

## COUNTY SOCIAL SERVICES 28E GOVERNING BOARD AGENDA

To: County Social Services Board Members  
Cc: County Social Services Stakeholders/Public is encouraged to attend  
From: Bob Lincoln  
Date: November 29, 2017  
Re: County Social Services Board Meeting  
Date: Wednesday, December 6, 2017  
Time: 10:00 A.M. Lunch will be provided as the meeting may extend beyond lunch.

Place: **Please participate by:**

1. Joining us at Howard County, Prairie's Edge Nature Center, 11562 Valley Avenue, Cresco
2. Only CSS Directors will have remote access to the meeting by phone

The decision to remove remote video access followed numerous complaints by those in attendance. Eventually, we will video and upload the meeting on the web.

**Vision Statement:** County Social Services connects persons experiencing complex life-changing challenges with innovative resources and supports to assist them in moving towards hopeful and happy lives.

**Mission Statement:** County Social Services increases community inclusion and capacity through nurturing partnerships.

**Goal 1:** County Social Services will deliver research/evidence-based community health care management throughout the region.

**Goal 2:** Create a budget that provides sufficient funds for risk and cash flow, invest in increased capacity and competency and to expand coverage to relieve other tax funded supports, resulting in affordable health care.

**Goal 3:** Reduce acute and institutional care. Increase community and crisis services for all lives. Community inclusion resulting in customized employment.

### Agenda:

1. Call County Social Services Board Meeting to order.
2. Introductions and welcome by host. CSS Director Murray
3. Approve today's agenda and the minutes of October 25, 2017.
4. Review and action to approve the candidate for the Ad hoc Provider Representative Board Member for the term of December 1, 2017 to December 31, 2018. (remainder of a two-year term)
5. Provider feedback
6. Consumer feedback by Gene Schrandt /Janel Clarke
7. Chair will appoint and schedule nominating committee for the position of Secretary/Treasurer to be presented to the full CSS Board at the January meeting. Executive committee has served as nominating committee in the past. Upon action of the Board, the Chair will rotate off the Executive Committee for a period not less than one year, the Vice Chair will move to Chair, Secretary/Treasurer to Vice Chair.
8. All 22 member counties have paid the initial allocation request for fiscal year 2018 (half of the per capita levy). Allocations are made to the region account three times a year. The first allocation, requested in October, is one half of the per capita levy set by the CSS Board. The second allocation, requested in January based on member's accrued fund balances and current budget. The third allocation requested in April is the other half of the per capita levy. Due to inconsistencies in allocations for fiscal 2017 and some confusion in the expectations for fund transfers set forth in the County Social Service 28E agreement and the passage of Senate File 504 we are making the allocation request a function of the CSS Board.
  - a. Review and action to approve the January allocation request. Allocations that are not paid in full within 45 days will be deemed delinquent as set forth in the County Social Services 28E agreement and reported back to the CSS Board.
9. We are still analyzing our financial position coming out of Fiscal Year 2017 and half way in FY2018. We are spending reserves at a rate of 3 to 4 million per year. If we maintain the current per capita of \$33.18 into FY2019 we will be faced with a significant per capita increase in Fiscal Year 2020 if we are not able to significantly reduce expenditures.
  - a. Review and action to set the FY2019 per capita levy at \$33.18 for the purposes of drafting a FY2019 budget for presentation to the CSS Board in January 2018.
10. Mitchell County Care Facility has successfully made the transition from the Residential Care Facility to the community. They have also been successful in collecting the outstanding accounts receivables leaving them with a cash fund balance of \$271,708 as of October 31<sup>st</sup>. Unfortunately, the implementation of Medicaid privatization removed cost reimbursement. The established floor rates paid by the MCOs had MCCF losing about \$10,000 per month. The recently implemented tier rates improved the reimbursement but are still projecting a \$3,000 to \$5,000 a month loss. We have been in conversation with One Vision since July to explore the best sustainable alternative for our clients and the dedicated staff that have worked so hard to

transform community based services in Mitchell County. One Vision met with the MCCF staff Thursday to answer any question and hopefully find a way forward. A job fair will be held in December, clients will receive notice of our conversations to date and hopefully we can make this transition soon while preserving the quality supports our clients depend on.

- a. Review and action to pay back the Mitchell County General Fund \$100,000.
  - b. Review and action to allocate \$70,000 to be paid out to staff willing to provide continuity of care through June 1, 2018.
  - c. Review and action to authorize the CEO to negotiate the terms and date for transition and approval of the CSS Board at the January 2018 meeting.
11. All CSS Members are encouraged to extend an invitation to their law enforcement agencies to register for the CIT Training March 26-30 in Black Hawk County.
  12. Review and action on the employment of Ashley Leistikow, ISTART Coordinator, effective November 20, 2017 at \$20/hr; Jamie Shriver, North Quadrant Justice Coordinator \$20/hr, effective Nov. 27 and Kayleen Dunt \$18/hr, East Quadrant, Service Coordinator effective Nov. 14.
  13. We have completed contract negotiations with Rolling Hills Mental Health & Disability Services Region and County Rural Offices of Social Services (CROSS) for the expansion of the ISTART Program into those regions. We are hoping that Cerro Gordo County will agree to be the employer of record for the two new coordinators needed, one assigned to each region. Under the contract, the regions will pay 100% of the costs associated with their designated coordinator and then a percentage of the ISTART Program, clinical and administrative costs. With our six coordinators that means 17% from each region which will offset 34% of the program overhead to County Social Services. We have also provided services on a fee for service basis to other regions that have individuals placed in our region.
    - a. Review and action for the Chair to sign the ISTART Contract with Rolling Hills MHD Region.
    - b. Review and action for the Chair to sign the ISTART Contract with CROSS MHD Region.
    - c. Review and action to approve a fee-for-service rate of \$900 per month per client for ISTART Services.
  14. North Iowa Juvenile Detention Center has requested 14 subacute beds. County Social Services has been allocated 11 of the 75 beds and the CSS Board is asked to render their support or refusal of the request as part of the Department's decision to approval the bed allocation.
    - a. Review and action in support of the North Iowa Juvenile Detention Center request for the 14 bed subacute allocation.
  15. With the departure of our Chief Financial Officer we are exploring opportunities to reduce administrative costs.
    - a. Review and action on the position of Chief Financial Officer and direct the CEO to present recommendation in January.
  16. Review and action on financial report. Karen Dowell (see attached)
  17. Review and action on claim runs. Karen Dowell
  18. Annual Report/ Program report. Karen/Bob
  19. Review and action to authorize the Chair to sign provider rate requests with:
    - a. Resources for Human Development
  20. Review and action to authorize the Chair to sign provider agreements with:
    - a. Avera
    - b. PITacademy
  21. Exception to Policy:
    - a. Client #44843 renewal
  22. Adjourn; next meeting will be Wednesday, January 24, 2018, Humboldt County