

November 2022 COUNTY SOCIAL SERVICES BOARD MINUTES

The November/December 2022 County Social Services Board Meeting was held in Tama County at the Tama County Highway Department, on Wednesday, November 30, 2022, 10:00 am and via GoTo Meeting.

Board Members Present: Craig White, Black Hawk, Greg Barnett, Butler, Jacob Hackman, Chickasaw, Roy Schwickerath, Floyd, Heidi Nederhoff, Grundy, Pat Murray, Howard, Mark Hendrickson, Mitchell, Larry Vest, Tama, Brittney Montross, Adult System Provider Rep, Bruce Grant, Adult System Consumer Rep, CSS CEO Mary McKinnell. Via GoTo Meeting: Sharon Keehner, Clayton, Jeanine Tellin, Fayette, June Klein-Bacon, Children's System Parent Rep., Kristi Aschenbrenner, Children's Education System Rep, Absent: Larry Schellhammer, Allamakee, Gary Rustad, Winneshiek, Katie Wahl, Children's System Provider Rep.

Chair Barnett called County Social Services Board Meeting to order.

1. Motion by White, Black Hawk, second by Murray, Howard, to approve today's agenda and the minutes from October 26, 2022. Motion carried.
2. Adult Services Provider feedback was given by Brittany Montross.
3. There was no Children's Services Provider feedback per June Klein-Bacon.
4. There was no Consumer Representative feedback per Bruce Grant.
5. Motion by Murray, Howard, second by Hackman, Chickasaw, to formalize the CSS Medical Leave and Flexible Work Policies as of 1/1/2023 with an annual review, as recommended by the Board HR Committee. Motion carried.
6. Motion by Hackman, Chickasaw, second by White, Black Hawk to approve the FY2024 mileage reimbursement rate to remain at \$0.57/mile, as recommended by the Board HR Committee. Motion carried.
7. Motion by Murray, Howard, second by Hackman, Chickasaw, to approve the Employee Handbook Updates, as recommended by the Board HR Committee, with the addition of language of "lowest possible rate" when employees book hotels for work travel. Motion carried.
8. Megan Taets, HR Director, stated that a tentative date for New CSS Board Member Orientation will be Feb. 8, 2023, in Waterloo. Also a reminder that three new HR Committee members will be needed.
9. CEO McKinnell's Annual Performance Review was done by the Executive and HR Committees on 11/16/2022. Any CSS Board member wishing to view the hard copy may contact Taets.
10. Motion by Hackman, Chickasaw, second by White, Black Hawk, to approve Elevate's request for two more months of I-START funding (Nov/Dec) not to exceed \$75,600, while contracting with HHS continues. Motion carried.
11. Financial Reports for September and October 2022 were reviewed.
12. Motion by Schwickerath, Floyd, second by Murray, Howard, to approve the FY2022 CSS Annual Report. Motion carried.
13. Motion by Hackman, Chickasaw, second by White, Black Hawk, to approve the certification of the CSS FY2022 ending fund balance, with the caveat that it may change slightly as all counties have not yet filed their Annual Financial Reports. Motion carried.
14. Motion by Schwickerath, Floyd, second by Hendrickson, Mitchell, to approve November claims runs. Motion carried.
15. Motion by Murray, Howard, second by Schwickerath, Floyd, to authorize chair to sign contract and rate sheet with Flowstate Health. Motion carried.
16. October 2022 Exceptions to Policy were reviewed.
17. Thank you from CSS Staff to all 7 outgoing CSS Board members.
18. Motion by Schwickerath, Floyd, second by Vest, Tama, to adjourn. Motion carried. Next meeting will be Wednesday, January 25, 2023, 10:00 am in Winneshiek County.