

**COUNTY SOCIAL SERVICES 28E GOVERNING BOARD AGENDA**

To: County Social Services Board Members

From: Mary McKinnell

Date: March 23, 2022

Re: County Social Services Board Meeting

Date: February 23, 2022

Time: 10:00 A.M.

**Place:** Osborne Nature Center—Clayton County Conservation. 29862 Osborne Rd,  
Elkader, IA 52043

Board members are encouraged to attend in person. If unable to attend in person, please join us via the GoTo Meeting link below.

CSS Board Meeting

Wed, Mar 23, 2022, 10:00 AM - 12:00 PM (CDT)

**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/597831613>

**You can also dial in using your phone.**

United States: +1 (669) 224-3412

**Access Code:** 597-831-613

**CSS March 2022 Board Meeting Agenda:**

1. Call County Social Services Board Meeting to order.
2. Approve today's agenda and the minutes of February 2022. Discussion/Action.
3. Adult Services Provider Representative, Brittney Montross. Feedback.
4. Consumer Representative, Eric Donat. Feedback.

**Human Resources**

5. Discussion regarding Salary Survey.

**Programs**

6. Intensive Residential Service Home (IRSH) progress update. Discussion.
7. North Iowa Regional Services, NIRS, expansion update. Discussion.

**Organization**

8. Financial report for February of 2022. Discussion/Action.
9. March claims. Discussion/Action.

March Claims:

03/01/2022	\$184,216.96
03/08/2022	\$191,252.69
03/15/2022	\$251,185.62
03/22/2022	\$123,485.23
	<hr/>
	\$750,140.50

10. FY22 amended budget. Discussion/Action.
11. FY23 Annual Service and Budget Plan. Discussion/Action.
12. Review and action on Exceptions to Policy.
13. Resolution to approve the ISAC Group Benefits Program 28E Agreement.  
Agreement and Resolution are attached
14. FY2022 second half property tax allocation request from member counties.  
Discussion/Action
15. Brain Injury Awareness Month proclamation. Discussion and action to sign  
proclamation.
16. Adjourn; next meeting will be May 25, 2022, 10AM, in Fayette County.

## February 2022 COUNTY SOCIAL SERVICES BOARD MINUTES

The February 2022 County Social Services Board Meeting was held in Chickasaw County at the Chickasaw County Public Health Building on Wednesday, February 23, 2022, 10:00 am and via GoTo Meeting.

Board Members Present: Greg Barnett, Butler, Jacob Hackman, Chickasaw, Jeanine Tellin, Fayette, Heidi Nederhoff, Grundy, Pat Murray, Howard, Larry Vest, Tama, Gary Rustad, Winneshiek, CSS CEO Mary McKinnell. Via GoTo Meeting: Larry Schellhammer, Allamakee, Mark Hendrickson, Mitchell, Kristi Aschenbrenner, Children's Education System Rep, June Klein-Bacon, Children's System Parent Rep. Absent: Craig White, Black Hawk, Sharon Keehner, Clayton, Roy Schwickerath, Floyd, Eric Donat, Adult System Consumer Rep, Brittney Montross, Adult System Provider Rep, Katie Wahl, Children's System Provider Rep.

1. Chair Barnett called County Social Services Board Meeting to order.
2. Motion by Murray, Howard, second by Tellin, Fayette, to approve today's agenda. Motion carried. Motion by Hackman, Chickasaw, second by Rustad, Winneshiek, to approve the minutes from January 26, 2022. Motion carried.
3. Adult Services Provider feedback. Brittany Montross was unable to attend so she sent a report that was read.
4. Consumer Representative feedback. Eric Donat was unable to attend and there was no report.
5. Motion by Hackman, Chickasaw, second by Tellin, Fayette, to appoint Rustad, Winneshiek to the Board HR Committee, replacing Murray, Howard, who is now on the Executive Committee. Motion carried.
6. Motion by Hackman, Chickasaw, second by Murray, Howard, to end CSS COVID-19 Policy and Leave Guidelines as of 2/23/22, extending the policy through 2/25/22 for those currently accessing the policy. Motion carried.
7. FY2023 CSS Benefits Renewal Presentation by Samantha Gudenkauf, Group Benefit Partners.
8. CEO McKinnell gave an update on the progress of Intensive Residential Services Elevate CCBHC. They are in the process of purchasing a building for this service. Laura Peyton from Inspiring Lives shared that they are in the contract process with the MCOs but they still need staff.
9. Sam Hudson, North Iowa Regional Services, stated their remodeling project is moving forward.. He also shared that they have had an offer accepted on a building in Waterloo in which to provide Youth Crisis Stabilization Residential Services. This is very exciting.
10. Laura Peyton from Inspiring Lives reported that both Fayette County and Chickasaw County were considering selling the county-owned buildings Inspiring Lives provides services in. Tellin, Fayette County, reported their board has decided not to sell but to charge higher rent. Hackman, Chickasaw County, reported that Chickasaw is in discussion to do the same but no decision has been made. Inspiring Lives may require financial support from CSS based on the outcome of county decisions.
11. Motion by Hackman, Chickasaw, second by Vest, Tama, to enter into a statewide MHDS Region contract with SolutionPoint+ for statewide Crisis Intervention Training for FY2023. Motion carried.
12. Motion by Hackman, Chickasaw, second by Rustad, Winneshiek, to accept the Financial Report for January 2022. Motion carried.
13. Motion by Murray, Howard, second by Nederhoff, Grundy, to accept Claims Runs for January and February 2022. Motion carried.
14. Chief Operating Officer Karen Dowell presented the proposed FY2023 CSS Budget. Motion by Tellin, Fayette, second by Schellhammer, Allamakee, to approve the budget as presented. Motion carried.
15. Motion by Hackman, Chickasaw, second by Rustad, Winneshiek to approve the \$200,000 request from Veteran's Memorial Hospital, Waukon, for costs associated with opening a behavioral health clinic in Waukon. Motion carried.
16. Motion by Murray, Howard, second by Nederhoff, Grundy, to approve January 2022 Exceptions to Policy. Motion carried.
17. Motion by Vest, Tama, second by Hackman, Chickasaw, to adjourn. Motion carried. Next meeting will be Wednesday, March 23, 2022, 10:00 am in Clayton County.

YTD 67%

FY2021 Monthly Summary Report (Modified Accrual)  
February 2022

Presented 3/23/2022

Revenue		Budget	Prior Month	Current Month	YTD	% YTD
Property Tax Revenue	\$	8,998,237	\$ -	\$ -	\$ 3,096,472	34%
Regional Service Payment	\$	-	\$ -	\$ -	\$ 3,484,628	#DIV/0!
Medicaid Reimbursement (TCM)	\$	115,600	\$ 10,336	\$ 12,726	\$ 78,231	68%
I-START	\$	362,325	\$ -	\$ -	\$ 8,000	2%
Misc. and Interest	\$	62,800	\$ 4,498	\$ 6,482	\$ 49,949	80%
<b>Total Revenue</b>	\$	<b>9,538,962</b>	\$ <b>14,834</b>	\$ <b>19,208</b>	\$ <b>6,717,280</b>	<b>70%</b>

Expenditure Domain		Budget	Prior Month	Current Month	YTD	% YTD
<b>Core</b>						
Treatment	\$	675,000	\$ 8,451	\$ 49,345	\$ 406,197	60%
Crisis Services	\$	2,000,000	\$ 113,060	\$ 132,269	\$ 775,679	39%
Support for Community Living	\$	2,002,000	\$ 153,083	\$ 95,305	\$ 980,678	49%
Support for Employment	\$	350,000	\$ 22,508	\$ 20,136	\$ 169,220	48%
Recovery Services	\$	30,000	\$ -	\$ -	\$ -	0%
Service Coordination	\$	3,500	\$ 280	\$ 280	\$ 2,804	80%
Sub-acute Services	\$	250,000	\$ 15,600	\$ 14,400	\$ 88,400	35%
Evidence Based Treatment	\$	510,000	\$ 1,379	\$ -	\$ 8,069	2%
<b>Mandated</b>	\$	<b>525,000</b>	\$ <b>21,304</b>	\$ <b>67,861</b>	\$ <b>218,315</b>	<b>42%</b>
<b>Additional Core</b>						
Justice System Involved Services	\$	320,000	\$ 36,229	\$ 13,207	\$ 145,784	46%
Evidence Based Treatment	\$	100,000	\$ 10,085	\$ 565	\$ 38,165	38%
Other Informational Services	\$	270,000	\$ 170	\$ -	\$ 165,809	61%
Essential Community Living Support Services	\$	2,108,200	\$ 136,055	\$ 140,487	\$ 1,222,734	58%
Other Congregate Services	\$	825,000	\$ 128,755	\$ 51,663	\$ 600,203	73%
Administration	\$	1,310,000	\$ 67,337	\$ 105,350	\$ 803,059	61%
County Provided Case Mangement	\$	115,600	\$ 13,187	\$ 7,442	\$ 82,677	72%
County Provided Services (I-START)	\$	450,000	\$ -	\$ -	\$ 79,956	18%
<b>Total Expenditures</b>	\$	<b>11,844,300</b>	\$ <b>727,483</b>	\$ <b>698,311</b>	\$ <b>5,787,748</b>	<b>49%</b>

February Payroll/Benefits Breakdown:

Gross Payroll	\$107,139
FICA (Employer)	\$7,818
IPERS (Employer)	\$10,114
Insurance (Employer)	\$31,467
<b>TOTAL</b>	<b>\$156,537</b>

Year-to-Date Per Capita Annualized Expenditure Rate: \$ 29.64

Fund 8500 Health Reimbursement Account Fiscal YTD (2/28/2022)	Balance Fwd from prior FY	\$ 162,347
	<b>Revenue</b>	
Employer Contributions	\$	284,817
Employee Contributions	\$	35,834
Flex - Employee Contributions	\$	8,752
	\$	<b>329,404</b>
<b>Expenditure</b>		
Health Insurance Pmts (ISAC)	\$	324,949
Medical Claims Pmts (Auxiant)	\$	28,725
Flex Claims (Auxiant)	\$	3,838
	\$	<b>357,512</b>
<b>BALANCE</b>	\$	<b>134,239</b>

Ending Checking Account Balance 2/28/22 (Funds 4150 and 8500) \$ 8,325,749



## FY2022 CSS Budget Amendment-Expenditures 3-23-22

FY 2022 Budget	County Social Services MHDS Region	Admin (44)	FY2022 Approved Budget	FY2022 Requested Amended Budget	Reason
<b>Core Domains</b>					
<b>COA</b>	<b>Treatment</b>				
42305	Mental health outpatient therapy **				
42306	Medication prescribing & management **		\$200,000	\$300,000	\$200,000 Veterans Memorial Hospital/Northeast Iowa Behavioral Health outpt clinic; CSS Board approved 2/22
43301	Assessment, evaluation, and early identification **		\$150,000	\$250,000	
71319	Mental health inpatient therapy-MHI		\$20,000	\$19,000	
73319	Mental health inpatient therapy **		\$300,000	\$650,000	Increased MHI costs
	<b>Crisis Services</b>		\$5,000	\$5,000	
32322	Personal emergency response system				
44301	Crisis evaluation		\$500	\$500	
44302	23 hour crisis observation & holding		\$160,000	\$275,000	Increased usage-rural hospital ER evaluations
44305	24 hour access to crisis response		\$20,000	\$20,000	
44307	Mobile response **		\$9,500	\$1,500	
44312	Crisis Stabilization community-based services **		\$1,000,000	\$1,100,000	Increased usage
44313	Crisis Stabilization residential services **		\$50,000	\$50,000	
44396	Access Centers: start-up / sustainability		\$500,000	\$1,120,000	NIRS-building purchase/remodel Youth CSRS; remodel Adult CSRS; CSS Board approved 7/21
	<b>Support for Community Living</b>		\$260,000	\$75,000	
32320	Home health aide				
32325	Respite		\$1,000	\$1,000	
32328	Home & vehicle modifications		\$1,000	\$1,000	
32329	Supported community living		\$0	\$0	
42329	Intensive residential services		\$1,000,000	\$2,000,000	Increased use/slow access to Medicaid funding
	<b>Support for Employment</b>		\$1,000,000	\$500,000	Elevate-building remodel; CSS Board approved 1/22
50362	Prevocational services				
50364	Job development		\$20,000	\$20,000	
50367	Day habilitation		\$10,000	\$10,000	
50368	Supported employment		\$175,000	\$175,000	
50369	Group Supported employment-enclave		\$120,000	\$120,000	
	<b>Recovery Services</b>		\$25,000	\$25,000	
45323	Family support				
45366	Peer support		\$5,000	\$5,000	
	<b>Service Coordination</b>		\$25,000	\$25,000	
21375	Case management				
24376	Health homes		\$0	\$0	
	<b>Sub-Acute Services</b>		\$3,500	\$7,000	
63309	Subacute services-1-5 beds				
64309	Subacute services-6 and over beds		\$0	\$0	
	<b>Core Evidenced Based Treatment</b>		\$250,000	\$200,000	
04422	Education & Training Services - provider competency		\$50,000		
32396	Supported housing			\$50,000	
42398	Assertive community treatment (ACT)		\$5,000	\$5,000	
45373	Family psychoeducation		\$450,000	\$250,000	Inspiring Lives accessed Medicaid faster than expected
	<b>Core Domains Total</b>		\$5,820,500	\$7,265,000	
<b>Mandated Services</b>					
46319	Oakdale				
72319	State resource centers		\$10,000	\$10,000	
74XXX	Commitment related (except 301)		\$0	\$0	
75XXX	Mental health advocate		\$230,000	\$230,000	
	<b>Mandated Services Total</b>		\$285,000	\$285,000	
			\$525,000	\$525,000	

**FY2022 CSS Budget Amendment-Expenditures 3-23-22**

FY 2022 Budget	County Social Services MHDS Region	Admin (44)	FY2022 Approved Budget	FY2022 Requested Amended Budget	Reason
<b>Additional Core Domains</b>					
	<b>Justice system-involved services</b>				
25xxx	Coordination services				
44346	24 hour crisis line*		\$50,000	\$50,000	
44366	Warm line*		\$0	\$0	
46305	Mental health services in jails		\$0	\$0	
46399	Justice system-involved services-other		\$230,000	\$250,000	Increased costs
46422	Crisis prevention training		\$0	\$0	
46425	Mental health court related costs		\$30,000	\$30,000	
74301	Civil commitment prescreening evaluation		\$0	\$0	
	<b>Additional Core Evidenced based treatment</b>				
42366	Peer self-help drop-in centers		\$100,000	\$100,000	
42397	Psychiatric rehabilitation (IPR)		\$0	\$0	
	<b>Additional Core Domains Total</b>		<b>\$420,000</b>	<b>\$430,000</b>	
<b>Other Informational Services</b>					
03371	Information & referral		\$15,000	\$15,000	
04372	Planning, consultation &/or early intervention (client related) **		\$10,000	\$10,000	
04377	Provider Incentive Payment		\$0	\$0	
04399	Consultation Other		\$0	\$0	
04429	Planning and Management Consultants (non-client related)		\$15,000	\$15,000	
05373	Public education, prevention and education **		\$230,000	\$230,000	
	<b>Other Informational Services Total</b>		<b>\$270,000</b>	<b>\$270,000</b>	
<b>Community Living Supports</b>					
06399	Academic services		\$0	\$0	
22XXX	Services management		\$1,300,000	\$1,275,000	
23xxx	Crisis care coordination		\$50,000	\$75,000	
23399	Crisis care coordination other		\$0	\$0	
24399	Health home other		\$0	\$0	
31XXX	Transportation		\$150,000	\$150,000	
32321	Chore services		\$0	\$0	
32326	Guardian/conservator		\$160,000	\$160,000	
32327	Representative payee		\$3,200	\$3,000	
32335	CDAC		\$40,000	\$30,000	
32399	Other support		\$0	\$0	
33330	Mobile meals		\$0	\$0	
33340	Rent payments (time limited)		\$35,000	\$35,000	
33345	Ongoing rent subsidy		\$120,000	\$110,000	
33399	Other basic needs		\$30,000	\$60,000	
41305	Physiological outpatient treatment		\$3,000	\$3,000	
41306	Prescription meds		\$4,000	\$4,000	
41307	In-home nursing		\$0	\$0	
41308	Health supplies		\$0	\$0	
41399	Other physiological treatment		\$0	\$0	
42309	Partial hospitalization		\$0	\$0	
42310	Transitional living program		\$0	\$0	
42363	Day treatment		\$0	\$0	
42396	Community support programs		\$28,000	\$28,000	
42399	Other psychotherapeutic treatment		\$150,000	\$202,500	START funding Feb-June; Board approved 1/22
43399	Other non-crisis evaluation		\$0	\$0	
44304	Emergency care		\$0	\$0	

**FY2022 CSS Budget Amendment-Expenditures 3-23-22**

FY 2022 Budget	County Social Services MHDS Region	Admin (44)	FY2022 Approved Budget	FY2022 Requested Amended Budget	Reason
44399	Other crisis services		\$0	\$0	
45399	Other family & peer support		\$0	\$0	
46306	Psychiatric medications in jail		\$25,000	\$25,000	
50361	Vocational skills training		\$0	\$0	
50365	Supported education		\$0	\$0	
50399	Other vocational & day services		\$0	\$0	
63XXX	RCF 1-5 beds (63314, 63315 & 63316)		\$0	\$0	
63XXX	ICF 1-5 beds (63317 & 63318)		\$0	\$0	
63329	SCL 1-5 beds		\$0	\$0	
63399	Other 1-5 beds		\$10,000	\$10,000	
	<b>Community Living Supports</b>		<b>\$2,108,200</b>	<b>\$2,170,500</b>	
<b>Other Congregate Services</b>					
50360	Work services (work activity/sheltered work)		\$0	\$0	
64XXX	RCF 6 and over beds (64314, 64315 & 64316)		\$500,000	\$500,000	
64XXX	ICF 6 and over beds (64317 & 64318)		\$0	\$0	
64329	SCL 6 and over beds		\$325,000	\$700,000	Increased use/slow access to Medicaid funding
64399	Other 6 and over beds		\$0	\$0	
	<b>Other Congregate Services Total</b>		<b>\$825,000</b>	<b>\$1,200,000</b>	
<b>Administration</b>					
11XXX	Direct Administration	\$1,200,000	\$1,200,000	\$1,200,000	
12XXX	Purchased Administration	\$110,000	\$110,000	\$110,000	
	<b>Administration Total</b>	<b>\$1,310,000</b>	<b>\$1,310,000</b>	<b>\$1,310,000</b>	
	<b>Regional Totals</b>	<b>\$1,310,000</b>	<b>\$11,278,700</b>	<b>\$13,170,500</b>	
(45XX-XXX)	County Provided Case Management	\$115,600	\$115,600	\$116,200	
(46XX-XXX)	County Provided Services	\$450,000	\$450,000	\$79,956	START program transitioned to Elevate/no more expense
	<b>Regional Grand Total</b>		<b>\$11,844,300</b>	<b>\$13,366,656</b>	

FY2022 CSS Budget Amendment-Revenues 3-23-22

FY 2022 Budget	County Social Services MHDS Region	Budgeted
Revenues		
	Projected Fund Balance as of 6/30/21	\$ 11,877,227
	Less Fund Balance Allocation to 7 Counties Exiting Region	\$ (3,593,869)
	Local/Regional Funds	\$ 8,783,532
10XX	Property Tax Levied	\$8,135,154
12XX	Other County Taxes	\$23,559
16XX	Utility Tax Replacement Excise Taxes	\$199,694
25XX	Other Governmental Revenues	\$362,325
4XXX-5XXX	Charges for Services	\$30,000
5310	Client Fees	\$0
60XX	Interest	\$1,000
6XXX	Use of Money & Property	\$1,800
8XXX	Miscellaneous	\$30,000
		\$0
	State Funds	\$639,830
21XX	State Tax Credits	\$490,658
22XX	Other State Replacement Credits	\$149,042
2250	MHDS Equalization	\$0
24XX	State/Federal pass thru Revenue	\$0
2644	MHDS Allowed Growth / State Gen. Funds	\$0
29XX	Payment in Lieu of taxes	\$130
		\$0
	Federal Funds	\$115,600
2344	Social services block grant	\$0
2345	Medicaid	\$115,600
	Other	\$0
		\$0
	<b>Total Revenues</b>	<b>\$9,538,962</b>

Amendment
\$ 12,720,285
\$ (3,818,036)
\$ 5,838,274
\$5,589,957
\$11,417
\$162,100
\$8,000
\$30,000
\$0
\$5,000
\$1,800
\$30,000
\$0
\$5,286,001
\$490,658
\$149,042
\$0
\$0
\$4,646,171
\$130
\$0
\$116,200
\$0
\$116,200
\$0
\$0
\$11,240,475

Total Funds Available for FY22	\$17,822,320
FY22 Projected Regional Expenditures	\$11,844,300
Projected Accrual Fund Balance as of 6/30/22	\$5,978,020

\$20,142,724
\$13,366,656
\$6,776,068



## **FY23 ANNUAL SERVICE & BUDGET PLAN**

**SUBMITTED  
04/1/2022**

**GEOGRAPHIC AREA:** Allamakee, Butler, Black Hawk, Chickasaw, Clayton, Fayette, Floyd, Grundy, Howard, Mitchell, Tama and Winneshiek.

**REVIEWED BY CHILDREN'S BEHAVIORAL SERVICES ADVISORY BOARD: 4/22/2022**

**REVIEWED BY ADULT SERVICES ADVISORY BOARD: 4/27/2022**

**APPROVED BY GOVERNING BOARD: 3/23/2022**



## Table of Contents

Introduction.....	2
A. Local Access Points .....	2
B. Service Coordination and Targeted Case Management.....	3
C. Crisis Planning.....	3
D. Intensive Mental Health Services .....	4
E. Scope of Services & Budget and Financing Provisions.....	5
Table A. Expenditures.....	5
Table B. Revenues.....	9
G. Financial Forecasting Measures.....	10
H. Provider Reimbursement Provisions .....	10
Appendix A: County Social Services Board Members.....	122
Appendix B: CSS Children’s Behavioral Health Advisory Committee .....	133
Appendix C: CSS Adult Services Advisory Committee .....	144
Appendix D: 2021 HHS Federal Poverty Guidelines .....	Error! Bookmark not defined.4
Appendix E: Cost Share Table for Children’s Behavioral Health Services.....	Error! Bookmark not defined.5
Appendix F: CSS 2021 Sliding Fee Schedule for CMHC Outpatient Services.....	Error! Bookmark not defined.5

## Introduction

County Social Services was formed under Iowa Code Chapter 28E to create a Mental Health and Disability Service (MHDS) Region in compliance with Iowa Code 331.390. The annual service and budget plan is a component of the Management Plan which includes three parts: Annual Service and Budget Plan, Annual Report and Policies and Procedures Manual in compliance with Iowa Administrative Code 441.25.

The FY2023 Annual Service and Budget Plan covers the period of July 1, 2022 to June 30, 2023. The Annual Service and Budget Plan includes local access points, targeted case management providers, crisis services, intensive mental health services, a description of the scope of services to be provided including core services, budget and financial provisions, and provider reimbursement provisions.

The Annual Service and Budget Plan has been approved by the County Social Services Governing Board on March 23, 2022 and is subject to approval by the Director of Human Services. The CSS Plan is available in each local CSS office, and on the CSS ([www.countysocialservices.org](http://www.countysocialservices.org)) and DHS ([www.dhs.iowa.gov](http://www.dhs.iowa.gov)) websites.

The current membership of the FY2023 County Social Services Governing Board, formed in accordance with Iowa Code 331.390, may be found in the appendix. The Adult Services Advisory Committee membership and the Children's Behavioral Health Advisory Committee membership are also included in the appendix.

### A. Local Access Points

An access point is a part of the County Social Services Regional service system trained to complete MHDS regional applications for persons with a disability.

County Social Services has designated the following access points for mental health and disability services, as well as for children's behavioral health services.

Access Point	Location	Contact Information
Your Life Iowa for Mobile Crisis Response	N/A	Call: (855) 581-8111 Text: (855) 895-8398
<b>County Social Services Local County Offices</b>		
Allamakee County	110 Allamakee Street Waukon, IA 52172	563-568-6227
Black Hawk County	1407 Independence Ave. Waterloo, IA 50703	319-291-2624
Butler County	713 Elm Street Allison, IA 50602	319-267-2663
Chickasaw County	114 N. Vine Street West Union, IA 52175	563-422-5047
Clayton County	600 Gunder Rd. Elkader, IA 52043	563-794-0496
Fayette County	114 N. Vine Street West Union, IA 52175	563-422-5047
Floyd County	1206 S. Main St., Ste D Charles City, IA 50616	641-257-6363



Grundy County	706 H Avenue, Suite 1 Grundy Center, IA 50638	319-824-6779
Howard County	205 2nd Street E Cresco, IA 52136	563-547-9207
Mitchell County	415 Pleasant Street Osage, IA 50461	641-832-2615
Tama County	211 W. State Street Toledo, IA 52342	319-939-6472
Winneshiek County	305 Montgomery Decorah, IA 52101	319-277-5395
<b>Designated Mental Health Center Access Points</b>		
Black Hawk-Grundy Mental Health Center	3251 West 9th St. Waterloo, IA 50702	800-583-1526
Center Associates	1309 S. Broadway Toledo, IA 52342	800-896-2055
Northeast Iowa Behavioral Health	905 Montgomery St. Decorah, IA 52101	800-400-8923
Prairie Ridge Integrated Behavioral Healthcare	32 N. Eisenhower Ave. Mason City, IA 50401	866-429-2391

## **B. Service Coordination and Targeted Case Management**

CSS provides service coordination in all twelve counties within the CSS Region. Contact information for each specific office may be found above, as well as on our CSS website.

The following agencies provide targeted case management for County Social Services.

Case Management Provider	Adult/Child/Both	Location	Contact Information
County Social Services Integrated Care Management	Both	Entire CSS Region – see access points above	641-257-6199
DHS Targeted Case Management	Both	Statewide	515-281-7163

## **C. Crisis Planning**

The following accredited crisis services are available to residents of the region for crisis prevention, response and resolution.

### **24 Hour Crisis Response**

Provider	Location	Contact Information
Black Hawk-Grundy Mental Health Center	Waterloo, IA	800-583-1526
Center Associates	Toledo, IA	800-896-2055
Elevate CCBHC	Waterloo, IA	833-370-0719
Northeast Iowa Behavioral Health	Decorah, IA	800-400-8923
Prairie Ridge Integrated Behavioral Healthcare	Mason City, IA	866-429-2391

### **24 Hour Crisis Hotline**

Provider	Location	Contact Information
Your life Iowa	Online: <a href="https://yourlifeiowa.org/">https://yourlifeiowa.org/</a>	855-581-8111

### Crisis Evaluation

Provider	Adult/Child/Both	Location	Contact Information
Integrated Telehealth Partners	Both	Local E.D.s through telehealth	855-270-3625
Elevate CCBHC	Both	Waterloo, IA	833-370-0719

### Mobile Response

Provider	Location	Contact Information
Elevate CCBHC	Waterloo, IA	855-581-8111 (YourLifeIowa)

### Crisis Stabilization Community-based Services

Provider	Adult/Child/Both	Location	Contact Information
Elevate CCBHC	Both	Waterloo	833-370-0719

### Crisis Stabilization Residential Services

Provider	Adult/Child/Both	Location	Contact Information
North Iowa Regional Services	Adult	Waterloo, IA	319-291-2455
Youth & Shelter Services	Child	Mason City, IA	641-423-7362

North Iowa Regional Services has secured a building for Youth Crisis Stabilization Residential Services so will be accredited for both adult and child Crisis Stabilization Residential Services during FY2023.

### 23-Hour Observation

Provider	Location	Contact Information
Elevate CCBHC	Waterloo, IA	833-370-0719

County Social Services utilizes providers in neighboring regions for crisis services, as well, and reimburse the providers according to the host region contract. We will continue to develop a strong network of crisis services, so they are available throughout the region.

## D. Intensive Mental Health Services

The region has designated the following provider(s) as an **Access Center** that meet the requirements according to IAC 441—25.6(1) in a coordinated manner in one or more locations:

Provider	Location	Contact Information
North Iowa Regional Services	Waterloo, IA	319-291-2455

The region has designated the following **Assertive Community Treatment (ACT)** teams which have been designated and meet the requirements in IAC 441—25.6(2).

Provider	Location	Contact Information
Inspiring Lives	Fayette, IA	563-422-5606
Resources for Human Development	Waterloo, IA	319-229-5030

The region has designated the following **Subacute** service providers which meet the criteria and are licensed by the Department of Inspections and Appeals.

Provider	Location	Contact Information
Inspiring Lives	Fayette, IA	563-422-5606
North Iowa Regional Services	Waterloo, IA	319-291-2455

The region has plans to designate the following **Intensive Residential Service** providers once they meet the requirements in IAC 441—25.6(8). Start-up has been stalled by the inability to hire the staff required and lengthy contracting processes with the Managed Care Associations, as well as securing a site to provide the service for one provider. Both should be designated in FY2023.

Provider	Location	Contact Information
Elevate CCBHC	Waterloo, IA	833-370-0719
Inspiring Lives	Fayette, IA	563-422-5606

### E. Scope of Services & Budget and Financing Provisions

The table below identifies the scope of services offered by County Social Services. All core services are available. If there is not funding identified in a core service column, it is because it has not been needed historically. If an individual needs funding for a core service and meets eligibility requirements found in Section F of the County Social Services Policy and Procedure Manual, funding will be made available. Core services for children’s behavioral health are identified by (\*\*)  
after the service name. Eligibility guidelines for children’s behavioral health services are also located in Section F of the County Social Services Policy and Procedure Manual. The Policy and Procedure manual can be found online at: [https://www.countysocialservices.org/about/documents\\_policies/](https://www.countysocialservices.org/about/documents_policies/).

The region will utilize braided funding that includes regional, state, and other funding sources to meet the service needs within the region. Federal funding, third-party payors, and other nongovernmental funding is to be used prior to expending state regional service payment dollars.

**Table A. Expenditures**

FY 2023 Budget	County Social Services MHDS Region	MI (40)	ID(42)	DD(43)	BI (47)	Admin (44)	Total
<b>Core Domains</b>							
<b>COA</b>	<b>Treatment</b>						
42305	Mental health outpatient therapy **	\$ 225,000	\$ -	\$ -	\$ -		\$ 225,000
42306	Medication prescribing & management **	\$ 170,000	\$ -	\$ -	\$ -		\$ 170,000
43301	Assessment, evaluation, and early identification **	\$ 20,000	\$ -	\$ -	\$ -		\$ 20,000
71319	Mental health inpatient therapy-MHI	\$ 640,000	\$ 10,000	\$ -	\$ -		\$ 650,000
73319	Mental health inpatient therapy **	\$ 5,000	\$ -	\$ -	\$ -		\$ 5,000
<b>Crisis Services</b>							
32322	Personal emergency response system	\$ 500	\$ -	\$ -	\$ -		\$ 500
44301	Crisis evaluation	\$ 289,000	\$ 10,000	\$ 1,000	\$ -		\$ 300,000
44302	23 hour crisis observation & holding	\$ 100,000	\$ -	\$ -	\$ -		\$ 100,000
44305	24 hour access to crisis response	\$ 1,500	\$ -	\$ -	\$ -		\$ 1,500
44307	Mobile response **	\$ 1,045,000	\$ 48,000	\$ 5,000	\$ 2,000		\$ 1,100,000
44312	Crisis Stabilization community-based services **	\$ 50,000	\$ -	\$ -	\$ -		\$ 50,000

44313	Crisis Stabilization residential services **	\$ 1,890,000	\$ 20,000	\$ 90,000	\$ -		\$ 2,000,000
44396	Access Centers: start-up / sustainability	\$ 184,922	\$ -	\$ -	\$ -		\$ 184,922
	<b>Support for Community Living</b>						
32320	Home health aide	\$ -	\$ 1,000	\$ -	\$ -		\$ 1,000
32325	Respite	\$ -	\$ 1,000	\$ -	\$ -		\$ 1,000
32328	Home & vehicle modifications	\$ -	\$ -	\$ -	\$ -		\$ -
32329	Supported community living	\$ 990,000	\$ 250,000	\$ 195,000	\$ 65,000		\$ 1,500,000
42329	Intensive residential services	\$ 1,200,000	\$ -	\$ -	\$ -		\$ 1,200,000
	<b>Support for Employment</b>						
50362	Prevocational services	\$ -	\$ 5,000	\$ 15,000	\$ -		\$ 20,000
50364	Job development	\$ -	\$ -	\$ 10,000	\$ -		\$ 10,000
50367	Day habilitation	\$ 22,000	\$ 128,000	\$ 12,000	\$ 4,000		\$ 166,000
50368	Supported employment	\$ 10,000	\$ 77,000	\$ 133,000	\$ -		\$ 220,000
50369	Group Supported employment-enclave	\$ -	\$ -	\$ 9,000	\$ 16,000		\$ 25,000
	<b>Recovery Services</b>						
45323	Family support	\$ 5,000	\$ -	\$ -	\$ -		\$ 5,000
45366	Peer support	\$ 64,000	\$ -	\$ -	\$ -		\$ 64,000
	<b>Service Coordination</b>						
21375	Case management	\$ -	\$ -	\$ -	\$ -		\$ -
24376	Health homes	\$ 7,000	\$ -	\$ -	\$ -		\$ 7,000
	<b>Sub-Acute Services</b>						
63309	Subacute services-1-5 beds	\$ -	\$ -	\$ -	\$ -		\$ -
64309	Subacute services-6 and over beds	\$ 200,000	\$ 70,000	\$ -	\$ -		\$ 270,000
	<b>Core Evidenced Based Treatment</b>						
04422	Education & Training Services - provider competency	\$ 50,000	\$ -	\$ -	\$ -		\$ 50,000
32396	Supported housing	\$ 5,000	\$ -	\$ -	\$ -		\$ 5,000
42398	Assertive community treatment (ACT)	\$ 100,000	\$ -	\$ -	\$ -		\$ 100,000
45373	Family psychoeducation	\$ 5,000	\$ -	\$ -	\$ -		\$ 5,000
	<b>Core Domains Total</b>	<b>\$ 7,278,922</b>	<b>\$ 620,000</b>	<b>\$ 470,000</b>	<b>\$ 87,000</b>		<b>\$ 8,455,922</b>
	<b>Mandated Services</b>						
46319	Oakdale	\$ -	\$ -	\$ -	\$ -		\$ -
72319	State resource centers	\$ -	\$ -	\$ -	\$ -		\$ -
74XXX	Commitment related (except 301)	\$ 230,000	\$ -	\$ -	\$ -		\$ 230,000
75XXX	Mental health advocate	\$ 300,000	\$ -	\$ -	\$ -		\$ 300,000
	<b>Mandated Services Total</b>	<b>\$ 530,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 530,000</b>
	<b>Additional Core Domains</b>						
	<b>Justice system-involved services</b>						
25xxx	Coordination services	\$ 46,000	\$ 4,000	\$ -	\$ -		\$ 50,000
44346	24 hour crisis line*	\$ -	\$ -	\$ -	\$ -		\$ -
44366	Warm line*	\$ -	\$ -	\$ -	\$ -		\$ -



46305	Mental health services in jails	\$ 252,000	\$ -	\$ -	\$ -	\$ 252,000
46399	Justice system-involved services-other	\$ -	\$ -	\$ -	\$ -	\$ -
46422	Crisis prevention training	\$ 70,000	\$ -	\$ -	\$ -	\$ 70,000
46425	Mental health court related costs	\$ -	\$ -	\$ -	\$ -	\$ -
74301	Civil commitment prescreening evaluation	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Additional Core Evidenced based treatment</b>					\$ -
42366	Peer self-help drop-in centers	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
42397	Psychiatric rehabilitation (IPR)	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Additional Core Domains Total</b>	<b>\$ 568,000</b>	<b>\$ 4,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Other Informational Services</b>					<b>\$ 572,000</b>
03371	Information & referral	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000
04372	Planning, consultation &/or early intervention (client related) **	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
04377	Provider Incentive Payment	\$ -	\$ -	\$ -	\$ -	\$ -
04399	Consultation Other	\$ -	\$ -	\$ -	\$ -	\$ -
04429	Planning and Management Consultants (non-client related)	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000
05373	Public education, prevention and education **	\$ 220,000	\$ -	\$ -	\$ -	\$ 220,000
	<b>Other Informational Services Total</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>
	<b>Community Living Supports</b>					
06399	Academic services	\$ -	\$ -	\$ -	\$ -	\$ -
22XXX	Services management	\$ 1,160,000	\$ 70,000	\$ 30,000	\$ 20,000	\$ 1,280,000
23376	Crisis care coordination	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000
23399	Crisis care coordination other	\$ -	\$ -	\$ -	\$ -	\$ -
24399	Health home other	\$ -	\$ -	\$ -	\$ -	\$ -
31XXX	Transportation	\$ 96,000	\$ 37,000	\$ 10,000	\$ 7,000	\$ 150,000
32321	Chore services	\$ -	\$ -	\$ -	\$ -	\$ -
32326	Guardian/conservator	\$ 48,000	\$ 84,000	\$ 4,000	\$ 4,000	\$ 140,000
32327	Representative payee	\$ 540	\$ -	\$ -	\$ -	\$ 540
32335	CDAC	\$ -	\$ -	\$ 10,000	\$ 5,000	\$ 15,000
32399	Other support	\$ -	\$ -	\$ -	\$ -	\$ -
33330	Mobile meals	\$ -	\$ -	\$ -	\$ -	\$ -
33340	Rent payments (time limited)	\$ 25,000	\$ 10,000	\$ -	\$ -	\$ 35,000
33345	Ongoing rent subsidy	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
33399	Other basic needs	\$ 70,000	\$ -	\$ -	\$ -	\$ 70,000
41305	Physiological outpatient treatment	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000
41306	Prescription meds	\$ 4,000	\$ -	\$ -	\$ -	\$ 4,000
41307	In-home nursing	\$ -	\$ -	\$ -	\$ -	\$ -
41308	Health supplies	\$ -	\$ -	\$ -	\$ -	\$ -
41399	Other physiological treatment	\$ -	\$ -	\$ -	\$ -	\$ -
42309	Partial hospitalization	\$ -	\$ -	\$ -	\$ -	\$ -

42310	Transitional living program	\$ -	\$ -	\$ -	\$ -		\$ -
42363	Day treatment	\$ -	\$ -	\$ -	\$ -		\$ -
42396	Community support programs	\$ 28,000	\$ -	\$ -	\$ -		\$ 28,000
42399	Other psychotherapeutic treatment	\$ -	\$ 140,000	\$ 12,000	\$ 10,000		\$ 162,000
43399	Other non-crisis evaluation	\$ -	\$ -	\$ -	\$ -		\$ -
44304	Emergency care	\$ -	\$ -	\$ -	\$ -		\$ -
44399	Other crisis services	\$ -	\$ -	\$ -	\$ -		\$ -
45399	Other family & peer support	\$ -	\$ -	\$ -	\$ -		\$ -
46306	Psychiatric medications in jail	\$ 25,000	\$ -	\$ -	\$ -		\$ 25,000
50361	Vocational skills training	\$ -	\$ -	\$ -	\$ -		\$ -
50365	Supported education	\$ -	\$ -	\$ -	\$ -		\$ -
50399	Other vocational & day services	\$ -	\$ -	\$ -	\$ -		\$ -
63XXX	RCF 1-5 beds (63314, 63315 & 63316)	\$ -	\$ -	\$ -	\$ -		\$ -
63XXX	ICF 1-5 beds (63317 & 63318)	\$ -	\$ -	\$ -	\$ -		\$ -
63329	SCL 1-5 beds	\$ -	\$ -	\$ -	\$ -		\$ -
63399	Other 1-5 beds	\$ -	\$ -	\$ -	\$ -		\$ -
	<b>Community Living Supports</b>	<b>\$ 1,634,540</b>	<b>\$ 341,000</b>	<b>\$ 66,000</b>	<b>\$ 46,000</b>		<b>\$ 2,087,540</b>
<b>Other Congregate Services</b>							
50360	Work services (work activity/sheltered work)	\$ -	\$ -	\$ -	\$ -		\$ -
64XXX	RCF 6 and over beds (64314, 64315 & 64316)	\$ 386,000	\$ 60,000	\$ 54,000	\$ -		\$ 500,000
64XXX	ICF 6 and over beds (64317 & 64318)	\$ -	\$ -	\$ -	\$ -		\$ -
64329	SCL 6 and over beds	\$ 675,000	\$ 25,000	\$ -	\$ -		\$ 700,000
64399	Other 6 and over beds	\$ -	\$ -	\$ -	\$ -		\$ -
	<b>Other Congregate Services Total</b>	<b>\$ 1,061,000</b>	<b>\$ 85,000</b>	<b>\$ 54,000</b>	<b>\$ -</b>		<b>\$ 1,200,000</b>
<b>Administration</b>							
11XXX	Direct Administration					1,200,000	\$ 1,200,000
12XXX	Purchased Administration					170,000	\$ 170,000
	<b>Administration Total</b>					<b>\$ 1,370,000</b>	<b>\$ 1,370,000</b>
	<b>Regional Totals</b>	<b>\$ 11,422,462</b>	<b>\$ 1,050,000</b>	<b>\$ 590,000</b>	<b>\$ 133,000</b>	<b>\$ 1,370,000</b>	<b>\$ 14,565,462</b>
<b>(45XX-XXX)County Provided Case Management</b>						\$ 116,900	\$ 116,900
<b>(46XX-XXX)County Provided Services</b>						\$ -	\$ -
	<b>Regional Grand Total</b>						<b>\$ 14,682,362</b>

**Table B. Revenues**

FY 2023 Budget	County Social Services MHDS Region		
<b>Revenues</b>			
	<b>Projected Fund Balance as of 6/30/22</b>		<b>\$ 6,776,068</b>
	<b>Local/Regional Funds</b>		<b>\$ 41,000</b>
1010	Delinquent Property Tax	-	
25XX	Other Governmental Revenues	-	
4XXX-5XXX	Charges for Services	10,000	
5310	Client Fees	-	
60XX	Interest	1,000	
6XXX	Use of Money & Property	-	
8XXX	Miscellaneous	30,000	
9040	Other Budgetary Funds (Polk Transfer Only)	-	
	<b>State Funds</b>		<b>\$ 11,071,566.00</b>
24XX	State/Federal pass thru Revenue	-	
2644	State Regional Service Payments	11,071,566	
2643	State Incentive Funds	-	
	Other	-	
	<b>Federal Funds</b>		<b>\$ 116,900.00</b>
2345	Medicaid	116,900	
2347	American Rescue Plan Act (ARPA)	-	
	Other	-	
	<b>Total Revenues</b>		<b>\$ 11,229,466</b>

Total Funds Available for FY2023	\$ 8,005,534
FY23 Actual Regional Expenditures	\$ 4,565,462
Accrual Fund Balance as of 6/30/2023	\$ 3,440,072



## **G. Financial Forecasting Measures**

The following is a description of the financial forecasting measures used by County Social Services in the identification of service need and funding necessary for services.

Historical service utilization is the starting point for all financial projections. The FY2023 budget is based on this and utilization for the current year, while also planning for service development for the upcoming fiscal year. Areas of expenditure continue to shift to meet state requirements of funding core and additional core services for adults and children and to meet the Region's obligations under our Performance-Based Contract with the Department of Human Services. Although this leaves fewer discretionary dollars, we continually assess community needs and may reallocate funds within the budget as needed to areas of unmet need.

CSS staff meet with stakeholders throughout the year to identify unmet needs and areas for service development. The Adult and Children's Advisory Committees, through their CSS Board representatives, may make recommendations to the CSS Governing Board for service development.

County Social Services will continue to budget for additional service development in the areas of Crisis Services, Intensive Mental Health Services and Children's Behavioral Health Services in order to meet compliance in service availability, as well as access standards. Crisis stabilization residential expenditures for children are projected to increase with the development of a new Youth Crisis Stabilization Residential program within the Region. In FY2023, County Social Services is budgeting over \$800,000 for Children's Behavioral Health Service provision. This includes \$150,000 for the social emotional wellness program in our region's elementary and middle schools, which began in the fall of 2020 with CARES Act funding, as well as further investment in providing Youth Mental Health First Aid Training and having a staff member become certified in Teen Mental Health First Aid. This total excludes \$1,250,000 earmarked for investment in startup for North Iowa Regional Services' new Youth Crisis Stabilization Residential Program, which was approved by the CSS Board in July 2021.

County Social Services strives to be responsible stewards of the taxpayer's finances, while at the same time be responsive to the needs of the mental health and disability service system. While our fund balance may be used for start-up funds for some needed projects, we keep in mind that ongoing region funding for services that should be funded by Medicaid is not sustainable. Region funding with the state tax appropriation provided continues to be for gaps in the current service system and needed services not reimbursed by Medicaid.

## **H. Provider Reimbursement Provisions**

The following is a description of the types of funding used by County Social Services.

- Fee for service:

County Social Services will contract with MHDS providers whose base of operation is within the region. County Social Services may also honor contracts that other regions have with their local providers or may choose to contract with providers outside of the region. A contract may not be required with providers that provide one-time or as needed services. A fee for service approach will be utilized in most provider contracts outlining the services to be provided and the rate of reimbursement. All payments will be based on a pre-authorized request for service authorization with the exception of court ordered payments, such as civil commitment costs, and crisis services.

- Block grant payments:

County Social Services utilizes block grant funding for activities not specified to one individual, but that benefit the population as a whole. Block grant funding is used for drop-in centers, matching dollars for the federal PATH grant for homeless outreach, judicial hospital referees, mental health reentry programs, etc.

- Compensation for a “system of care” approach:  
A System of Care funding approach is used for services such as Mobile Crisis Response and I-START services. These specific services are funded using a per capita methodology, ensuring needed crisis services are available and sustainable where and when individuals in our region, or “system,” need them. We also use this methodology in a slightly different way to fund the psychiatric services in the Black Hawk County Jail, spreading the cost over the individuals served that month.
- Use of nontraditional providers:  
When a non-traditional provider arrangement is more appropriate than a fee for service approach with a contracted provider, the service coordinator will request such arrangements. A non-traditional provider may be an individual, organization and/or business who delivers services in the consumer’s home and/or other community setting. Non-traditional providers typically are individuals, organizations, or businesses which do not provide MHDS services as a part of their normal business. These services are not to provide treatment but are supportive and may be rehabilitative in focus and are initiated when there is a reasonable likelihood that such services will benefit the consumer’s functioning, assist them in maintaining community tenure, and act as an alternative way to achieve the consumer’s stated goals or outcomes. A request can be made by any consumer, or the consumer’s authorized representative, to utilize non-traditional providers for services as approved in the Regional Management Plan. Non-traditional providers may be subject to certain licensing, certification, accreditation, or other state approval standards. County Social Services contracts with Veridian Fiscal Solutions to enroll members in region-funded Self-Directed Services. This service delivery model allows the individual to select a non-traditional provider of their choice and become the actual employer. Payroll is run through Veridian Fiscal Solutions.
- Incorporation of all funding sources for individuals including Medicaid:  
The Region is responsible for ensuring that MHDS services are available to all residents of the region regardless of funding source. County Social Services will ensure that individuals apply for all funding sources prior to accessing regional funding, including private insurance, Medicaid, Medicare, and other funding mechanisms which ensure that individuals and their families are able to optimally live, work, and recreate in integrated communities of their choice.

**Appendix A: County Social Services Board Members**

<b>Name</b>	<b>Title</b>	<b>Representing</b>
Greg Barnett	Board Chair	Butler County Board of Supervisors
Jacob Hackman	Vice-Chair	Chickasaw County Board of Supervisors
Pat Murray	Secretary/Treasurer	Howard County Board of Supervisors
Larry Schellhammer	Board Member	Allamakee County Board of Supervisors
Craig White	Board Member	Black Hawk County Board of Supervisors
Sharon Keehner	Board Member	Clayton County Board of Supervisors
Jeanine Tellin	Board Member	Fayette County Board of Supervisors
Roy Schwickerath	Board Member	Floyd County Board of Supervisors
Heidi Nederhoff	Board Member	Grundy County Board of Supervisors
Mark Hendrickson	Board Member	Mitchell County Board of Supervisors
Larry Vest	Board Member	Tama County Board of Supervisors
Gary Rustad	Board Member	Winneshiek County Board of Supervisors
Eric Donat*	Board Member	Adult or Actively Involved Relative of Adult who utilizes MHDS
June Klein-Bacon	Board Member	Parent or Actively Involved Relative of Child who Utilizes CBH
Kristi Aschenbrenner**	Board Member	Regional Education System Representative
Brittney Montross	Non-voting Ex-Officio Board Member	Regional MHDS Adult Service Provider
Katie Wahl**	Non-voting Ex-Officio Board Member	Regional Children's Behavioral Service Provider

\*CSS is actively seeking a replacement, as Mr. Donat's term expired 12/31/21. He graciously agreed to be reappointed until we could fill his position.

\*\*Term expires 6/30/2022. May be reappointed.

**Appendix B: CSS Children's Behavioral Health Advisory Committee**

<u>Representing</u>	<u>Member(s)</u>
Parents/Actively Involved Relatives of a Child who Utilizes Children's Behavioral Health Services	June Klein-Bacon, Brain Injury Alliance of Iowa
The Education System	Kristi Aschenbrenner, Osage Community Schools
	Donna Kitrick, Waterloo Community Schools <b>(CHAIR)</b>
	Dana Miller, Central Rivers AEA <b>(VICE CHAIR)</b>
Early Childhood Advocate	To be determined
Child Welfare Advocate	Melissa Clough, Community Partnership for Protecting Children
Children's Behavioral Health Service Providers	Katie Wahl, UnityPoint-Black Hawk-Grundy Mental Health Center
The Juvenile Court System	Terrance Campbell, First Judicial District Juvenile Court Services
Pediatrician	Kendra Elwood, MercyOne Waterloo
	Stuart Feldman, MercyOne Waterloo
Child Care Provider	Brenda Loop, Child Care Resource & Referral
Local Law Enforcement	To be determined
Regional Governing Board	Sharon Keehner, Clayton County Board of Supervisors

**Appendix C: CSS Adult Services Advisory Committee**

<b>Representing</b>	<b>Member(s)</b>
CSS Governing Board Members	Greg Barnett, Butler County Board of Supervisors
	Craig White, Black Hawk County Board of Supervisors
Service providers of adult mental health and disability services	Allison Andrews, Brain Injury Alliance of Iowa
	Shirley Christiansen, Scenic Acres
	Tom Eachus, Black Hawk-Grundy Mental Health Center
	June Klein-Bacon, Brain Injury Alliance of Iowa <b>(CHAIR)</b>
	Brittney Montross, Exceptional Persons, Inc.
	Melody Moser, Cedar Valley Community Support Services
Individuals who utilize service or the actively involved relatives of such individuals	Eric Donat <b>(VICE CHAIR)</b>
Law Enforcement	Dan Marx, Winneshiek County Sheriff
	Tony Thompson, Black Hawk County Sheriff

**Appendix D: 2022 HHS Federal Poverty Guidelines**

**2022 Federal Poverty Guidelines**

<b>Persons in Family or Household</b>	<b>48 Contiguous States and D.C.</b>	<b>Monthly 100%</b>	<b>Monthly 150%</b>
1	\$13,590	\$1,133	\$1,699
2	18,310	\$1,526	\$2,289
3	23,030	\$1,919	\$2,879
4	27,750	\$2,313	\$3,469
5	32,470	\$2,706	\$4,059
6	37,190	\$3,099	\$4,649
7	41,910	\$3,493	\$5,239
8	46,630	\$3,886	\$5,829
For each additional person, add	4,720	\$393	\$590

Effective January 12, 2022 - Per the Department of Health and Human Services  
<https://aspe.hhs.gov/topics/poverty-economic-mobility/poverty-guidelines>

**Appendix E: Cost Share Table for Children’s Behavioral Health Services**

<b>Children’s Behavioral Health Services: Cost-Share for Family</b>	
<b>Family Income as a % of FPL</b>	<b>Cost Share % Paid by Family</b>
0 to 150%	0%
151 to 200%	10%
201 to 250%	15%
251-300%	20%
301-350%	35%
351-400%	50%
401-450%	65%
450-500%	80%
Over 500%	100%

**Appendix F: CSS 2022 Sliding Fee Schedule for CMHC Outpatient Services**

<b>Client Co-Payments</b>	<b>Household Size:</b>								<b>% Poverty</b>
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	
	<b>Income listed is the upper threshold for that copayment.</b>								
<b>No Fee</b>	\$1,700	\$2,289	\$2,879	\$3,485	\$4,059	\$4,649	\$5,240	\$5,829	150%
<b>\$10</b>	\$1,926	\$2,594	\$3,262	\$3,949	\$4,600	\$5,268	\$5,938	\$6,606	170%
<b>\$20</b>	\$2,153	\$2,899	\$3,646	\$4,414	\$5,141	\$5,888	\$6,637	\$7,383	190%
<b>\$30</b>	\$2,379	\$3,205	\$4,030	\$4,878	\$5,683	\$6,508	\$7,335	\$8,161	210%
<b>\$40</b>	\$2,606	\$3,510	\$4,414	\$5,343	\$6,224	\$7,128	\$8,034	\$8,938	230%
<b>\$50</b>	\$2,833	\$3,815	\$4,798	\$5,808	\$6,765	\$7,748	\$8,733	\$9,715	250%
<b>\$60</b>	\$3,059	\$4,120	\$5,181	\$6,272	\$7,306	\$8,367	\$9,431	\$10,492	270%
<b>\$70</b>	\$3,286	\$4,425	\$5,565	\$6,737	\$7,847	\$8,987	\$10,130	\$11,269	290%
<b>\$80</b>	\$3,512	\$4,731	\$5,949	\$7,201	\$8,389	\$9,607	\$10,828	\$12,047	310%
<b>\$90</b>	\$3,739	\$5,036	\$6,333	\$7,666	\$8,930	\$10,227	\$11,527	\$12,824	330%
<b>\$100</b>	\$3,966	\$5,341	\$6,717	\$8,131	\$9,471	\$10,847	\$12,226	\$13,601	350%
<b>Full Fee</b>	>\$3,966	>\$5,342	>\$6,717	>\$8,131	>\$9,471	>\$10,847	>\$12,226	>\$13,601	>350%

\*monthly gross income

**Income listed is the upper threshold for that copayment.**

## County Social Services Exceptions to Policy and Reconsiderations - February 2022

Clients	Service	Decision	Impact
1	Basic Needs - Rent	Member is not stable enough to work. Member needs rental assistance until Social Security benefit is approved.	\$500.00
2	Basic Needs - Rent	Member is not stable enough to work. Member needs rental assistance until Social Security benefit is approved.	\$515.00
3	Basic Needs - Rent	Currently member does not have any income. Appealing Social Security Administration's disability decision with an attorney.	\$245.00
4	Basic Needs - Rent	Member needs assistance with rent to avoid homelessness. Member is working part time and will be responsible for \$90 per month of member's rent cost.	\$185.00
5	Basic Needs - Rent	Member would be homeless without rental support; Social Security is pending.	\$400.00
6	Basic Needs - Rent	Member would be homeless without rental support; Social Security is pending.	\$550.00
7	Day Habilitation	Member's waiver does not fund day hab programming.	\$2,409.65
8	Support Services - Guardian/Conservator	Member is on the waiting list with Iowa's Department on Aging (IDA) Office of Public Guardian, #78 on the list.	\$150.00
9	Supported Community Living	Current waiver does not fund member's services, member is applying for a funding source that will fund the services needed.	\$3,633.00
10	Supported Community Living	Waiving copay February 2022 to allow time for member to learn how to budget. March copay was waived but member chose to end services 2/15/2022 and will rely on natural supports.	\$273.00

---

**Approximate monthly impact: \$ 8,860.65**



## Iowa State Association of Counties Group Benefits Program 28E Agreement

1. **PURPOSE AND CREATION.** The purpose of the Iowa State Association of Counties (“ISAC”) Group Benefits Program is for ISAC to work with governmental entities to provide health and related benefit programs for employees of participating entities because it is more efficient and economical if provided jointly rather than individually. The ISAC Group Benefits Program shall be created by ISAC, a private agency within the meaning of Iowa Code Chapter 28E and applicable governmental entities, public agencies within the meaning of Iowa Code Chapter 28E, to form and create a separate legal entity under Iowa Code Chapter 28E. This entity has the power, privileges, and authority as hereinafter set forth in this ISAC Group Benefits Program 28E Agreement (the “Agreement”) as of the date first executed below.
2. **ORGANIZATION.** The operations of the ISAC Group Benefits Program shall be under the direction and control of the ISAC Board of Directors (hereinafter referred to as the “ISAC Group Benefits Program Board of Directors”).
3. **DURATION.** The operations of the ISAC Group Benefits Program shall be effective on July 1, 2022 and be perpetual until the ISAC Group Benefits Program is abolished by a two-thirds vote of the ISAC Group Benefits Program Board of Directors.
4. **POWERS OF THE ISAC GROUP BENEFITS PROGRAM BOARD OF DIRECTORS.** The ISAC Group Benefits Program Board of Directors shall have each and all of the following powers regarding the ISAC Group Benefits Program:
  - (a) To provide members a health benefit program for their respective employees.
  - (b) To contract with any public or private entity to provide all necessary services.
  - (c) To rent, lease, or purchase any tangible personal property, real estate, or services reasonably necessary to fulfill the purposes of this Agreement.
  - (d) To adopt Bylaws and policies related to operation of the ISAC Group Benefits Program.
  - (e) To establish a system of accounting and budgeting.
  - (f) To retain legal counsel, accountants, and other professional individuals needed in order to fulfill the purposes of this Agreement.
  - (g) To expel members for failure to pay debts and liabilities.
  - (h) To exercise any other power or do any other legal act necessary to discharge its obligations and fulfill the purposes of this Agreement.
5. **COMMITTEES.** The ISAC Group Benefits Program Board of Directors has the authority to create committees as needed.
6. **BUDGET.** The ISAC Group Benefits Program Board of Directors shall, prior to January 1 of each year, prepare and adopt a budget for the operation of the ISAC Group Benefits Program for the next fiscal year. The accounts of the ISAC Group Benefits Program shall be audited and verified by a certified public accountant within two hundred seventy (270) days of each fiscal year and a copy thereof provided to each member of the ISAC Group Benefits Program Board of Directors and the Auditor of the State of Iowa.
7. **FUNDING.** The ISAC Group Benefits Program shall provide the services referred to in this Agreement to each member. The costs to members for these services shall be determined by the Plan Administrators based on the risk to insure. All funds obtained as a result of this Agreement shall be treated as public funds. Investments made with ISAC Group Benefits Program funds shall be invested in accordance with Iowa Code Chapter 12B.

- 8. MEMBERSHIP.** Membership to the Iowa Group Benefits Program shall be limited to Iowa counties and their related intergovernmental partners, instrumentalities of the government, other governmental entities within the State of Iowa, and ISAC. Any entity meeting the criteria described above may apply for membership to the ISAC Group Benefits Program. Entities that have withdrawn and are re-entering the ISAC Group Benefits Program will be treated as new members. The Plan Administrators have full discretion to accept or reject any new members to the ISAC Group Benefits Program after considering the risk to insure the entity. Rates will be set by the Plan Administrators based on the risk to insure unless rates are set by the third-party insurance provider.
- 9. WITHDRAWAL.** Any entity may withdraw from the ISAC Group Benefits Program at the end of the fiscal year. The withdrawing entity must give notice no later than April 1<sup>st</sup> of its intention to withdraw membership effective at the end of that fiscal year. Termination of membership shall not relieve the withdrawing entity of the obligation to pay their debts in full. The ISAC Group Benefits Program has no fiscal responsibility for claims incurred after an entity exits the program.
- 10. APPEALS.** Decisions of the Plan Administrators can be appealed to the ISAC Group Benefits Program Board of Directors.
- 11. REMOVAL OF MEMBERS.** A member may be removed from the ISAC Group Benefits Program for failure to fulfill their financial obligations. The decision to remove a member of the ISAC Group Benefits Program shall be made by a two-thirds (2/3) vote of the ISAC Group Benefits Program Board of Directors. Removal shall be effective at the end of the fiscal year following the vote to remove. Removal from the ISAC Group Benefits Program shall not relieve the entity of their financial obligations.
- 12. AMENDMENTS.** This Agreement may be amended by resolution of the ISAC Group Benefits Program Board of Directors by first adopting such amendment and then submitting it to the individual members. A separate explanation of the reasons for the amendment shall be included. Each member desiring to vote upon the amendment shall do so by resolution and return to ISAC a certified copy of the resolution stating the member's vote within thirty (30) days of the date that the member received a copy of the proposed amendment. Any member not voting upon the amendment within this time shall be considered to have approved the amendment. If the amendment receives a majority of the votes of all the ISAC Group Benefits Program members, it shall become effective ten (10) days following the date the vote is tabulated. Amendments shall be filed and recorded as required by Iowa Code section 28E.8.
- 13. NON-LIABILITY.** The ISAC Group Benefits Program is a public corporation. ISAC Group Benefits Program members shall not be liable for any acts, deeds, resolutions, or other actions of the ISAC Group Benefits Program. Each individual member, and its assets and taxing authority may not be reached, attached, or executed upon by any creditor or claimant of the ISAC Group Benefits Program. ISAC and its assets may not be reached, attached, or executed upon by any creditor or claimant of the ISAC Group Benefits Program. The ISAC Group Benefits Program has no fiscal liability for claims incurred after a county exits the program.
- 14. THIRD PARTY BENEFIT.** Neither the provisions of this Agreement nor the provisions of any agreement that the ISAC Group Benefits Program may have with any public or private agency shall inure to the benefit of any other third party or any individual resident or taxpayer of any county and neither this Agreement nor any agreement that the ISAC Group Benefits Program

may have with any public or private agency may be the basis of a claim or cause of action on behalf of any other third party or any individual residence or taxpayer of any county.

**15. DISPOSITION OF ASSETS.** In the event this Agreement is terminated by the ISAC Group Benefits Program Board of Directors and the ISAC Group Benefits Program is abolished, all property of the ISAC Group Benefits Program shall be delivered, assigned, and conveyed to the ISAC Group Benefits Program members as determined by the ISAC Group Benefits Program Board of Directors, after payment of all claims, debts, obligations, and liabilities of the ISAC Group Benefits Program.

**16. SEVERABILITY.** If any portion of this Agreement or the application of this Agreement to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provisions or applications, and to this end, the provisions of this Agreement are declared to be severable.

THE EXECUTION OF THIS AGREEMENT BY ISAC AND BY EACH UNDERSIGNED MEMBER SHALL CONSTITUTE ADOPTION OF THIS AGREEMENT. FOR EACH UNDERSIGNED ENTITY, SUCH EXECUTION SHALL BE PURSUANT TO AUTHORITY GRANTED BY RESOLUTION OR MOTION OF THE BOARD OF SUPERVISORS OR APPLICABLE GOVERNING BOARD.

**IOWA STATE ASSOCIATION OF COUNTIES**

**MEMBER ENTITY:** \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Resolution 2022-1**  
**To Approve the ISAC Group Benefits Program 28E Agreement**

**WHEREAS**, the Iowa State Association of Counties (ISAC) Group Benefits Program, a Chapter 28E organization, has adopted a 28E Agreement for its group health and related benefits program, for the purpose of providing group health and related benefits for employees of participating entities.

**WHEREAS**, the MHDS Region of County Social Services desires to adopt the 28E Agreement for health and related benefits for eligible employees.

**NOW, THEREFORE, BE IT RESOLVED** by the County Social Services Governing Board that the Region desires to adopt the 28E Agreement for the ISAC Group Benefits Program;

Approved by the County Social Services Governing Board on March 23, 2022.

---

Greg Barnett, Board Chair

**County Social Services  
FY2022 Allocation Request from Fund 10 to Regional Fiscal Agent**

County	FY2022 Levy Request	First Request	Amount Received	Date Rec'd	Second Request	Amount Received	Date Rec'd
Allamakee	\$ 289,343.00	\$ 144,672	\$ 144,672	10/18/2021	\$ 144,672		
Black Hawk	\$ 2,774,160.00	\$ 1,387,080	\$ 1,387,080	10/18/2021	\$ 1,387,080		
Butler	\$ 305,240.00	\$ 152,620	\$ 152,620	10/18/2021	\$ 152,620		
Chickasaw	\$ 252,264.00	\$ 126,132	\$ 126,132	10/18/2021	\$ 126,132		
Clayton	\$ 370,986.00	\$ 185,493	\$ 185,493	10/12/2021	\$ 185,493		
Fayette	\$ 415,401.00	\$ 207,701	\$ 207,701	11/1/2021	\$ 207,701		
Floyd	\$ 330,672.00	\$ 165,336	\$ 165,336	10/18/2021	\$ 165,336		
Grundy	\$ 258,584.00	\$ 129,292	\$ 129,292	10/18/2021	\$ 129,292		
Howard	\$ 193,600.00	\$ 96,800	\$ 96,800	10/12/2021	\$ 96,800		
Mitchell	\$ 223,788.00	\$ 111,894	\$ 111,894	10/18/2021	\$ 111,894		
Tama	\$ 356,294.00	\$ 178,147	\$ 178,147	11/17/2021	\$ 178,147		
Winneshieck	\$ 422,610.00	\$ 211,305	\$ 211,305	10/18/2021	\$ 211,305		
	<b>\$ 6,192,942.00</b>	<b>\$ 3,096,471</b>	<b>\$ 3,096,472</b>		<b>\$ 3,096,471</b>	<b>\$ -</b>	



<b>Second Request</b>	<b>4/1/2022</b>
Delinquent Date	6/1/2022

**SECOND REQUEST APPROVAL:**

\_\_\_\_\_  
Greg Barnett, County Social Services Governing Board Chair



# BRAIN INJURY PROCLAMATION

Whereas, a brain injury is damage to the brain which temporarily or permanently impairs a person's physical, cognitive, or behavioral functioning; and

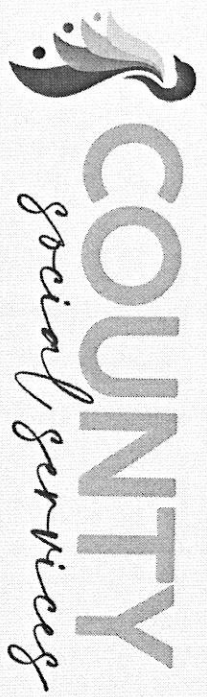
Whereas, falls, motor vehicle crashes and sports injuries are the leading causes of traumatic brain injury in Iowa; and

Whereas, often described as the "Silent Epidemic" because brain injuries are not always visible to others, over 90,000 Iowans live with long term disability from brain injury; and

Whereas, screening for lifetime history of brain injury is an important part of person-centered program planning; and

Whereas, education is essential for brain injury prevention, overcoming misconceptions and achieving long-term recovery; and

Now, therefore, County Social Services hereby proclaims the month of March 2022 as **Brain Injury Awareness Month**.



---

County Social Services, Board Chair

  
**State of Iowa**  
**Executive Department**

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF IOWA

**PROCLAMATION**

**WHEREAS**, a brain injury is damage to the brain which temporarily or permanently impairs a person's physical, cognitive, or behavioral functioning; and

**WHEREAS**, falls, motor vehicle crashes and sports injuries are leading causes of traumatic brain injury in Iowa; and

**WHEREAS**, often described as the "Silent Epidemic" because brain injuries are not always visible to others, over 90,000 Iowans live with long term disability from brain injury; and

**WHEREAS**, screening for lifetime history of brain injury is an important part of person-centered program planning; and

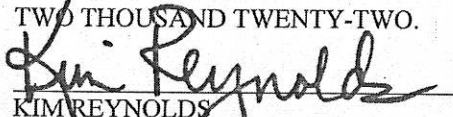
**WHEREAS**, education is essential for brain injury prevention, overcoming misconceptions and achieving long-term recovery; and

**NOW, THEREFORE, I**, Kim Reynolds, Governor of the State of Iowa, do hereby proclaim the month of March 2022 as

**BRAIN INJURY AWARENESS MONTH**



**IN TESTIMONY WHEREOF, I HAVE HEREUNTO SUBSCRIBED MY NAME AND CAUSED THE GREAT SEAL OF THE STATE OF IOWA TO BE AFFIXED. DONE AT DES MOINES THIS 28<sup>th</sup> DAY OF FEBRUARY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY-TWO.**

  
KIM REYNOLDS  
GOVERNOR OF IOWA

ATTEST:

  
\_\_\_\_\_  
PAUL PATE  
SECRETARY OF STATE