

June 2019 CSS Board Meeting

The June 2019 CSS Board meeting was held June 26, 2019 in Chickasaw County at the Chickasaw County Community Services Building, Conference Room, 260 East Prospect, New Hampton.

Present: Dennis Koenig, Allamakee, Craig White, Black Hawk, Greg Barnett, Butler, Chris Watts, Cerro Gordo, Jacob Hackman, Chickasaw, John Pluth, Emmet, Jeanine Tellin, Fayette, Roy Schwickerath, Floyd, Jim Ross, Grundy, Jerry Tlack, Hancock, Pat Murray, Howard, Sandy Loney, Humboldt, Donnie Loss, Kossuth, Barb Francis, Mitchell, Clarence Siepker, Pocahontas, Larry Vest, Tama via phone, Mark Campbell, Webster, Bill Jensvold, Winnebago, John Logsdon, Winneshiek, Ken Abrams, Worth. Marcia Oltrogge.

Absent: Sharon Keehler, Clayton.

Guest: Alison Hauser, Kayleen Dunt, Sheri Vierkant, Charity Anfinson, Jan Heidemann Kailey Heidemann, Ann Meyer, Lori Evans, Dona Nielsen, Bob Lincoln.

9:30 Finance Committee Meeting

Claim Information, investigation, and review. Update on annual audit to be present July 24th.

1. Chair Jeanine Tellin called the meeting to order at 10:00 AM.
2. Director Hackman welcomed the group to Chickasaw County, introductions were made.
3. Motion by Watts, Cerro Gordo and second by White, Black Hawk to approve today's agenda and the minutes of May 22, 2019 with a notation to add IStart- Jim Aberg to the July's agenda. Motion carried.
4. Administrator Shults met with the Board over a conference line. He talked about "orphaned" counties. At this time law reads that counties may change membership and that there are provisions in the 28E agreements to do so. The State does not work out the agreements with the counties, it is between the regions to come to an agreement. If the county does not meet requirement then the director assigns the county to an appropriate region. That change could be made whenever, regardless of the FY as long as there is a mutual agreement between all parties. The 28E agreement would state a timeline. If a county leaves and makes another county not meet requirements, ie contiguous location, then that county would also have to be reassigned to a region that is contiguous. Also, it was asked if a county wants to leave do they need to fulfill 100% of their financial obligation up to date. Administrator Shults explained that it is not in the law for the State to enforce that but that is what is in the 28E agreement. Also if the 28E is signed and runs perpetually and the Director reassigns the 28E is still in effect. No action taken.
5. The Board updated that arbitration with Kossuth is full engaged and an arbitrator has been agreed upon. No action taken.
6. Discussion that the Allocation Status is in good shape and that Winnebago made action to pay on June 18th and that CSS should have received that payment already. No action taken.
7. Marcia Oltrogee gave an update relating to the changes in the Department of Human Services administration, training offered with school suicide prevention and workplace violence.
8. There was no consumer report.
9. Update on Employer of One Record. We received insurance quotes. Alliance Select \$500/\$1000 deductible is \$730 single/\$1647 family per month. Above statewide average which is \$657/\$1481. With cost to employees at \$50/\$250 this would cost CSS \$863,008 a year. We currently spend \$760,000, so our increase would be around \$103,000 a year. If we would not implement this 7/1 we would need to get another quote. There are still other options that HR wants to look at such as HSA accounts, Employee + Spouse & Employee + Child. Administrative costs would go up as well. We would be looking at adding payroll costs, HR and Legal which is estimated at costing \$83,000. Changing everyone to a 40 hours week would increase costs by \$15,000. There are 6 employees that have a sick bank that are entitled to a buyout. That would be a onetime payment of \$47,000. Benefit package leaning into PTO would go from 5725 hours of vacation to 8360 of PTO. Estimated occupancy costs of \$75,000. Totaling approximately \$276,000 to move forward. There are many implementation decisions that would still need to be made. The HR Committee will meet again July 17th to finalize their recommendation to the CSS Board. No action taken.
10. Motion by Murray, Howard second by Pluth, Emmet to approve an updated reimbursement rate to Butler County of \$16.00 per check from the current \$11 rate during the transition period as they are no longer interested in being the fiscal agent as we transition to a single employer. Motion carried.
11. Motion by Ross, Grundy and second by Schwickerath, Floyd to accept option 3 from Spectrum an offer to purchase the building that CSS had loaned them \$250,000 to purchase (the Thrift Store). They are requesting

permission to sell the building with a commitment to honor the balance of the loan obligation under the current pre-paid rent arrangement with a remaining balance after June 30, 2019 of \$129,450. Roll call vote. Allamakee, nay, Black Hawk, aye, Butler, nay, Cerro Gordo, nay, Chickasaw, nay, Emmet, nay, Fayette, nay, Floyd, aye, Grundy, aye, Hancock, nay, Howard, abstain, Humboldt, nay, Mitchell, nay, Pocahontas, nay, Tama, nay Webster, nay Winneshiek, nay, Worth, nay, Wright, nay. Absent: Clayton. Motion failed. Motion by Helgevold, Wright and second by Abrams, Worth to accept option 1 to take the \$129,450 and end our financial loan arrangement and renegotiate a lease for space. Motion carried. Howard abstained.

12. Motion by Siepker, Pocahontas and second by Logsdon, Winneshiek to authorize the leadership team to attend the Annual Conference for ISAC, August 21-23 in Des Moines not to exceed \$2,000. Motion carried.
13. Motion by Campbell, Webster and second by Hackman, Chickasaw to approve \$500 for a web based training by the California Institute for Behavioral Health Solutions consultant to present the Strength Based Case Management model to our full team. Motion carried.
14. Motion by Barnett, Butler and second by Francis, Mitchell to approve the hiring of Lacy Jorgensen as I-START Coordinator Position out of our Wright County Office with a start date of June 5, 2019. Motion carried.
15. Motion by Watts, Cerro Gordo and second by Murray, Howard to re-establish crisis residential for children through Youth & Shelter Services. Motion carried.
16. Motion by Loney, Humboldt and second by White, Black Hawk, to approve the Monthly Summary Report as presented. Motion carried.
17. Motion by Murray, Howard and second by Hackman, Chickasaw to approve the provider agreements as presented. Motion carried.
 - a. Iowa Northland Regional Council of Governments (d/b/a Iowa Northland Regional Transit Commission)
 - b. Iowa Northland Regional Council of Governments (d/b/a Iowa Northland Regional Transit Commission)-Exceptional Persons, Inc.
 - c. NAMI Iowa
 - d. Cedar Valley Community Support Services
 - e. North Iowa Area Council of Governments
 - f. Cerro Gordo County Department of Public Health
 - g. Connect America LLC
 - h. Duncan Heights, Inc.
 - i. Exceptional Persons, Inc.
 - j. Freedom Pointe of Greater Webster County
 - k. Hancock County Health Systems Community Health
 - l. Opportunity Homes, Inc.
 - m. Quality Choices, Inc.
 - n. Community & Family Resources
 - o. Exceptional Opportunities, Inc.
 - p. Goodwill Industries of Northeast Iowa, Inc.
 - q. Lotus Community Project, Inc.
 - r. Mason City Clinic
 - s. North Iowa Transition Center
 - t. North Iowa Vocational Center, Inc. DBA: NIVC Services, Inc.-Joblink
 - u. North Star Community Services
 - v. North Central Sheltered Workshop DBA: LifeWorks Community Services
 - w. One Vision-Opportunity Village, Inc.
 - x. Prairie View Management, Inc.
 - y. Resources for Human Development, Inc.
 - z. Scenic Acres
 - aa. Guardians of Northeast Iowa, Inc.
 - bb. TASC, Inc.
 - cc. Veridian Fiscal Solutions, LLC
 - dd. Webster County Health Department
 - ee. Guardian Angels Services LLC
 - ff. Everlasting Home Healthcare, LLC
 - gg. Liberty Square, LLC DBA Spring Harbor
 - hh. Black Hawk County Judicial Hospital Referee
 - ii. North Iowa Area Juvenile & Adult Crisis Stabilization Services
 - jj. MercyOne, North Iowa
 - kk. Center for START, University of New Hampshire (Technical Assistance for ISTART)

II. CHOICE

18. Motion by Abrams, Worth and second by Barnett, Butler to approve the Exception to Policy Report as presented. Motion carried.
19. Administrator Lincoln gave an update on Mobile Crisis RFI, Conversation with NWCC, 23 hours observation beds, I Start in other regions.
20. Motion by Logsdon, Winneshiek and second by Barnett, Butler to adjourn Next meeting will be Wednesday, July 24, 2019, in Emmet County.

12:00 Human Resources Committee Meeting
Review Health Insurance Quotes
Review fiscal impact report.
Open discussion