

## January 2015 CSS Board Minutes

The January County Social Service meeting was held Wednesday January 28, 2015 at the Black Hawk County Conservation Building, 1346 W. Airline Highway, Waterloo.

Present were: Dennis Koenig, Allamakee , Craig White, Black Hawk ,Rex Ackerman, Butler, Ron McCartney, Clayton, Phil Dougherty, Cerro Gordo, Rick Holthaus, Chickasaw, Bev Juhl, Emmet, Jeanine Tellin, Fayette, Roy Schwickerath, Floyd, Jim Ross, Grundy, Ron Sweeres, Hancock, Jerry Haverly, Humboldt, Don Besch, Kossuth, Joel Voaklander, Mitchell, Clarence Siepkner, Pocahontas, Larry Vest, Tama , Mike Stensrud, Winnebago, Floyd Ashbacher, Winneshiek, Ken Abrams, Worth, Jim Aberg, Brian Schmidt

Phone: Mark Kubik, Howard

Lynx: Mike Stensrud, Winnebago, Ron Sweeres, Hancock, Karl Helgevold, Wright

Guest Present: Karen Dowell. Ashely Lutgen, Jean Gage, Brenda Larkin, Andy Eastwood, Sue Morse, Megan Taets, James Ross, Ken Hays, Lisa Peterson, Jerri McCracken, June Klein Barch, Teresa Naughton, Carol Keune, Mark Wamer, Ryan Becker, Jena Burch, Tom Eachus, Lori Byers, Todd Ricker, JoEllen Kubick, Greg Zers, Mike Issacson, Sylvia Mork, Susan Seehase, Chico Sparb, Sheila Kobliska, Frank Magsamn, Farris Brown Jackie Bailey, Dona Nielsen, Doug Brink, James Bronner, Eric Donut

Lynx: Jodi Draper, Sandy Mirclelesm Mary Beth Nelson

1. Chairman Craig White called the County Social Services Board Meeting to order at 10:00 AM.
2. Chairman White then called for introductions and welcomed the group to Black Hawk County.
3. Motion by Rick Holthaus and second by Ken Abrams to approve today's agenda and the minutes of November 26, 2014. Motion carried.
4. Motion by Ron McCartney to accept the CSS Executive Committee's nomination of Roy Schwickerath for the office of Secretary/Treasurer. Motion carried
5. Motion by Joel Voaklander and second by Mark Kubik to promote Supervisor Craig White to Chair; and Supervisor Jerry Haverly to Vice Chair effective immediately. This follows the rotation set forth for the Executive Committee in the CSS by laws. Motion carried.
6. Motion by Roy Schickerath and second by Phillip Dougherty to accept Jim Aberg's nomination as the Provider Representative to the CSS Board for a period of two years. Motion carried
7. Jim Aberg gave an overview of the providers view of the budget, managed care, and concerns voiced during provider meetings.
8. Brian Schmidt shared how the Friendship Center is going well. Hours have increased some to 72 a week as well as the attendance. There are 12 staff some are mentors and some peer specialists.
9. Following a presentation by Brian Blodgett motion was made by Jerry Haverly and second Larry Schellhammer to approve the by CSS HIPAA Policy and Procedures. Motion carried.
10. Action to sign the Crisis Intervention Support Letter was tabled.
11. Motion by Larry Vest and second by Joel Voaklander to adopt the Resolution on Mental Health Funding Roll Call vote. Larry Shellhammer, aye , Craig White, aye, Rex Ackerman, aye, Ron McCartney, aye, Phil Dougherty, aye, Rick Holthaus , aye ,Bev Juhl, aye, Jeanine Tellin, aye , Roy Schwickerath, aye, Jim Ross, aye Ron Sweeres, aye, Mark Kubik, aye , Jerry Haverly, aye, Don Besch, aye , Joel Voaklander, aye, Clarence Siepkner, aye, Larry Vest, aye, Mike Stensrud, aye, Floyd Ashbacher, aye, Ken Abrams, aye, Karl Helgevold, aye. Motion carried.
12. At this time Bob Lincoln and Mike Issacson presented a PowerPoint outlining five steps of transformation for County Social Services.
13. Motion by Roy Schickerath and second by Rick Holthaus to approve step one outlining the appointment of the Chief Operating Officer (COO), Chief Financial Officer (CFO) and 2 Regional Coordinator of Disability Services (RCDS) as presented below. The compensation will be as recommended below and subject to review by the host county Board of Supervisors.
  - a. Karen Dowell as Chief Operating Officer at an annual salary of \$65,000. Her current position as Funding Coordinator eliminated.
  - b. Jodi Draper as Chief Financial Officer at an annual salary of \$52,000. Her current position as Finance Manager eliminated.
  - c. Todd Rickert as Regional Coordinator of Disability Services at his current salary of approx. \$72,000. His current role as Coordinator of Disability Services for Grundy and Tama County will be reassigned.
  - d. Sheila Kobliska as Regional Coordinator of Disability Services at an annual salary of \$65,000. Her current position as Coordinator of Disability Services for Chickasaw County will be reassigned.

Motion carried.

14. Motion by Jerry Haverly and second by Ken Abrams to approve step two the transformation of the local county offices. This includes
  - a. Directing the HR Committee to open the position of Coordinator of Disability Services for the following member CSS Offices with recommendations to the CSS Board at the February Meeting: Chickasaw, Mitchell, Butler, Floyd, Tama & Grundy, Cerro Gordo and Black Hawk.
  - b. A resolution to share staff and resources between member counties and CSS.
  - c. A resolution to transfer designation of Targeted Case Management Program to County Social Services Integrated Care Management.

Motion carried.

15. Motion by Larry Vest and second by Rex Ackerman to approve step three County Social Services intent to develop Regional Services. This includes:
  - a. Pending action of the Black Hawk Board of Supervisors CSS moves to designate Ashley Lutgen a salary of \$54,800. This salary is based on \$62,000 less the estimated cost of supervision that will be approximately \$7,200 per year. Upon securing credentialing as Licensed Independent Social Worker (LISW) the allocated cost of supervision will be converted back into the position's salary.
  - b. To enter into a consulting contract with the University of New Hampshire for the development of a START Team at an estimated allocation of \$135,000 per year for the following four years.
  - c. To explore the development of a transition plan to increase the level of care at the Adult Crisis Stabilization Center to sub acute level of care. Then making it into a triage and processing center for all civil commitments throughout the region.
  - d. To explore the use of the Black Hawk County Youth Shelter as a regional training center, family and court center, and operational base for all Region Services.

Motion carried

16. Step Four: CSS values equitable support of the Mental Health and Disability Service System. CSS reduced the levy to \$37.18 per capita in FY16 bringing all but two of our twenty-two members to the same contribution. This reduced the Equalization from the State by \$216,436 (assuming current partnership) and reduced property tax to our member counties by \$1,686,400 in addition to \$2,000,000 mandated by Medicaid Offset.
17. Motion by Rick Holthaus and second by Roy Schickerath to approve a, b, and c of step five efforts to move towards community driven inclusion. This includes
  - e. To establish a cap of 210 slots on Residential Care Facility Bed reimbursement for all non-Medicaid facilities over 16 effective July 1, 2015 with future caps not to exceed 160 by July 1, 2016 and 100 by July 1, 2017.
  - f. To renegotiate all work services with network providers by October 1, 2015 to eliminate facility based reimbursement.
  - g. To direct the CEO to establish a Community Reinvestment Committee to develop priorities and associated request for proposals to facilitate increased community inclusion by investing up to \$400,000 this fiscal year.

Motion carried.

18. Motion by Rick Holthaus and second by Bev Juhl to approve the proposed Fiscal Year 2016 Budget. Motion carried.
19. Motion by Joel Voaklander and second by Don Besch to approve the financial reports and claims runs dated 12/2/2014-1/20/15 in the amount of \$2,743,293.46. Motion carried.
20. Due to time restraints the program report was deferred to another month.
21. Motion by Jerry Haverly and second by Ken Abrams to approve the provider rate request. Motion carried..
22. Motion by Roy Schickerath and second by Rick Holthaus to authorize the Chair to sign the following provider agreements:
  - Hancock County Health Systems Community Health
  - Pocahontas Community Hospital
  - Stroberg, Casie

Motion carried.

23. Motion by Ken Abrams and second by Jerry Haverly to approve Exception to Policy relating to Client #47341. Motion carried.
24. Chairman White moved to adjourn; next meeting will be Wed, February 25, 2015, Butler County Courthouse, Basement