

COUNTY SOCIAL SERVICES 28E GOVERNING BOARD AGENDA

To: County Social Services Board Members Cc: County Social Services Stakeholders/Public is encouraged to attend

From: Bob Lincoln

Date: February 24, 2020

Re: County Social Services Board Meeting

Date: Wednesday, February 26, 2020

Time: 10:00 AM

Place: **Please participate by:**

1. Joining us in Mason City at the Iowa State Patrol Office, 4425 S. Washington Ave., Mason City, IA 50401
2. Only CSS Directors will have remote access to the meeting by phone.

Vision Statement: County Social Services connects persons experiencing complex life-changing challenges with innovative resources and supports to assist them in moving towards hopeful and happy lives.

Mission Statement: County Social Services increases community inclusion and capacity through nurturing partnerships.

Goal 1: County Social Services will deliver research/evidence-based community health care management throughout the region.

Goal 2: Create a budget that provides sufficient funds for risk and cash flow, invest in increased capacity and competency and to expand coverage to relieve other tax funded supports, resulting in affordable health care.

Goal 3: Reduce acute and institutional care. Increase community and crisis services for all lives. Community inclusion resulting in customized employment.

No Finance Committee

10:00 AM County Social Services Board Meeting Agenda

1. Call County Social Services Board Meeting to order
2. Welcome and introductions.
3. Provider feedback-Marcia Oltrogee
4. Consumer feedback-Eric Donat

Human Resources- HR Committee

5. The HR and Executive Committee are recommending a 3% across the board increase for CSS team members effective July 1, 2020. Discussion/Action
6. The I-START Program continues to expand services into the East Central Region and is requesting approval of following staff hiring and promotion.
 - a. Emma Hall, Coordinator, starting wage \$20/hour effective 2/10/2020 in our Cerro Gordo Office.
 - b. Jodi Lehman, Coordinator, starting wage \$20/hour effective 2/10/2020 in Humboldt Office.
 - c. Morgan Dettbarn is promoted to West Clinical Team Lead at annual salary of \$52,000 effective 2/23/2020.
7. The HR Committee is presenting the employee handbook for approval to be effective January 1, 2020. Discussion/Action
8. The HR Committee is presenting Megan Taets for promotion to Training and Development Specialist. This would expand her duties to include human resources management for CSS at a salary of \$75,000 effective February 27, 2020. Discussion/Action

Programs

9. Presentation of Access Center Program. Discussion/Action
10. Presentation of proposal to develop an Emergency Crisis Response Program for the South Quad. Discussion/Action
11. Restructure of Substitute Decision Making Program. Discussion/Action

Organizations

12. Presentation of transition plan for Worth, Winnebago and Kossuth. Discussion/Action
13. County Social Services is moving off local county IT networks and support and moving onto our own County Social Services network and IT platform. This requires investment in equipment and labor. At the same time, we are upgrading all computers that are running on Windows 7 Operating System, as Microsoft ceased support of Windows 7 in January. This makes our computers vulnerable. Next Generation Technologies has estimated this project to cost approximately \$138,000. Discussion/Action.
14. As County Social Services assumes full responsibility for our own IT and network, NGT will need to manage all CSS devices and accounts on this network. This includes user devices such as phones, laptops, desktops, tablets, printers and any related user accounts. CSS would like to offer this service to all Mental Health Advocates in our region. If they do not move to the CSS network, they will lose CSS e-mail, cell phones, computer support and networking/printing capabilities in our offices. This would require that the advocate position fall under the supervision of CSS. Discussion/Action.
15. The ISAC Board of Directors have changed from Kingston to Group Benefits Partners with new rates for FY21. Discussion/Action

16. The Training Committee is recommending approval for conference and travel of expenses for:
 - a. I-START Annual Conference in Austin Texas, May 3-6 for Emily Smith; Tiffany Liska; Lynn Phillips; Olivia Ayers and Bob Lincoln at a cost of \$7,000
 - b. MHFA Instructors Summit in Austin Texas, April 3-5 for Bob Lincoln at a cost of \$500.
17. IMWCA Resolution Discussion/Action
18. Presentation of conference furniture quote for the Cerro Gordo CSS Office. Discussion/Action
19. Webster County Attorney's Freedom of Information Request for Webster specific data. Discussion/Action
20. Monthly Summary Report and claims approval. Discussion/Action

Consent Agenda

21. Authorize Chair to sign provider agreements and rate requests. Discussion/Action
 - a. Floyd County Public Health
 - b. Exceptional Opportunities
22. Exception to Policy Report. Discussion/Action
23. CEO's Updates: Invest in Iowans
24. Adjourn **Next CSS Board Meeting:** Wednesday, March 25, 10:00 AM, CSS Office, 525 9th Street, Suite 3, Mason City, Iowa