

County Social Services Board Minutes

Re: County Social Services Board Meeting

Time: 10:00 a.m.

Date: Thursday, December 13, 2012

Place: Meeting Room, Country Inn & Suites, I-35, Northwood, Iowa

Board Present: Warren Dunkel, Floyd County Supervisor, Joel Voaklander, Mitchell County Supervisor; Phillip Dougherty, Cerro Gordo County Supervisor; Larry Vest, Tama County Supervisor; Rick Holthaus, Chickasaw County Supervisor; Vincent L. Triggs, Pocahontas County Supervisor; Ken Abrams, Worth County Supervisor; Craig White, Black Hawk County Supervisor; Jerry Haverly, Humboldt County Supervisor; Don Besch, Kossuth County Supervisor; Willie Wubben, Winnebago County Supervisor; Clark Fletcher, Webster County Supervisor; Jeanine Tellin, Fayette County Supervisor;

Absent: Lucas Beenken, Wright County Supervisor; Karl Helgevold, Wright County Supervisor, Jim Ross, Grundy County Supervisor; Mick Gamez, Howard County Supervisor; Mark Reiher, Butler County Supervisor

Guests: Bob Lincoln; Todd Rickert; Chalsea Carroll, Sandy Mireles, Dona Nielsen; Jodi Draper, Karen Dowell, Ken Hays, Mary Beth Nelson, Brad Leckrone, Carol Keune, Jim Aberg, Dona Nielsen, Terri Kuntz, Simone Schmitt, Kathy Francher, Dennis May, Worth County Supervisor

1. Meeting called to order at 10:00 a.m. by Chair, Phil Dougherty, followed by introductions.

2. Motion to approve the minutes and the agenda with the addition of item 14, 17 and 18 by Voaklander, second by White, motion passed unanimously.

3. **Annual Report**

The Mental Health & Disability Program is required to submit an Annual Report by December 1st. The report has been submitted to DHS and the warehouse (data files) has been submitted to DHS. We are still doing some clean up. The annual report for County Social Services ending June 30, 2012 will only encompass Black Hawk, Butler, Cerro Gordo, Floyd, Mitchell, Grundy, Wright & Tama. Our other members have submitted their reports independently

Motion by Haverly second by Dunkel to accept the FY 12 Annual Report (Attachment 1), motion passed unanimously.

4. **Financial Report**

This is our first comprehensive financial projection with all member fund 10s incorporated. This is a celebration of the decision Supervisors made to collaborate instead of compete for resources to serve those with disabilities. Without having to manage 18 cash silos we are able to provide equitable access to all individuals in our region. Expand services; provide coverage for all disability groups including children and brain injury. We will be able to establish a risk pool to ensure against the uncertainty of health care reform and federal budget actions. We will be able to establish a community services investment fund to build capacity in underserved communities.

Motion by Abrams and seconded by Holthaus to accept the financial report as presented in attachment 2. A risk fund will also be established by the executive board for reinvestment in services. Motion passed unanimously.

5. **Budget**

The FY2014 Budget is our first budget based on the equalization target of \$47.28 per capita. Member counties with a maximum MHD property tax that exceeds the \$47.28 per capita amount will reduce their levy to equal the dollar amount equal to their 2010 census times \$47.28. Member counties with a maximum MHD property tax below the \$47.28 per capita amount will levy the same dollar amount maximum as before. We will budget for the state to allocate (Equalization Dollars) for member counties who levy below the \$47.28 per capita an amount equal to the difference between the maximum levy and the \$47.28 per capita. The FY14 projected expenditures are based on our projection of expenditures based on the first quarter actual expenditures.

Motion by Voaklander and second by White to approve the FY 14 Budget (attachments 3&4) Motion passed unanimously.

6. Financial Projections show that we should have a substantial reserve at year end. In an effort to reduce property tax burden on the General Fund the Board may wish to move reimbursement of the Toledo Juvenile Home under the County Social Services Mental Health & Disability Budget. To ensure ongoing financial stability the Board may want to establish a \$5 million dollar restricted fund account as a self-funded risk pool. To continue to improve service access and availability across the region we may wish to establish a reinvestment fund for one time investments to launch or enhance services. Discussion was held on the population served at the Iowa Juvenile Home. Concept of the risk pool was discussed and no

objections in general were voiced. Access to the funds was also discussed and the fund being established as a “rainy day fund”. No action was taken.

7. Assertive Community Treatment Teams are an evidence based approach to provide intense community based mental health treatment to individuals with chronic and persistent mental illness. Dr. Nancy Hall with the University of Iowa Hospital and Clinics has identified the Waterloo/Cedar Falls area as the next logical community able to support an ACT Team. Black Hawk Grundy Mental Health Center has proposed a budget to develop a team. Medicaid is the primary funder for ACT services but will not reimburse until the service is fully staffed and in place. Discussion was held regarding the funding of the ACT program and tabled.
8. Discussion was held relating to The Mental Health Clinic of Tama County has entered into merger talks with Center Associates of Marshalltown. To complete the merger and secure ongoing mental health treatment services in Tama County, Center Associates is asking for a one time allocation. Center Associates will agree to assume all risk and liability of the Mental Health Clinic of Tama County, guarantee’s a clinic presence for five years, and contract with County Social Services at their host county negotiated fee-for-service rates. The Board will be given more information as this merger takes place.
9. No exception to policies were presented.

10. **Claims**

<u>Claim Pay Date</u>	<u>Amount</u>		<u>Claim Pay Date</u>	<u>Amount</u>
October 30, 2012	\$213,261.76		November 27, 2012	\$254,605.53
November 6, 2012	\$352,802.34		December 4, 2012	\$414,797.96
November 13, 2012	\$216,256.34		December 11, 2012	\$367,481.34
November 20, 2012	\$598,037.39		December 18, 2012	\$551,135.55

Motion by Voaklander and second by Vest to approve claims payments in the amount of \$2,968,378.21. Motion passed unanimously.

11. **Allocation Transfer:**

Discussion on transfer from counties fund 10 to Butler County. Measures are taken to assure that cash flow is sufficient while maintaining operating budgets in local counties.

Motion by Dunkel and seconded by Fletcher to **transfer 4 million to the collective fund.** Motion passed unanimously.

12. Review and action to authorize the Chair to sign Provider Agreements and rate changes as outlined in Attachment (Att. 5) Motion by Voaklander and seconded by Abrams to authorize Chair to sign provider agreements. Motion passed unanimously.
13. Discussion was held on “Bring your own Device” policy for electronics. Counties have implemented this in some areas. Some did not feel comfortable with the concept. No action taken.
14. Discussion on payment to ISAC for CSN services. The collective amount due for the counties is \$106,651. Motion by Haverly and seconded by Holthaus to approve payment to ISAC for CSN in the amount of \$106,651. Motion passed unanimously.
15. **Wright County will host the next meeting Wednesday January 23, 2013 at 10:00 AM.** We will continue to rotate counties at this point. Discussion was also held continuing meeting monthly.
16. IT budget with Next Generation Technologies was presented in the amount of \$86,101. Motion by Dunkel seconded by Abrams to approve the budget with NGT for \$86,101. Motion passed unanimously.
17. Discussion was held on creating a reimbursement rate for ambulance reimbursement allowance in the region. Discussion was held on this being a mileage or flat rate. This will be reviewed and more information will be presented.
18. Adjournment at 12:10 P.M