splitting it out	\$ 1,450,000	\$ 1,000,000	\$ -
44396	Access Centers	\$ 184,922	\$ 100,000	\$ 60,000
	Support for Community Living			
32320	Home health aide	\$ 1,000	\$ -	\$ 1,000
32325	Respite	\$ 1,000	\$ -	\$ 1,000
32328	Home & vehicle modifications	\$ -	\$ -	\$ 1,000
32329	Supported community living	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
32379	System Building & Sustainability (Supportive Services)	\$ -	\$ -	\$ -
42329	Intensive residential services	\$ 1,200,000	\$ 600,000	\$ 1,200,000
42379	System Building & Sustainability (Wellness Centers, IRSH, ACT, IPR, Transitional Living)	\$ -	\$ -	\$ -
	Support for Employment			
50362	Prevocational services	\$ 20,000	\$ 5,000	\$ 1,000
50364	Job development	\$ 10,000	\$ -	\$ 1,000
50367	Day habilitation	\$ 166,000	\$ 175,000	\$ 175,000
50368	Supported employment	\$ 220,000	\$ 150,000	\$ 160,000
50369	Group Supported employment-enclave	\$ 25,000	\$ 5,000	\$ 10,000
50379	System Building & Sustainability (IPS/Supported Employ.)	\$ -	\$ -	\$ 200,000
	Recovery Services			
45323	Family support	\$ 5,000	\$ 500	\$ -
45366	Peer support	\$ 64,000	\$ 35,700	\$ 50,000
45379	System Building & Sustainability (Family/Peer Support)	\$ -	\$ -	\$ -
	Service Coordination			
21375	Case management	\$ -	\$ -	\$ -
24376	Health homes	\$ 7,000	\$ 3,500	\$ 7,000
	Sub-Acute Services			
63309	Subacute services-1-5 beds	\$ -	\$ -	\$ -
64309	Subacute services-6 and over beds	\$ 270,000	\$ 250,000	\$ 200,000
	Core Evidenced Based Treatment			
04422	Education & Training Services - provider competency	\$ 50,000	\$ -	\$ 30,000
32396	Supported housing	\$ 5,000	\$ -	\$ 5,000
42398	Assertive community treatment (ACT)	\$ 100,000	\$ 30,000	\$ 50,000
45373	Family psychoeducation	\$ 5,000	\$ -	\$ 5,000
	Core Domains Total	\$ 8,455,922	\$ 6,480,700	\$ 7,057,000
Mandated Services				
46319	Oakdale	\$ -	\$ -	\$ -
72319	State resource centers	\$ -	\$ -	\$ -

FY 2024 Budget	County Social Services MHDS Region	FY23 Budget	FY23 Reestimate	FY24 Budget
74XXX	Commitment related (except 301)	\$ 230,000	\$ 165,000	\$ 210,000
75XXX	Mental health advocate	\$ 300,000	\$ 300,000	\$ 315,000
	Mandated Services Total	\$ 530,000	\$ 465,000	\$ 525,000
Additional Core Domains				
	Justice system-involved services			
25xxx	Coordination services	\$ 50,000	\$ 75,000	\$ 80,000
44346	24 hour crisis line	\$ -	\$ -	\$ -
44366	Warm line	\$ -	\$ -	\$ -
46305	Mental health services in jails	\$ 252,000	\$ 252,000	\$ 260,000
46399	Justice system-involved services-other	\$ -	\$ -	\$ -
46422	Crisis prevention training	\$ 70,000	\$ 67,786	\$ 100,000
46425	Mental health court related costs	\$ -	\$ -	\$ -
74301	Civil commitment prescreening evaluation	\$ -	\$ -	\$ -
	Additional Core Evidenced based treatment			
42366	Peer Wellness and Recovery Centers	\$ 200,000	\$ 200,000	\$ 100,000
42397	Psychiatric rehabilitation (IPR)	\$ -	\$ -	\$ -
	Additional Core Domains Total	\$ 572,000	\$ 594,786	\$ 540,000
Other Informational Services				
03371	Information & referral	\$ 15,000	\$ -	\$ 5,000
04372	Planning, consultation &/or early intervention (client related)**	\$ 100,000	\$ -	\$ 10,000
04377	Provider Incentive Payment	\$ -	\$ -	\$ -
04399	Consultation Other	\$ -	\$ -	\$ -
04429	Planning and Management Consultants (non-client related)	\$ 15,000	\$ -	\$ -
05373	Public education, prevention and education**	\$ 220,000	\$ 220,000	\$ 220,000
	Other Informational Services Total	\$ 350,000	\$ 220,000	\$ 235,000
Essential Community Living Support Services				
06399	Academic services	\$ -	\$ -	\$ -
22XXX	Services management	\$ 1,280,000	\$ 1,365,109	\$ 1,433,258
23376	Crisis care coordination	\$ 75,000	\$ -	\$ -
23399	Crisis care coordination other	\$ -	\$ -	\$ -
24399	Health home other	\$ -	\$ -	\$ -
31XXX	Transportation	\$ 150,000	\$ 110,000	\$ 120,000
32321	Chore services	\$ -	\$ -	\$ -
32326	Guardian/conservator	\$ 140,000	\$ 130,650	\$ 129,600
32327	Representative payee	\$ 540	\$ 540	\$ 540
32335	CDAC	\$ 15,000	\$ -	\$ -
32399	Other support	\$ -	\$ -	\$ -
33330	Mobile meals	\$ -	\$ -	\$ -
33340	Rent payments (time limited)	\$ 35,000	\$ 30,000	\$ 35,000
33345	Ongoing rent subsidy	\$ 100,000	\$ 80,000	\$ 90,000
33399	Other basic needs	\$ 70,000	\$ 65,000	\$ 65,000
41305	Physiological outpatient treatment	\$ 3,000	\$ 1,000	\$ 1,000
41306	Prescription meds	\$ 4,000	\$ 4,000	\$ 4,000
41307	In-home nursing	\$ -	\$ -	\$ -
41308	Health supplies	\$ -	\$ -	\$ -
41399	Other physiological treatment	\$ -	\$ -	\$ -
42309	Partial hospitalization	\$ -	\$ -	\$ -
42310	Transitional living program	\$ -	\$ -	\$ -
42363	Day treatment	\$ -	\$ -	\$ -
42396	Community support programs	\$ 28,000	\$ 5,000	\$ 10,000
42399	Other psychotherapeutic treatment	\$ 162,000	\$ 202,500	\$ -
43399	Other non-crisis evaluation	\$ -	\$ -	\$ -

FY 2024 Budget	County Social Services MHDS Region	FY23 Budget	FY23 Reestimate	FY24 Budget
44304	Emergency care	\$ -	\$ -	\$ -
44399	Other crisis services	\$ -	\$ -	\$ -
45399	Other family & peer support	\$ -	\$ -	\$ -
46306	Psychiatric medications in jail	\$ 25,000	\$ 25,000	\$ 25,000
50361	Vocational skills training	\$ -	\$ -	\$ -
50365	Supported education	\$ -	\$ -	\$ -
50399	Other vocational & day services	\$ -	\$ -	\$ -
63XXX	RCF 1-5 beds (63314, 63315 & 63316)	\$ -	\$ -	\$ -
63XXX	ICF 1-5 beds (63317 & 63318)	\$ -	\$ -	\$ -
63329	SCL 1-5 beds	\$ -	\$ -	\$ -
63399	Other 1-5 beds	\$ -	\$ -	\$ -
	Essential Comm Living Support Services Total	\$ 2,087,540	\$ 2,018,799	\$ 1,913,398
Other Congregate Services				
50360	Work services (work activity/sheltered work)	\$ -	\$ -	\$ -
64XXX	RCF 6 and over beds (64314, 64315 & 64316)	\$ 500,000	\$ 425,000	\$ 500,000
64XXX	ICF 6 and over beds (64317 & 64318)	\$ -	\$ -	\$ -
64329	SCL 6 and over beds	\$ 700,000	\$ 700,000	\$ 700,000
64399	Other 6 and over beds	\$ -	\$ -	\$ -
	Other Congregate Services Total	\$ 1,200,000	\$ 1,125,000	\$ 1,200,000
Administration				
11XXX	Direct Administration	\$ 1,200,000	\$ 1,150,000	\$ 1,150,000
12XXX	Purchased Administration	\$ 170,000	\$ 220,000	\$ 220,000
	Administration Total	\$ 1,370,000	\$ 1,370,000	\$ 1,370,000
	Regional Totals	\$ 14,565,462	\$ 12,274,285	\$ 12,840,398
	(45XX-XXX)County Provided Case Management	\$ 116,900	\$ 119,000	\$ 121,525
	Regional Grand Total	\$ 14,682,362	\$ 12,393,285	\$ 12,961,923

Regional Revenue

FY 2024 Budget	County Social Services MHDS Region		
Revenues			
	Projected Fund Balance as of 6/30/23		\$ 3,576,676
	Local/Regional Funds		\$ 230,000
10XX	Property Tax Levied	\$0	
12XX	Other County Taxes	\$0	
16XX	Utility Tax Replacement Excise Taxes	\$0	
25XX	Other Governmental Revenues	\$0	
4XXX-5XXX	Charges for Services	\$0	
5310	Client Fees	\$0	
60XX	Interest	\$200,000	
6XXX	Use of Money & Property	\$0	
8XXX	Miscellaneous	\$30,000	
92XX	Proceeds /Gen Fixed assests sales	\$0	
	State Funds		\$ 11,652,840
21XX	State Tax Credits	\$0	
22XX	Other State Replacement Credits	\$0	
2250	MHDS Equalization	\$0	
24XX	State/Federal pass thru Revenue	\$0	
2644	MHDS Allowed Growth // State Gen. Funds	\$11,652,840	
2645	State Payment Program	\$0	
29XX	Payment in Lieu of taxes	\$0	
	Federal Funds		\$ 121,525
2344	Social services block grant	\$0	
2345	Medicaid	\$121,525	
	Other		
	Total Revenues		\$ 12,004,365

(less potential
recoupment of
\$998,019)

Total Funds Available for FY24	\$15,581,041
FY24 Projected Regional Expenditures	\$12,961,923
Projected Accrual Fund Balance as of 6/30/24	\$2,619,118

20%

Need to be at 5% - this would be less
potential recoupment from FY23
ending fund balance

Exceptions to Policy Nov, Dec & January

NOV	DEC	JAN	Service	Waiting For	Why ETP	notes
\$185	\$185.00	185	Rent	Social Security	rent over 3 months	waiting for Social Security - does pay a portion of rent through employment
\$400	400	400	rent	Social Security	rent over 3 months	Waiting on SS determination - physical & brain health concerns
385	\$385	385	Rent	Social Security	rent over 3 months	waiting on SS determination - Section 8 has been applied for
	150	150	guardianship	Guardianship in new Region	moved out of Region	moved out of Region - needs guardianship services until new Region can fund - on waitlist
700	700		Rent	Social Security	rent over maximum	Rent higher than what the Region rent maximum. Needed short-term immediate assistance to obtain housing
	1980.75	2359.74	Day Habilitation	ID Waiver	other funding source - ID	Has slot, SIS completed, MCO Case Manager assigned 12/9/22. Planning meeting scheduled 12/27/22. January should be last month of Region funding
	150	150	guardianship	Guardianship in new Region	moved out of Region	moved out of Region - needs guardianship services until new Region can fund - on Waitlist
	4371.93	4371.93	SCL	ID Waiver	other funding source - ID	Has slot over 60 days. SIS assessment was scheduled for Jan 2023 but had to be reschedule - date has not been provided yet
563.9	563.9		SCL	Elderly Waiver	other funding source - EW	Habilitation funding started in January 2023
550	550	550	rent	Social Security	rent over 3 months	rent over 3 months no income, in Hab home
		2340	ported employment	Not Waiting	over Medicaid cap	lowering each month until cap is met
		\$7,409	SCI	ID Waiver	other funding source	ID slot on 9/8/2022 - Sis scheduled for 2/2/23
		\$1,155.20	day habilitation	ID Waiver	other funding source	ID slot on 9/8/2022 - Sis scheduled for 2/2/23
		\$500	rent	Social Security	rent without any services	Currently only receiving rent assistance through the Region. Region policy is to only assist with rent for persons who are actively working with providers on a plan. Has agreed to work with Service Coordinator
\$2,783.90	\$9,436.58	19955.87				

Provider and Program Participation Agreement Amendment No. 1

1. This amendment is entered into this 28th day of February, 2023 by and between County Social Services (CSS) and eVizzit of Iowa Psychiatry PC dba Integrated Telehealth Partners (Provider), original parties to the agreement dated First day of July, 2022.

2. In consideration of the mutual covenant herein made, the end date in the termination letter from CSS to Provider dated December 1, 2022, shall be changed to March 31, 2023

3. In consideration of the mutual covenants herein made, the agreement is amended as follows: Attachment A is removed and replaced in its entirety with the following Attachment A:

CSS agrees to compensate Provider \$25,000 per month to provide the following services:

A. Psychiatric Evaluations, Psychiatric Consultations, Care Coordination, and Placement Services to Contracted Hospital Emergency Departments and Access Centers located within the CSS Region.

B. Psychiatric Evaluations and Medication Manage to County Jail Inmates located within the CSS Region.

4. All other terms and conditions of the Agreement identified in the caption hereof shall remain in full force and effect except as specifically modified by this amendment. If there is conflict between this amendment and the agreement, the terms of this amendment will prevail.

This Agreement Amendment has been executed by the parties hereto, through their duly authorized officials.

County Social Service:

eVizzit of Iowa Psychiatry PC dba Integrated Telehealth Partners:

By: _____

By: _____

Print Name: _____

Print Name: Doug Wilson

Print Title: Chair, CSS Governing Board

Print Title: Assistant Vice President

Date:

Date: