

## December 2019 County Social Services Board Minutes

The December 2019 County Social Services Board Meeting was held in Hancock County at the Garner Public Library on Wednesday, December 4, 2019 at 10:00 A.M.

Present: Greg Barnett, Butler; Chris Watts, Cerro Gordo; Jacob Hackman, Chickasaw; Sharon Keehner, Clayton; Roy Schwickerath, Floyd; Gary Rayhons, Hancock; Pat Murray, Howard; Sandy Looney, Humboldt; Barb Francis, Mitchell; Bill Jensvold, Winnebago; Floyd Ashbacher, Winneshiek; Ken Abrams, Worth; Karl Helgevold, Wright; Marcia Oltrogge, Provider Rep; Eric Donat, Consumer Rep.

Absent: Dennis Koenig, Allamakee; Craig White, Black Hawk; John Pluth, Emmett; Jeanine Tellin, Fayette; Jim Ross, Grundy; Donnie Loss, Kossuth; Clarence Siepker, Pocahontas; Larry Vest, Tama; Mark Campbell, Webster

Guests: Aaron McHone, Jay Ricke, Pam Moldovan, Brodie Long, Heather Curtis, Bobbie Jensen, Lori Jurgens, Todd Rickert, Alison Hauser, Megan Taets, Karen Dowell, Lisa Trainer

Prior to Board Meeting the Finance Committee met at 9 am to review:

1. Review monthly summary report.
2. Review ETP report.
3. Review MHDS per capita expenditures for FY19/discuss FY21 levy.
4. Depository and signatures on the account.

1. Vice Chair, Schwickerath called the meeting to order.
2. Introductions and welcome were done by host, Director Rayhons.
3. Motion by Watts, Cerro Gordo and Second by Francis, Mitchell to approve today's agenda and approve minutes from October 23, 2019 minutes. Motion carried.
4. Provider Feedback presented by Marcia Oltrogge with written material provided.
5. Consumer Feedback presented by Eric Donat.
6. Motion by Hackman, Chickasaw and Second by Barnett, Butler to approve Eric Donat at Consumer Representative for period January 1, 2020 through December 31,2021. Motion carried.
7. Discussion on the selection of Secretary/Treasurer for CSS Board. Vice Chair Schwickerath appointed HR Board Committee as Nominating Committee. Committe should solicit self-nominations from interested CSS Board Members prior to meeting and choosing candidate.
8. Motion by Murray, Howard and Second by Loney, Humboldt to approve designating Jeanine Scott as Project Manager for the transition of financial functions effective December 2, 2019. Motion carried.
9. Motion by Abrams, Worth and Second by Helgevold, Wright to approve 10 paid Holidays for CSS Staff. Motion passed.
10. Motion by Loney, Humboldt and Second by Francis, Mitchell to approve four new I-START staff. Motion carried.
11. Motion by Hackman, Chickasaw and Second by Keehner, Clayton to approve Adoption of 457 Plan through Nationwide. Roll call vote: Motion carried.

Allamakee	abs	Floyd	yes	Tama	abs
Black Hawk	abs	Grundy	abs	Webster	abs
Butler	yes	Hancock	yes	Winnebago	yes
Cerro Gordo	yes	Howard	yes	Winneshiek	yes
Chickasaw	yes	Humboldt	yes	Worth	yes
Clayton	yes	Kossuth	abs	Wright	yes
Emmett	abs	Mitchell	yes		
Fayette	abs	Pocahontas	abs		

12. Motion by Loney, Humboldt and Second by Helgevold, Wright to approve transition to Tyler Technologies

for internal financial functions. Motion carried.

13. Motion by Francis, Mitchell and Second by Murray, Howard to approve Mobile Response Contract with Berryhill Community Mental Health Center. Motion Carried.
14. Motion by Abrams, Worth and Second by Hackman, Chickasaw to approve Mobile Response Contract Seasons Center. Motion Carried.
15. Motion by Barnett, Butler and Second by Loney, Humboldt to approve Mosaic request for 5 – bedroom home. Motion carried.
16. Motion by Loney, Humboldt and Second by Francis, Mitchell to approve UnityPoint Rural Access Hospitals (Fort Dodge, Humboldt, and Pocahontas Hospitals) to provide telepsychiatry. Motion passed.
17. Motion by Murray, Howard and Second by Rayhons, Hancock to approve Fiscal Year 2019 Annual Report with the addition of a note regarding The Spectrum loan payoff.
18. Motion by Hackman, Chickasaw and Second by Keehner, Clayton to approve additional Allocation request from Kossuth County. Motion carried.
19. Motion by Loney, Humboldt and Second by Francis, Mitchell to approve opening bank account at Farmers State Bank in Waterloo and authorize Karen Dowell, Chief Operating Officer and Lisa Trainer, Finance Manager and Bob Lincoln, Chief Executive Officer to access and legally deposit and distribute funds. Roll call vote: motion carried.

Allamakee	abs	Floyd	yes	Tama	abs
Black Hawk	abs	Grundy	abs	Webster	abs
Butler	yes	Hancock	yes	Winnebago	yes
Cerro Gordo	yes	Howard	yes	Winneshiek	yes
Chickasaw	yes	Humboldt	yes	Worth	yes
Clayton	yes	Kossuth	abs	Wright	yes
Emmett	abs	Mitchell	yes		
Fayette	abs	Pocahontas	abs		

20. Motion by Abrams, Worth and Second by Helgevold, Wright to approve lease with Systems Unlimited for ECR I-START Office space. Motion carried.
21. Motion by Murray, Howard and Second by Loney, Humboldt to approve lease with Hancock County Health Systems for Office space. Motion carried.
22. Motion by Barnett, Butler and Second by Loney, Humboldt to accept Monthly Summary Report. Motion carried.
23. Motion by Hackman, Chickasaw and Second by Helgevold, Wright to approve with following amendment: Move per capita levy to \$34.00 for Fiscal Year 2021 with exception of Kossuth County levy at \$43.65. Motion carried.
24. Motion by Hackman, Chickasaw and Second by Murray, Howard to authorize Chair to sign Provider Rate Sheets. Motion carried.
  - a Rise, Ltd
  - b Lifeworks Community Services
25. Motion by Keehner, Clayton and Second by Francis, Mitchell to accept Exception to Policy Report. Motion carried.
26. Administrator Updates: Strength Based Case Management Kickoff January 22, 2020
27. Motion by Hackman, Chickasaw and Second by Abrams, Worth to adjourn. Next CSS Board Meeting will be Wednesday, January 22, 2020 at 1 pm in Howard County.